

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Thursday, April 28, 2011  
10:00 a.m.**

**Conference Room – La Crete County Office  
La Crete, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the April 12, 2011 Regular Council Meeting	9
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a) b)	
<b>DELEGATIONS:</b>	5.	a) Wilde & Company (2010 Year End Financial Statements) – 1:30 p.m. b)	
<b>GENERAL REPORTS:</b>	6.	a) Ad Hoc Lane Resolution Committee Meeting Minutes – April 18, 2011 b)	27
<b>PUBLIC HEARINGS:</b>		Public Hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 801-11 Road Closure of FRD 570002 NW 6-104-14-W5M, SW 6-104-14-W5M and SE 6- 104-14-W5M (Old Buffalo Head Prairie Tower Road)	31
		b) Bylaw 802-11 Land Use Bylaw Amendment to Rezone Plan 4974KS, Lot L from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP" (Fort Vermilion)	41

		c)	Bylaw 804-11 Road Closure lying between SE 13-104-18-W5M and NE 12-104-18-W5M (Blue Hills)	55
<b>TENDERS:</b>	8.	a)	None	
<b>COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:</b>	9.	a)	None	
<b>CORPORATE SERVICES:</b>	10.	a)	2011 Operating and Capital Budgets	67
		b)	Bylaw 812-11 2011 Tax Rate Bylaw	89
		c)	Bylaw 810-11 Fee Schedule Bylaw	97
		d)	Bylaw 811-11 Fire Services Bylaw	111
		e)	2010 Audited Financial Statements	131
		f)	Mackenzie Regional Community Policing Society (Victim Support Unit)	157
		g)	2011 Ratepayers Meetings	161
		h)		
		i)		
<b>OPERATIONAL SERVICES:</b>	11.	a)	Wadlin Lake Beach Construction	163
		b)	Rural Water Line Future Expansion	167
		c)	Heavy Equipment Operator Training	169
		d)		
		e)		
<b>PLANNING AND DEVELOPMENT:</b>	12.	a)	Bylaw 791-10 Land Use Bylaw	181

b) La Crete Motel Laneway (handout)

c)

d)

**EMERGENCY AND  
ENFORCEMENT  
SERVICES:**

13. a) Request to Waive a Fire Incident Invoice 10972 209

b)

**INFORMATION /  
CORRESPONDENCE:**

14. a) Information/Correspondence Items 213

**IN CAMERA  
SESSION:**

15. a) Alberta Health Services

b) Rural Water Line Truck Fill Location

c) Rural Water Line Contract Amendment

d)

e)

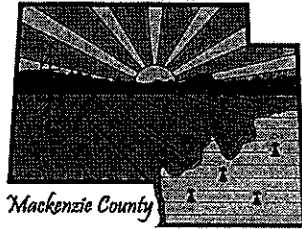
**NEXT MEETING  
DATE:**

16. a) Regular Council Meeting  
Tuesday, May 10, 2011  
10:00 a.m.  
Conference Room, La Crete County Office

**ADJOURNMENT:**

17. a) Adjournment





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the April 12, 2011 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the April 12, 2011 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the April 12, 2011 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, April 12, 2011  
10:00 a.m.**

**Rural Hall  
High Level, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Director of Corporate Services, Acting CAO
Al Hoggan	Director of Operations North
John Klassen	Director of Operations South
Marion Krahn	Supervisor of Planning & Development
Don Roberts	Zama Site Manager
Carol Gabriel	Executive Assistant
Ashley Braun	Administrative Assistant

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on April 12, 2011 at the Rural Hall, High Level, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 11-04-320 MOVED** by Councillor Derksen

That the agenda be adopted with the following additions:  
10. I) Meeting with Chris Warkentin

- 10. m) Proposed Recreation/Tourism Areas of the Lower Athabasca and Lower Peace Regions
- 5. a) Delegation – George Neudorf
- 10. n) Sale of Unsold White Zone Land
- 15. e) Small Mills

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

- 3. a) **Minutes of the March 30, 2011 Regular Council Meeting**

**MOTION 11-04-321**

**MOVED** by Councillor J. Driedger

That the minutes of the March 30, 2011 Regular Council meeting be adopted as presented

**CARRIED**

- 3. b) **Minutes of the March 31, 2011 Special Council Meeting**

**MOTION 11-04-322**

**MOVED** by Councillor Elett

That the minutes of the March 31, 2011 Special Council meeting be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

- 4. a) **None**

**DELEGATIONS:**

- 5. a) **George Neudorf (ADDITION)**

**MOTION 11-04-325**  
Requires Unanimous

**MOVED** by Councillor Braun

That the delegation by George Neudorf be received for information.

**DEFEATED**

**MOTION 11-04-326**  
Requires Unanimous

**MOVED** by Councillor Bateman

That four Councillors be authorized to deal with George Neudorf's back alley issue.

**CARRIED UNANIMOUSLY**



**GENERAL REPORTS:**      **6. a) Agricultural Service Board Meeting Minutes – February 9, 2011**

**MOTION 11-04-327**            **MOVED** by Councillor Wardley

That the Agricultural Service Board meeting minutes of February 9, 2011 be received for information.

**CARRIED**

**6. b) Agricultural Land Use Planning Committee Meeting Minutes – February 22, 2011**

**MOTION 11-04-328**            **MOVED** by Councillor D. Driedger

That the Agricultural Land Use Planning Committee meeting minutes of February 22, 2011 be received for information.

**CARRIED**

**6. c) Parks and Recreation Committee Meeting Minutes – February 23, 2011**

**MOTION 11-04-329**            **MOVED** by Councillor Flett

That the Parks and Recreation Committee meeting minutes of February 23, 2011 be received for information.

**CARRIED**

**6. d) Mackenzie Housing Management Board Meeting Minutes – February 28, 2011**

**MOTION 11-04-330**            **MOVED** by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of February 28, 2011 be received for information.

**CARRIED**

**6. e) Finance Committee Meeting Minutes – February 7, 2011 and March 8, 2011**

**MOTION 11-04-331**            **MOVED** by Councillor Wardley

That the Finance Committee meeting minutes of February 7, 2011 and March 8, 2011 be received for information.

**CARRIED**

**6. f) Municipal Planning Commission Meeting Minutes – February 24 and March 18, 2011**

**MOTION 11-04-332**

**MOVED** by Councillor Derksen

That the Municipal Planning Commission Meeting Minutes of February 24 and March 18, 2011 be received for information.

**CARRIED**

**PUBLIC HEARINGS:**

7. a) None

**TENDERS:**

8. a) None

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

9. a) **Council Committee Reports**

Deputy Reeve Sarapuk reported on the NRCB hearing, Business Plan workshop, meeting with Footner Forest Products, Finance Committee meetings, Equipment Committee meetings, Agriculture Service Board meeting, Special Council meetings and the Tri-Council meeting.

Councillor Bateman reported on the NRCB hearing, Agriculture Land Use Planning Committee, meeting with Ainsworth, Sustainable Resource Development land negotiations with First Nations, meeting with Sustainable Resource Development, AAMDC Convention, Special Council meetings and the Tri-Council meeting.

Councillor Jorgensen reported on the NRCB hearing, Business Plan workshop, Rural Waterline Committee meeting, First Nations negotiations with Sustainable Resource Development, meeting with Sustainable Resource Development, AAMDC Convention, CAANA meeting, Fort Vermilion Building Committee meeting, Special Council meetings, and the Tri-Council meeting.

Councillor Flett reported on the NRCB hearing, Business Plan workshop, literacy meeting, FCSS meeting with the CAO,

Alberta Recreation and Parks Conference, Northeast Community Adult Learning Council, Fort Vermilion Recreation Board, AAMCC convention, Fort Vermilion Building Committee, Special Council meetings, Fort Vermilion FCSS meeting, Tri-Council meeting and the Communications Ad Hoc Committee.

Councillor Derksen reported on the Agriculture Land Use Planning Committee meeting, Special Council meetings, NRCB hearing, AAMDC Convention, Rural Waterline Committee and the Fort Vermilion Building Committee.

Councillor D. Driedger reported on the land sales, Agriculture Land Use Planning Committee meeting, Agriculture Service Board meeting, Special Council meetings, Tri-Council meeting, AAMDC Convention and the Tompkins crossing.

Councillor Wardley reported on the REDI meeting.

Councillor Braun reported on the Finance Committee meetings, La Crete Building Committee meeting, La Crete Recreation Board meeting, Mackenzie Regional Waste Management Commission meetings, AAMDC Convention, Waste Management Ad Hoc Committee, Special Council meetings, Tri-Council meeting, Parks & Recreation Committee meeting meeting with Ministers and the Private Sewage Installers meeting.

**MOTION 11-04-333**

**MOVED** by Councillor Derksen

That Councillor Braun and Councillor J. Driedger be authorized to receive per diems for attending the private sewage installers meeting held on April 8, 2011.

**CARRIED**

Councillor J. Driedger reported on the La Crete Building committee, Mackenzie Regional Waste Management Commission meeting, Community Futures, AAMDC convention, CAANA meeting, Mackenzie Housing Management Board meeting, Tri-Council meeting, Communications Ad Hoc Committee meeting, Municipal Planning Commission, Rural Waterline Committee meeting, land sale, and the meeting with Ministers.

Reeve Neufeld reported on the NRCB hearing, AAMDC Convention, and the meeting with Ministers.

**MOTION 11-04-334**

**MOVED** by Councillor Braun

That the Council committee reports be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:03 a.m. and reconvened the meeting at 11:20 a.m.

**9. b) CAO and Director Reports**

**MOTION 11-04-335**

**MOVED** by Councillor J. Driedger

That the Chief Administrative Officer and Director reports be received for information.

**CARRIED**

**CORPORATE  
SERVICES:**

**10. a) Bylaw 808-11 Appointment of Chief Administrative Officer**

**MOTION 11-04-336**

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 808-11 being a bylaw to appoint Roy Brideau to the position of Chief Administrative Officer effective April 18, 2011.

**CARRIED**

**MOTION 11-04-337**

**MOVED** by Councillor Flett

That second reading be given to Bylaw 808-11 being a bylaw to appoint Roy Brideau to the position of Chief Administrative Officer effective April 18, 2011.

**CARRIED**

**MOTION 11-04-338**  
Requires Unanimous

**MOVED** by Councillor D. Driedger

That consideration be given to go to third reading of Bylaw 808-11 being a bylaw to appoint Roy Brideau to the position of Chief Administrative Officer.

**CARRIED UNANIMOUSLY**

**MOTION 11-04-339**

**MOVED** by Councillor Bateman

That third reading be given to Bylaw 808-11 being a bylaw to appoint Roy Brideau to the position of Chief Administrative Officer effective April 18, 2011.

**CARRIED**

**10. b) Bylaw 809-11 To Repeal Bylaw 141/98 being the Bylaw to Approve an Agreement between MD of Mackenzie No. 23 and Tallcree Respecting the Provision of Water and Sewer Services**

**MOTION 11-04-340**

**MOVED** by Councillor Jorgensen

That first reading be given to Bylaw 809-11 being the bylaw to repeal Bylaw 141/98 approving an agreement between MD of Mackenzie No. 23 and Tallcree respecting the provision of water and sewer services.

**CARRIED**

**MOTION 11-04-341**

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 809-11 being the bylaw to repeal Bylaw 141/98 approving an agreement between MD of Mackenzie No.23 and Tallcree respecting the provision of water and sewer services.

**CARRIED**

**MOTION 11-04-342**

Requires unanimous

**MOVED** by Councillor Braun

That consideration be given to proceed to third reading of Bylaw 809-11 being the bylaw to repeal Bylaw 141/98 approving an agreement between MD of Mackenzie No. 23 and Tallcree respecting the provision of water and sewer services.

**CARRIED UNANIMOUSLY**

**MOTION 11-04-343**

**MOVED** by Councillor Derksen

That third and final reading be given to Bylaw 809-11 being the bylaw to repeal Bylaw 141/98 approving an agreement between MD of Mackenzie No. 23 and Tallcree respecting the

provision of water and sewer services.

**CARRIED**

**10. c) Bylaw 810-11 Fee Schedule Bylaw**

**MOTION 11-04-344**

**MOVED** by Councillor Braun

That Bylaw 810-11 Fee Schedule bylaw be amended to include a \$5,000 maximum for residential fire services.

**CARRIED**

**MOTION 11-04-345**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 810-11 being the Fee Schedule Bylaw as amended.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:29 p.m. and reconvened the meeting at 12:57 p.m.

**10. d) Bylaw 811-11 Fire Services Bylaw**

**MOTION 11-04-346**

Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 811-11 being the Fire Services Bylaw.

**CARRIED**

**10. e) Policy ADM049 Bursaries**

**MOTION 11-04-347**

**MOVED** by Councillor Wardley

That Policy ADM049 Bursaries be established and approved as amended.

**CARRIED**

**10. f) Policy RESV017 Bursaries Reserve**

**MOTION 11-04-348**

**MOVED** by Councillor Braun

That Policy RESV017 Bursaries Reserve be established as presented.

**CARRIED**

**10. g) Rocky Lane Public School – Agriculture Program**

**MOTION 11-04-349**  
Requires 2/3

**MOVED** by Councillor Flett

That the 2011 Budget be amended to include a \$50,000 grant towards the Rocky Lane Public School Agricultural Program.

**CARRIED**

**MOTION 11-04-350**  
Requires 2/3

**MOVED** by Councillor Jorgensen

That administration be authorized to enter into a Memorandum of Understanding with the Fort Vermilion School Division regarding the County's three year commitment to contribute \$50,000 annually towards the Rocky Lane Public School Agriculture Program with the funding being channeled through the Rocky Lane Agricultural Society.

**CARRIED**

**10. h) Recovery of Taxes by Public Auction – Tax Forfeiture Properties**

**MOTION 11-04-351**

**MOVED** by Councillor J. Driedger

That the reserve bids be set for the tax forfeiture residential properties offered for sale at the 2010 assessment values and that the reserve bids for the tax forfeiture agricultural properties be set at the assessed value for 2011.

**CARRIED**

**MOTION 11-04-352**

**MOVED** by Councillor Wardley

That the auction date, for the tax forfeiture properties, be set for September 13, 2011 to be held at 1:00 p.m. in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.

**CARRIED**

**10. i) Finance and Investment Report – March 31, 2011**

**MOTION 11-04-353**

**MOVED** by Councillor Braun

That the financial reports for the period ended March 31, 2011 be accepted for information.

**CARRIED**

**10. j) May 2011 Regular Council Meetings**

**MOTION 11-04-354**

**MOVED** by Councillor J. Driedger

That the May Council meetings be held at the La Crete County office.

**CARRIED**

**10. k) Ward Boundary Review**

**MOTION 11-04-355**

**MOVED** by Councillor Jorgensen

That Council support administration in their efforts to continue with establishing the revised ward boundaries as presented.

**CARRIED**

**10. l) Meeting with Chris Warkentin (ADDITION)**

**MOTION 11-04-356**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That that all Councillors be authorized to attend the meetings with Chris Warkentin on April 14 and 15, 2011.

**CARRIED UNANIMOUSLY**

**10. m) Proposed Recreation/Tourism Areas of the Lower Athabasca and Lower Peace Regions (ADDITION)**

**MOTION 11-04-357**

Requires Unanimous

**MOVED** by Councillor Bateman

That Councillor Jorgensen, Councillor D. Driedger, and Councillor Wardley be appointed to the Land Use Framework Ad Hoc Committee.

**CARRIED UNANIMOUSLY**



**MOTION 11-04-358**

Requires Unanimous

**MOVED** by Councillor Wardley

That the Reeve be authorized to attend the Lower Athabasca Region Plan consultation on May 17, 2011 in Edmonton.

**CARRIED UNANIMOUSLY**

**MOTION 11-04-359**

Requires Unanimous

**MOVED** by Councillor Wardley

That a letter be sent to appropriate ministers requesting additional information regarding the Proposed Conservation Areas for the Lower Peace Region.

**CARRIED UNANIMOUSLY**

Reeve Neufeld recessed the meeting at 2:00 p.m. and reconvened the meeting at 2:14 p.m.

**10. n) Sale of Unsold White Zone Land (ADDITION)**

**MOTION 11-04-360**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That the unsold parcels of white zone lands be TABLED to May 10, 2011.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**11. a) Policy PW038 Waste Collection and Handling  
Service Policy**

**MOTION 11-04-361**

**MOVED** by Councillor J. Driedger

That Policy PW038 Waste Collection and Handling Service Policy be adopted as amended.

**CARRIED**

**11. b) Automated Hamlet Garbage Collection in La Crete**

**MOTION 11-04-362**

**MOVED** by Councillor Derksen

That the Waste Management Ad Hoc Committee bring back implementation models for hamlet residential waste collection in La Crete.

**CARRIED**

**11. e) County Road Tour**

**MOTION 11-04-363**

**MOVED** by Councillor Wardley

That the road tours be held on May 4<sup>th</sup> (Fort Vermilion) & 5<sup>th</sup> (La Crete) starting at 9:00 a.m. each day.

**CARRIED**

**11. h) Fort Vermilion Tractor Tender**

**MOTION 11-04-364**

**MOVED** by Deputy Reeve Sarapuk

That administration be instructed to purchase the John Deere 6430, as tendered, to the lowest qualified bidder.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**12. a) Bylaw 807-11 Land Use Bylaw Amendment to Rezone Plan 032-3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3" (La Crete)**

**MOTION 11-04-365**

**MOVED** by Councillor Derksen

That first reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3".

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 11-04-366**

**MOVED** by Councillor D. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:56 p.m.

- 15. a) Grow North Negotiations
- 15. b) Town of High Level
- 15. c) Alberta Health Services Lease Agreements
- 15. d) Rural Waterline Contract Amendment
- 15. e) Small Mills

**CARRIED**

**MOTION 11-04-367**

**MOVED** by Councillor J. Driedger

That Council move out of camera at 3:26 p.m.

**CARRIED**

**IN CAMERA SESSION:**

**15. a) Grow North Negotiations**

**MOTION 11-04-368**

**MOVED** by Deputy Reeve Sarapuk

That the NRCB Board Decision on Application No. FA10003 be received for information.

**CARRIED**

**15. b) Town of High Level – Regional Service Sharing Agreement**

**MOTION 11-04-369**

**MOVED** by Councillor Wardley

That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the Airport Vicinity Protection Area, potable water line arrangements, the Annexation Agreement and the Regional Mutual Aid Agreement.

**CARRIED**

**15. c) Alberta Health Services Lease Agreements**

**MOTION 11-04-370**

**MOVED** by Deputy Reeve Sarapuk

That an offer be made to Alberta Health Services to lease out the High Level, La Crete and Fort Vermilion ambulance facilities as discussed.

**CARRIED**

**15. d) Rural Waterline Contract Amendment**

**MOTION 11-04-371**

**MOVED** by Councillor J. Driedger

That administration be authorized to proceed with the rural waterline contract amendment as per option 2.

**CARRIED**

**15. e) Small Mills (ADDITION)**

**MOTION 11-04-372**

**MOVED** by Councillor J. Driedger

That the small mills update be received for information.

**CARRIED**

**11. c) Rural Waterline Truck Fill Location**

**MOTION 11-04-373**

**MOVED** by Reeve Neufeld

That the rural truck fill site be TABLED to the next meeting.

**CARRIED**

**11. d) Rural Water Line Future Expansion**

**MOTION 11-04-374**

**MOVED** by Reeve Neufeld

That the rural water line future expansion be TABLED to the next meeting.

**CARRIED**

**11. f) Standard Operating Procedure – Cell Phones**

**MOTION 11-04-375**

**MOVED** by Councillor Wardley

That the Standard Operating Procedure for Cell Phones be approved as amended.

**CARRIED**

**11. g) Heavy Equipment Operator Training (Certified)**

**MOTION 11-04-376**

**MOVED** by Councillor J. Driedger

That the heavy equipment operator training be TABLED to the next meeting.

**CARRIED**

**EMERGENCY &  
ENFORCEMENT  
SERVICES:**

**13. a) Request to Waive Fire Incident Invoice 10972**

**MOTION 11-04-377**

**MOVED** by Councillor J. Driedger

That the request to waive a fire incident invoice 10972 be TABLED to the next meeting.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**14. a) Information / Correspondence Items**

**MOTION 11-04-378**

**MOVED** by Councillor D. Driedger

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**NEXT MEETING DATE:**

**16. a) Regular Council Meeting**  
Thursday, April 28, 2011  
10:00 a.m.  
Conference Room, La Crete County Office

**ADJOURNMENT:**

**17. a) Adjournment**

**MOTION 11-04-379**

**MOVED** by Councillor Flett

That the Council meeting be adjourned at 3:30 p.m.

**CARRIED**

These minutes will be presented to Council for approval on April 28, 2011.

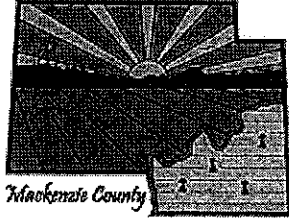
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Bill Neufeld  
Reeve

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Chief Administrative Officer





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Ad-Hoc Lane Resolution Committee Meeting Minutes for April 18, 2011</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the April 18, 2011 Ad-Hoc Lane Resolution Committee meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Ad-Hoc Lane Resolution Committee meeting minutes of April 18, 2011 be received for information.

Author: M. Krahn Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_





**Mackenzie County  
Ad-Hoc Lane Resolution Committee Meeting**

**Mackenzie County Office  
La Crete, Alberta**

**Monday, April 18, 2011 at 10:00 a.m.**

**PRESENT**

Bill Neufeld	Chair, Reeve
Elmer Derksen	Councillor
John W. Driedger	Councillor
Peter Braun	Councillor
Marion Krahn	Supervisor of Planning and Development
Peter Schellenberg	Landowner (Plan 982 0781, Block 4, Lot 6)
Tina Schellenberg	Landowner (Plan 982 0781, Block 4, Lot 6)

**1. CALL TO ORDER**

Bill Neufeld called the meeting to order at 10:00 a.m.

**2. LANE USAGE**

**a) Lane West of Plan 982 0781, Block 4, Lot 6; La Crete**

The usage of and concerns regarding the lane west of Plan 982 0781, Block 4, Lots 5 and 6 was discussed.

**MOTION 11-001      MOVED by John W. Driedger**

That the Ad-Hoc Lane Resolution Committee negotiate a lease with the owner of Plan 982 0781, Block 4, Lot 5 for use of the lands for public parking and furthermore, that such lease be subject to termination at the time that an approved development is commenced upon the lands.

**CARRIED**

**MOTION 11-002      MOVED by Elmer Derksen**

That fencing be placed within the east side of the lane located west of Plan 982 0781, Block 4, Lots 5 and 6, as discussed, and furthermore, that fencing within the west side of the lane be discussed at a later date.

**CARRIED**

3. **NEXT MEETING DATES**

Ad-Hoc Lane Resolution Committee meeting dates are scheduled as follows:

❖ April 19, 2011 at 8:30 a.m. in La Crete

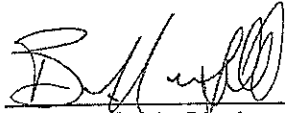
4. **ADJOURNMENT**

**MOTION 11-003** **MOVED** by John W. Driedger

That the Ad-Hoc Lane Resolution Committee meeting be adjourned at 11:30 p.m.

**CARRIED**

These minutes were adopted this 18<sup>th</sup> day of April, 2011.

  
\_\_\_\_\_  
Bill Neufeld, Chair





**Mackenzie County**

**PUBLIC HEARING FOR ROAD CLOSURE BYLAW**

**BYLAW 801-11**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority please outline the proposed Road Closure Bylaw and present their submission.

\_\_\_\_\_ Does Council have any questions of the proposed Road Closure Bylaw?

\_\_\_\_\_ Were any submissions received in regards to the proposed Road Closure Bylaw? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Road Closure Bylaw?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

BYLAW NO. 801-11

BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A  
FORESTRY ROAD DESIGNATION IN ACCORDANCE  
WITH SECTIONS 22 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,  
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

**WHEREAS**, Council of Mackenzie County has determined that the road designation FRD 570002, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

**WHEREAS**, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

**NOW THEREFORE**, be it resolved that the Council of Mackenzie County does hereby close and abandon the road designation described as follows, subject to the rights of access granted by other legislation or regulations:

Part of Forestry Road Designation 570002  
Located on NW, SW & SE Quarter of Section 6, Township 104, Range 14, West  
of the 5<sup>th</sup> Meridian

READ a first time this 8<sup>th</sup> day of March, 2011.

---

Bill Neufeld  
Reeve

---

Chief Administrative Officer

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2011.

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Minister of Transportation

Approval valid for \_\_\_\_\_ months.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2011.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2011.

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Bill Neufeld  
Reeve

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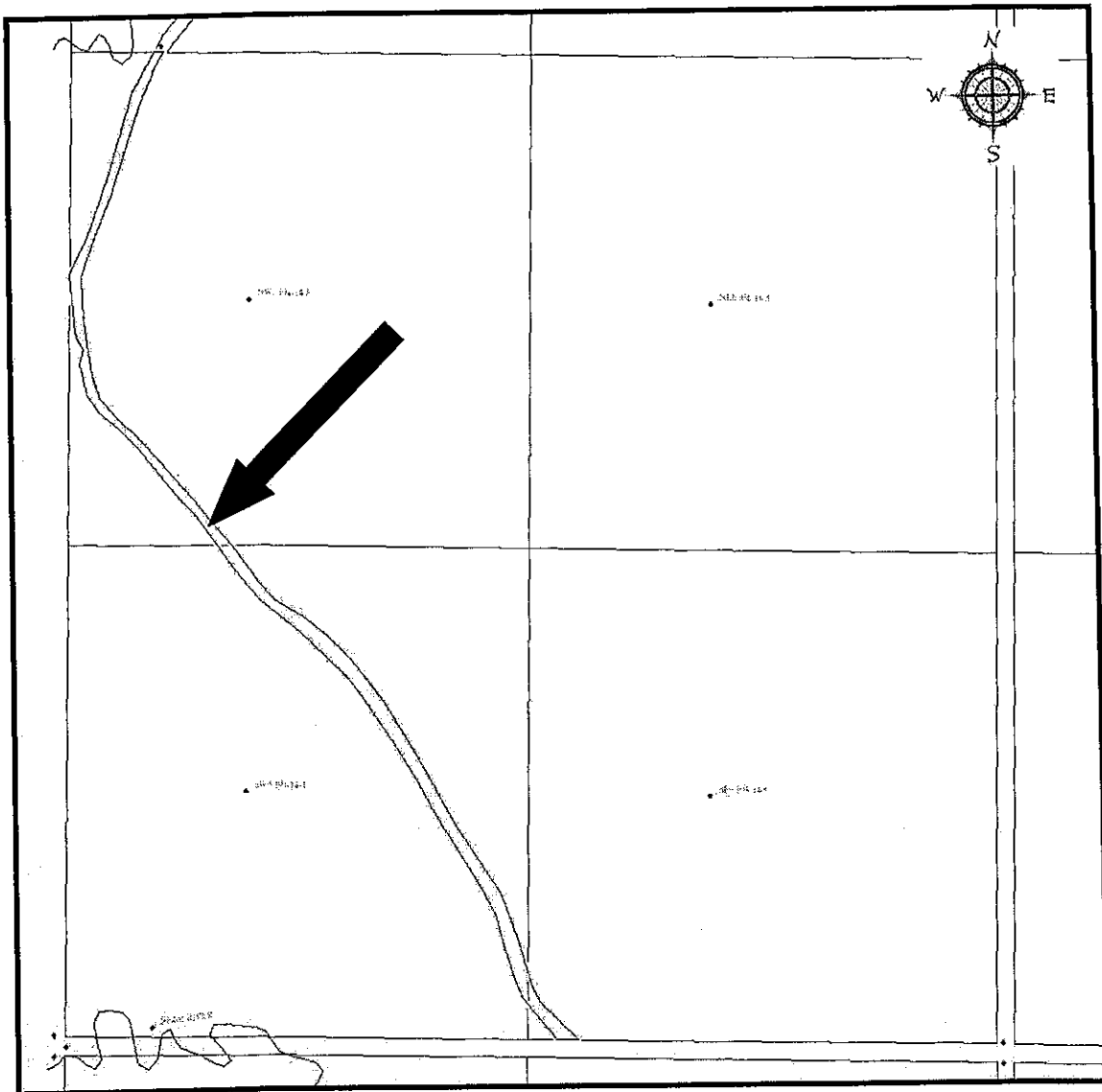
Roy Brideau  
Chief Administrative Officer

**BYLAW NO. 801-11**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

All that portion of Forestry Road Designation 570002 running through the NW, SW & SE Quarter of Section 6, Township 104, Range 14, West of the 5<sup>th</sup> Meridian be subject to road closure.



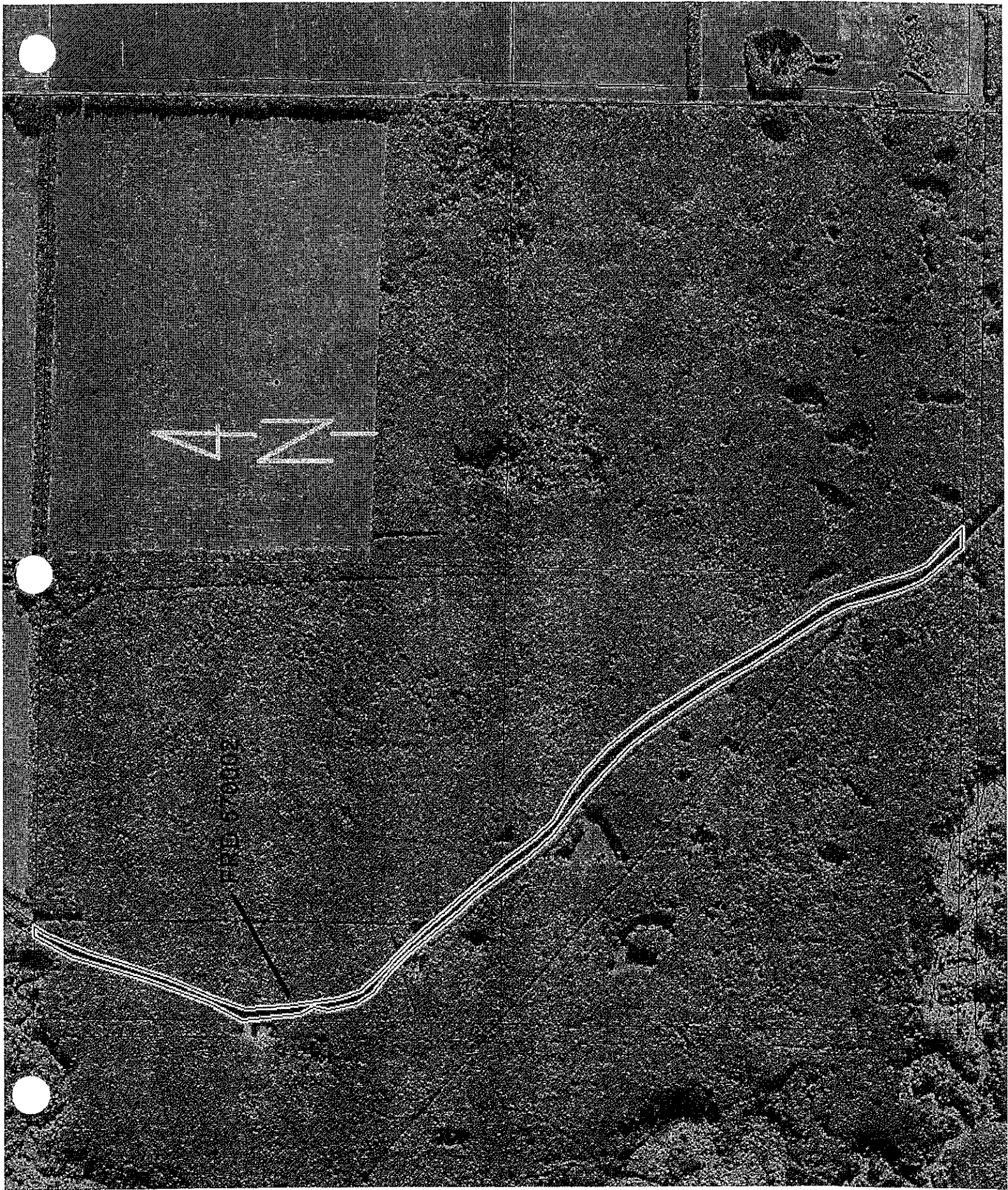


North ↑

699 km<sup>2</sup>

Subject lands





# Centre for Race and Culture visits La Crete

Ashley Foley

A workshop dealing with cultural diversity and discrimination was held in La Crete recently, and was well liked by participants.

The workshop was called "Cultural Crossroads: Cultural Diversity Training" and was attended by many local leaders, such as RCMP S/Sgt Tom Love, County Councillor John W. Driedger, La Crete & Area Chamber of Commerce Manager Larry Neufeld and many church pastors. There were 17 participants in total.

The workshop was run by Ian Mathieson, project coordinator for Centre for Race and Culture (CRC), a program run by Alberta Immigration and Employment in Edmonton.

Mathieson, BA in Anthropology and Religious Studies from the University of Alberta and MA from United Nations Mandated University of Peace in Costa Rica, has expertise in anti-racism, peace-building, and human rights.

The workshop took place at the Mackenzie County building in La Crete March 29, and began

just after 1:00 p.m. and lasted for nearly three hours.

The event was sponsored by La Crete & Area Chamber of Commerce Manager Larry Neufeld explained that it is important but also challenging, to be inclusive.

He explained that it is important to be inclusive to newcomers in La Crete in order to feed the thriving and fast growing community.

Since 1993, Mathieson has been working in Edmonton to create "social harmony and cultural inclusion," he explains, which is what he hoped the workshop would bring for the community of La Crete.

At the beginning of the workshop, Mathieson asked attendees what they wanted to learn from the workshop. For the most part, people wanted to "learn something new;" how to be more welcoming to newcomers and how to put it into action; and what role education plays.

For Mackenzie County, it was brought up that there are a number of language barriers. One participant explained that

English, German, Spanish and Cree are the main languages spoken in the north, and many people only understand one language.

Mathieson explained that communication and inclusion "goes deeper than language." Facial expressions and body language can portray strong inclusion or exclusion without words.

"La Crete is like no other town," explained Mathieson, due to its rapidly growing population and is not like a stereotypical small town in Alberta.

He explained that median age for Canada is 39 or 40 years old, but for La Crete, it is 19. He explains that with a labour shortage in Canada, La Crete will not be affected.

However, with a young population, the community and the north is still highly dependent on 'newcomers' to help the community grow.

Small towns are especially dependent on 'new-

comers' because they bring special traits that can be especially helpful for the community, explains Mathieson.

Mathieson asked the participants to work in small groups to work through barriers, challenges and methods for growth within La Crete.

Participants discovered that the major challenge in La Crete is that there is 'one dominant culture,' making it difficult for newcomers such as teachers, RCMP members or business nursing and health staff to feel included.

However, it was also discovered that La Crete is a very 'welcoming' community with a strong crisis support system, coming together as a for any family or individual in need.

Mathieson used Winkler, Manitoba as a success story example of an inclusive small town community.

Winkler shows a lot of the same traits as La Crete:

it is dominated by Mennonite heritage and culture, a small town (about 9,000 people), and logging is a main industry in both communities.

Mathieson explained that nearly 24 per cent of the population in Winkler is made up of immigrants and it has plentiful employment opportunities.

The main reason for success, explains Mathieson, is the implementation of the DAWN program.

DAWN (Determining and Addressing Workplace Needs) is a government funded program that works to "upgrade essential skills of local immigrant workers in order to facilitate their integration into the Canadian

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Mathieson quoted Milton Bennett when he said: "Culture is how we do things around here," a perfect example of the difference in culture between different communities.

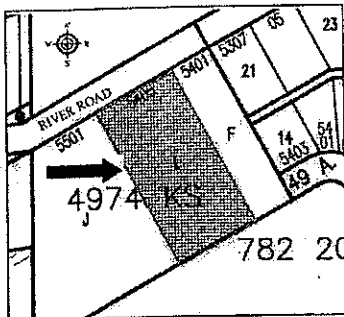
Being inclusive falls on both parties; though. Mathieson explains that it is important for people to make an effort to learn the cultures and ways of those that we work and live with, whether you are the newcomer or the local.

## MACKENZIE COUNTY

### NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 802-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 802-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the land use designation of the parcel known as Plan 4974KS, Lot L (5405-River Road) within the Hamlet of Fort Vermilion, be rezoned from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP", to accommodate the existing use and a new church building.



The Public Hearing is scheduled for 1:00 p.m., Thursday, April 28<sup>th</sup>, 2011 in the Mackenzie County Conference Room in La Crete. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, April 22, 2011. If you have any questions regarding the hearing or the bylaw, please call Mackenzie County's Development Officer at 780-927-3718.

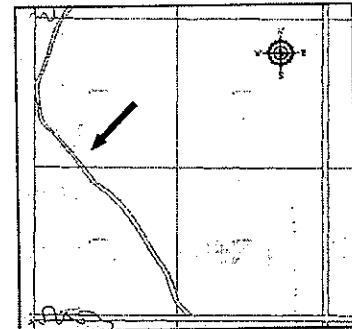
## MACKENZIE COUNTY

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This road dedication is part of the old Buffalo Head Prairie Tower Road.



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## MACKENZIE COUNTY Employment Opportunity

### Summer/Seasonal Staff Employment Opportunity

Mackenzie County is currently accepting applications for Summer/Seasonal Staff for the following positions:

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**General Maintenance Laborers** - a number of positions at various locations (La Crete, Fort Vermilion & Zama) for the County's Public Works, Utilities and Parks & Playground departments.

**Gravel Checker** - one position (Fort Vermilion) for the County's Public Works department.

- Qualifications:**
- Valid Driver's License;
  - Experience operating small equipment i.e. lawnmowers for GML positions;
  - Basic knowledge of computer applications for Administrative Support positions.

Please indicate the position and the location you would like to be considered for on your employment application/resume.

For more information on these positions please contact:

**La Crete Public Works:** John Klassen, Director of Operations South - 780-928-3983;  
**Fort Vermilion Public Works:** Al Hoggan; Director of Operations North - 780-927-3718.  
**Administrative Support:** Joulia Whittleton, Director of Corporate Services - 780-927-3718

Applications/Resumes can be forwarded to:  
Eileen Steuermagel/Human Resources  
Mackenzie County  
Box 840  
Fort Vermilion, AB  
T0H 1N0

Phone: 780-927-3718 Fax: 780-927-4266  
e-mail: [hr@mackenziecounty.com](mailto:hr@mackenziecounty.com)

Closing Date: 4:30pm, Wednesday, April 27, 2011.





**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW ADMENDMENT**

**BYLAW 802-11**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 802-11**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Church.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 4974KS, Lot L (5405-River Road)

within the Hamlet of Fort Vermilion, be rezoned from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP", as outlined in Schedule "A".

READ a first time this 30<sup>th</sup> day of March, 2011.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2011.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2011.

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Bill Neufeld  
Reeve

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Roy Brideau  
Chief Administrative Officer



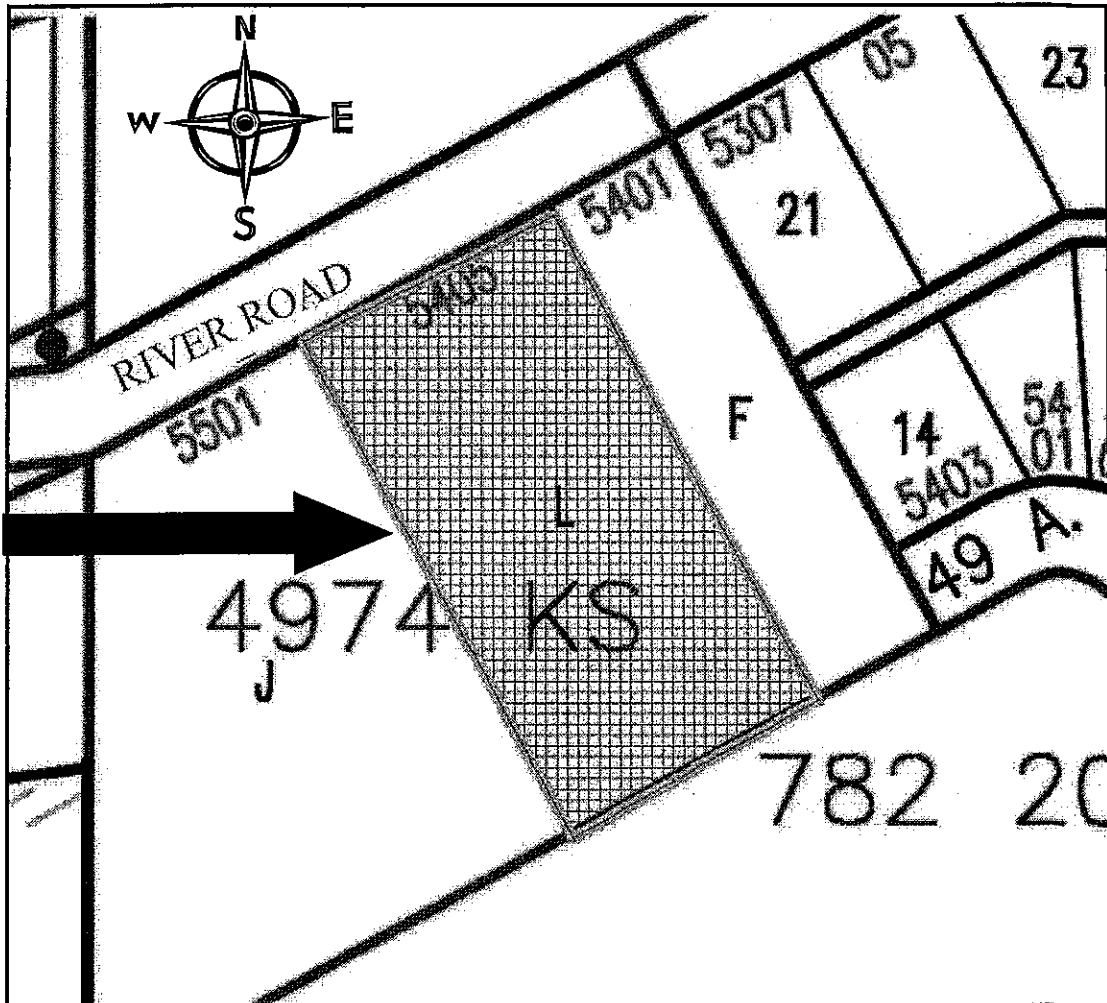
BYLAW NO. 802-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 4974KS, Lot L (5405-River Road)

within the Hamlet of Fort Vermilion, be rezoned from Hamlet Residential District 1 "HR1" to Public/Institutional District "HP".



FROM: Hamlet Residential District 1 "HR1"

TO: Public/Institutional District "HP"

## **7.16 HAMLET RESIDENTIAL DISTRICT 1 “HR1”**

*CURRENT*

The general purpose of this district is to permit residential uses in hamlets.

### **A. PERMITTED USES**

- (1) Ancillary buildings or use.
- (2) Dwelling - Single detached.
- (3) Park
- (4) Public use

### **B. DISCRETIONARY USES**

- (1) Bed and breakfast.
- (2) Dwelling - Duplex.
- (3) Home based business.
- (4) Mobile home.
- (5) Modular home.

### **D. MINIMUM LOT WIDTH**

22 metres (72 feet)

### **E. MINIMUM LOT DEPTH**

33.5 metres (110 feet)

### **F. FRONT YARD SETBACK**

7.6 metres (25 feet) or as required by the Development Authority.

### **G. MINIMUM SIDE YARD SETBACK**

Side yards shall not be less than 1.2 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 3.0 metres (15 feet).

### **H. MINIMUM REAR YARD SETBACK**

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

### **I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

- (1) The architecture, construction materials and appearance of

buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

**J. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

**K. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

## 7.28 PUBLIC/INSTITUTIONAL DISTRICT "HP"

*PROPOSED*

The general purpose of this district is to permit the development of land for uses of either a health-related or non-profit nature providing services to the community.

### A. DISCRETIONARY USES

- (1) Church.
- (2) Community club.
- (3) Day care facility
- (4) Dwelling in association with a medical facility.
- (5) Group home
- (6) Hospital
- (7) Intensive recreation.
- (8) Museum.
- (9) Parsonage.
- (10) Professional Office
- (11) Public Use
- (12) School
- (13) Senior Citizen's Home
- (14) Portable Classroom Units (Temporary)
- (15) Tourist information facility.

### B. MINIMUM LOT AREA

As required by the Development Officer.

### C. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer

### D. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

### E. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet) and no side yard need exceed 3.0 metres (10 feet) or at the discretion of the Development Officer. In case of a corner site the width of side yard adjoining the side street shall not be less than 7.6 metres (25 feet).

### F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet).

**G. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

Buildings may either be of new construction or moved in. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

**H. SPECIAL PROVISIONS**

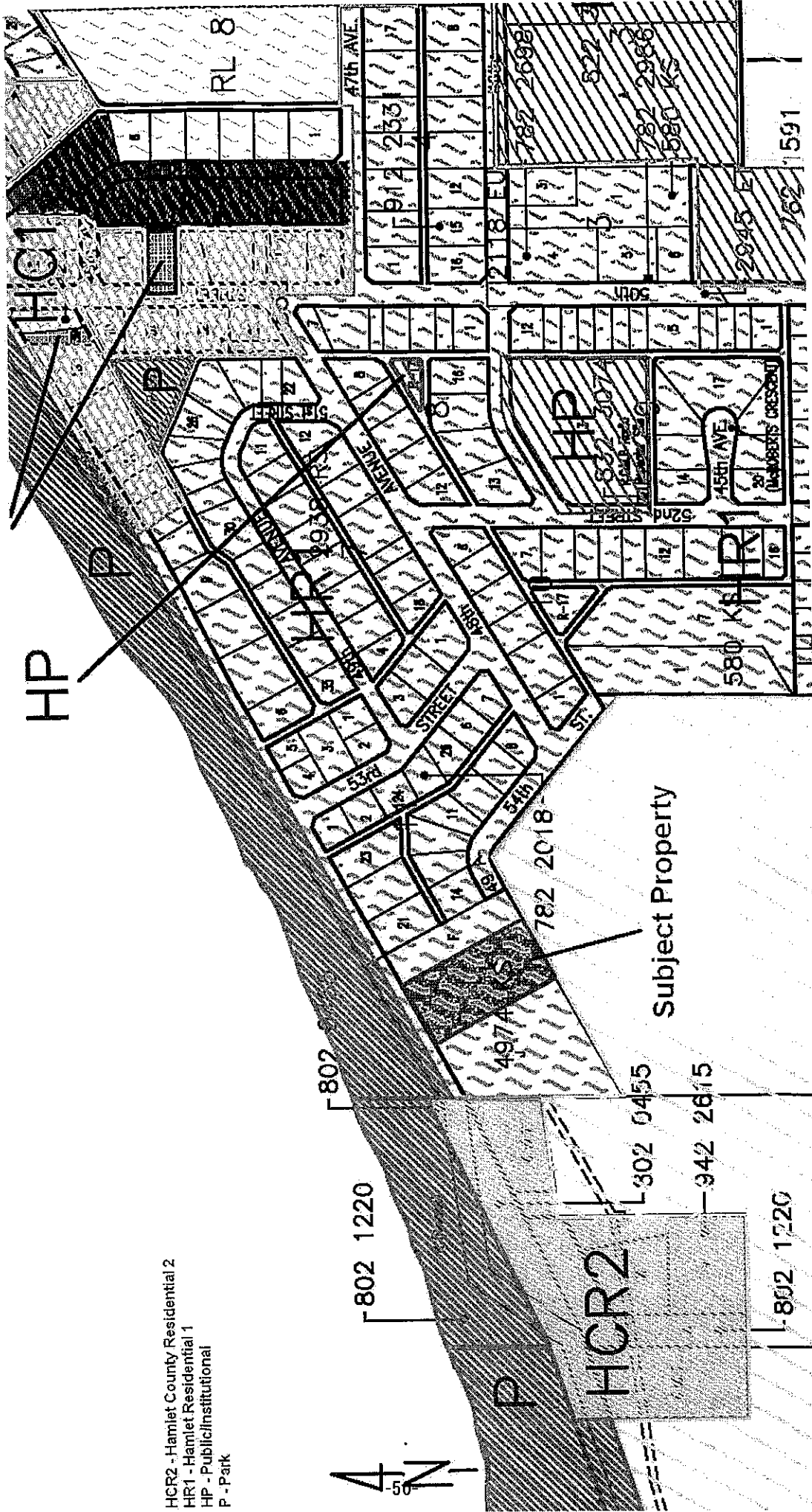
Adult entertainment businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park (P), public facility or other similar uses unless otherwise approved by council. As well a church, education institution, park (P), day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.

**I. ON-SITE PARKING**

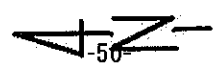
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**J. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.



- HCR2 - Hamlet County Residential 2
- HR1 - Hamlet Residential 1
- HP - Public/Institutional
- P - Park



Subject Property

HCR2

HP

802 1220

302 0455

342 2615

802 1220

802

497A

782 2018

580 KPR

52nd Street

53rd Street

54th Street

55th Street

56th Street

57th Street

58th Street

59th Street

60th Street

47th Ave

RL 8

HCI

HP

HP

HP

HP

HP

HP

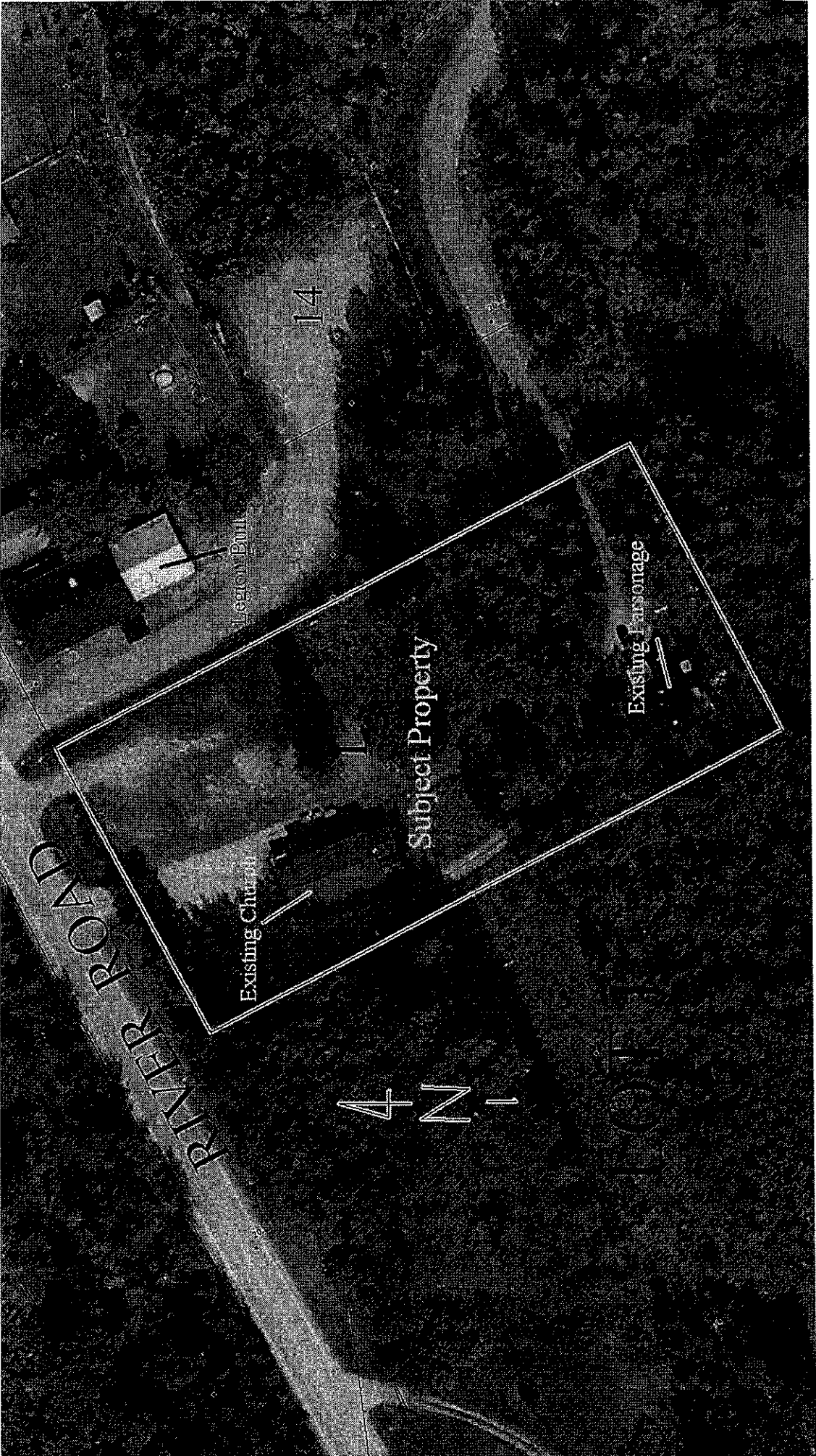
HP

HP

HP

HP

HP



PRIMER ROAD

Existing Church

Subject Property

Existing Parsonage

Region 2001

14

N

2082

Mackenzie County, P.O. Box 640 Fort Vermilion AB T0H 1N0

Attn: Liane Lambert, Development Officer



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 202-11

NAME OF APPLICANT <u>Faith Gospel Fellowship</u>		
ADDRESS <u>Box 863</u>		
TOWN <u>Fort Vermilion Alberta</u>		
POSTAL CODE <u>T0H 1N0</u>	PHONE (RES.)	BUS. <u>720 827 4602</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <u>Canadian Sunday School Mission</u>		
ADDRESS <u>189 Henderson Highway</u>		
TOWN <u>Winnipeg, MB R2L 1L7</u>		
POSTAL CODE <u>R2L 1L7</u>	PHONE (RES.) <u>204 667-8592</u>	BUS. <u>667-8287</u>

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

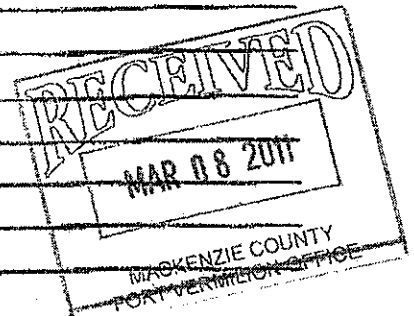
STR./RS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>4974 KS</u>	BLK <u>4974 KS</u>	LOT <u>L</u>
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### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Hamlet Residential TO: Public Institutional

### REASONS SUPPORTING PROPOSED AMENDMENT:

The following plan 4974 KS Lot L located in Fort Vermilion AB has been used for a church <sup>purpose</sup> for approx 25 years. Faith Gospel Fellowship Fort Vermilion is looking at building a new church on this lot, therefore we are requesting a land use Bylaw Amendment.



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ \_\_\_\_\_

RECEIPT NO. \_\_\_\_\_

Robert W. Stalker VICE CHAIR  
 APPLICANT

MARCH 5, 2011  
 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Don Collins  
 REGISTERED OWNER

March 4, 2011  
 DATE

Don Collins, National Director  
for Canadian Sunday School Mission



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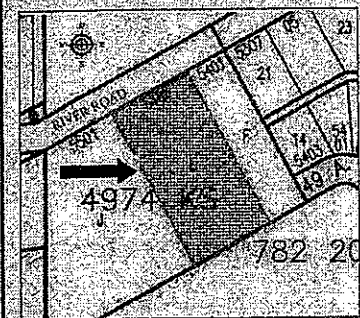


## MACKENZIE COUNTY

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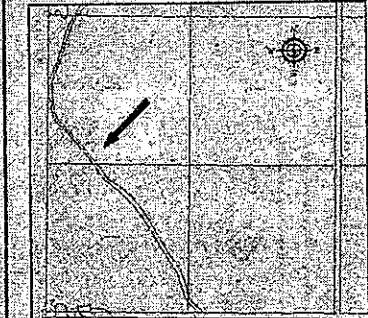
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**Administrative Support** - two positions (one in Fort Vermillion and one in La Crete) within the Corporate Services department.

**General Maintenance Laborers** - a number of positions at various locations (La Crete, Fort Vermillion & Zama) for the County's Public Works, Utilities and Parks & Playground departments.

**Gravel Checker** - one position (Fort Vermillion) for the County's Public Works department.

#### Qualifications:

- Valid Driver's License;
- Experience operating small equipment i.e. lawnmowers for GML positions;
- Basic knowledge of computer applications for Administrative Support positions.

Please indicate the position and the location you would like to be considered for on your employment application/resume.

For more information on these positions please contact:

**La Crete Public Works:** John Klassen, Director of Operations South - 780-926-3983  
**Fort Vermillion Public Works:** Al Hoggan, Director of Operations North - 780-927-3718  
**Administrative Support:** Joulia Whittleton, Director of Corporate Services - 780-927-3718

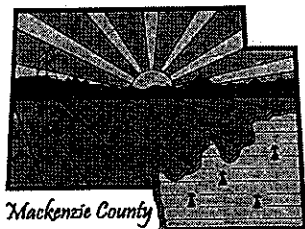
Applications/Resumes can be forwarded to:

Eileen Steuermagel/Human Resources  
 Mackenzie County  
 Box 640  
 Fort Vermillion, AB  
 T0H 1N0

Phone: 780-927-3718 Fax: 780-927-4266  
 e-mail: hr@mackenziecounty.com

Closing Date: 4:30pm, Wednesday, April 27, 2011.





## MACKENZIE COUNTY

### REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 804-11 Road Closure lying between SE 13-104-18-W5M and NE 12-104-18-W5M (Blue Hills)</b>

#### BACKGROUND / PROPOSAL:

Bylaw 804-11, being a Road Closure Bylaw for the closure of a statutory road allowance lying between SE 13-104-18-W5M and NE 12-104-18-W5M for the purpose of sale and consolidation with the adjacent lands, received first reading at the March 30, 2011 Council meeting.

#### OPTIONS & BENEFITS:

The portion of road in question is the undeveloped road allowance between two quarter sections north of Highway 697. When Highway 697 was constructed, it was constructed south of the actual government road allowance thereby leaving a small portion of land fragmented between the highway and the road allowance.

In 1992, a portion of the land fragmented by the highway, road allowance and Blues Creek was subdivided and given separate title. Today, the landowner of Plan 922 0041, Block 1, Lot 1 is requesting that the road allowance north of NE 12-104-18-W5M be closed so that they may purchase a portion of the closed road to consolidate into their parcel thereby giving them more room to develop.

The applicant is only looking at purchasing the portion of closed road between Blues Creek and the west quarter line. The applicant wishes to pay for the portion of closed road lying to the south of the Sommerfeld Mennonite Church as a gift to the church. The

**Author:** L. Lambert

**Reviewed by:** M. Krahn

**CAO** \_\_\_\_\_



**Mackenzie County**

**PUBLIC HEARING FOR ROAD CLOSURE BYLAW**

**BYLAW 804-11**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority please outline the proposed Road Closure Bylaw and present their submission.

\_\_\_\_\_ Does Council have any questions of the proposed Road Closure Bylaw?

\_\_\_\_\_ Were any submissions received in regards to the proposed Road Closure Bylaw? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Road Closure Bylaw?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 804-11**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A  
STATUORY ROAD ALLOWANCE IN ACCORDANCE  
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,  
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

**WHEREAS**, Council of Mackenzie County has determined that the statutory road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

**WHEREAS**, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

**NOW THEREFORE**, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of sale, the government road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

All that portion of Government Road Allowance lying north of  
NE 12-104-18-W5M  
Excepting thereout all mines and minerals and the right to work the same.

READ a first time this 30<sup>th</sup> day of March, 2011.

---

Bill Neufeld  
Reeve

---

Roy Brideau  
Chief Administrative Officer

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2011.

---

Minister of Transportation

Approval valid for \_\_\_\_\_ months.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2011.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2011.

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Bill Neufeld  
Reeve

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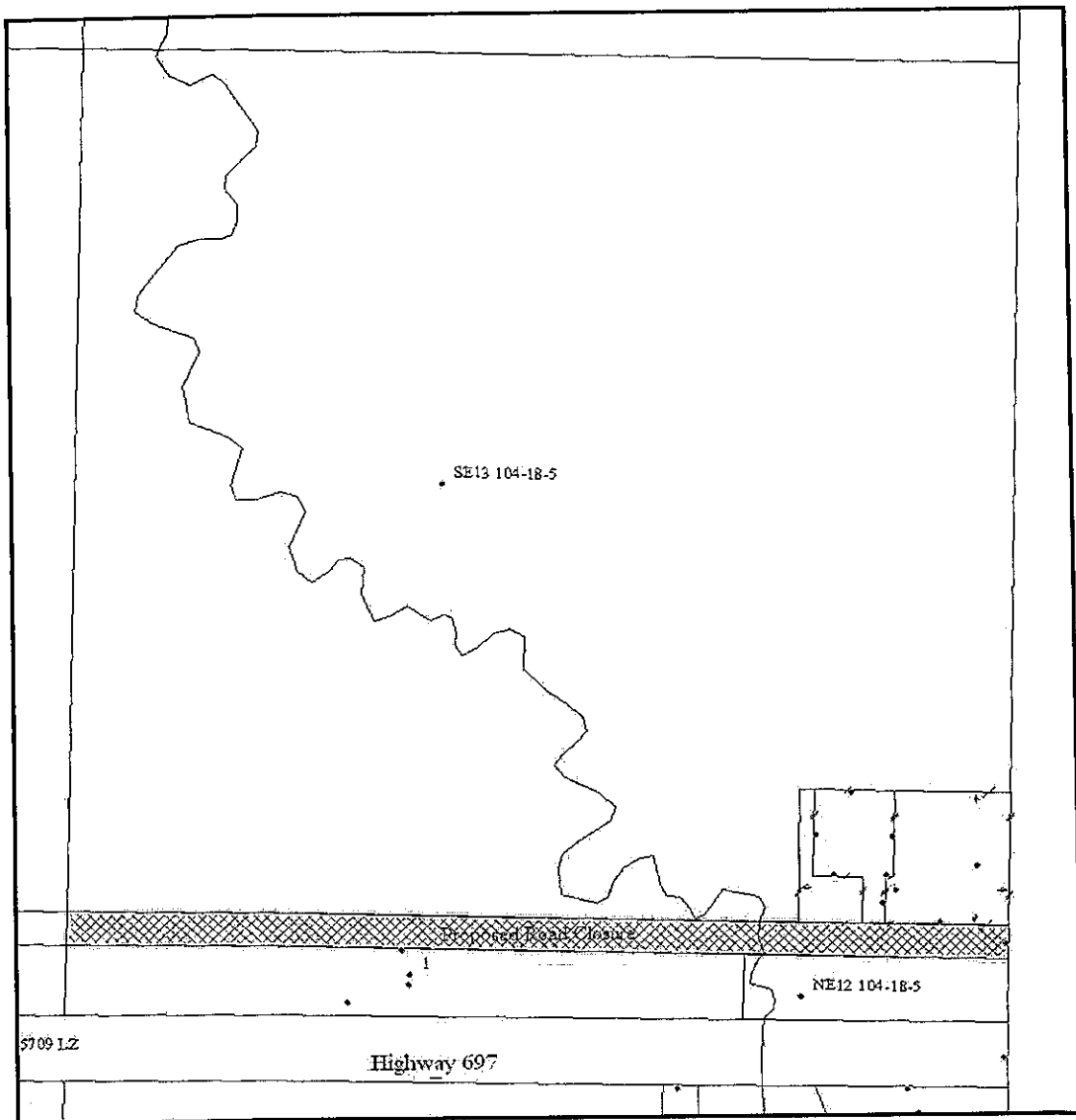
Roy Brideau  
Chief Administrative Officer

**BYLAW NO. 804-11**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

All that portion of Government Road Allowance lying north of NE 12-104-18-W5M,  
be subject to closure and sale.







# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <b>John Giesbrecht</b>		NAME OF ADJACENT LANDOWNER(S) (NORTH) <i>Helena S. Martens</i>		NAME OF LANDOWNER (P 922 0041, B 1, L 1) <b>Jacob K. &amp; Helena Gerbrandt</b>	
ADDRESS <b>Box 496</b>		ADDRESS <i>PO Box 98</i>		ADDRESS <b>Box 1818</b>	
TOWN <b>La Crete AB</b>		TOWN <i>La Crete AB</i>		TOWN <b>La Crete AB</b>	
POSTAL CODE <b>T0H 2H0</b>	PHONE (RES.) <b>928-2962</b>	POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780-928-3802</i>	POSTAL CODE <b>T0H 2H0</b>	PHONE (RES.) <b>928-4749</b>

**LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT**

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT

**LAND USE CLASSIFICATION AMENDMENT PROPOSED:**

**FROM: Road Closure of Part of Twp Rd 104-2**

**REASONS SUPPORTING PROPOSED AMENDMENT:**

**Closure of undeveloped road allowance which is not being used due to close proximity of Highway 697. This portion of road is intended to be added to Part of NE 12-104-18-W5M (Plan 922 0041, Block 1, Lot 1) which is in the process of being purchased by the applicant.**

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 \_\_\_\_\_ RECEIPT NO. 128642  
 \_\_\_\_\_ Jan 28/11  
 APPLICANT DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*Helena Gerbrandt,*  
*Jacob K. Gerbrandt*  
 REGISTERED LANDOWNERS \_\_\_\_\_ DATE \_\_\_\_\_

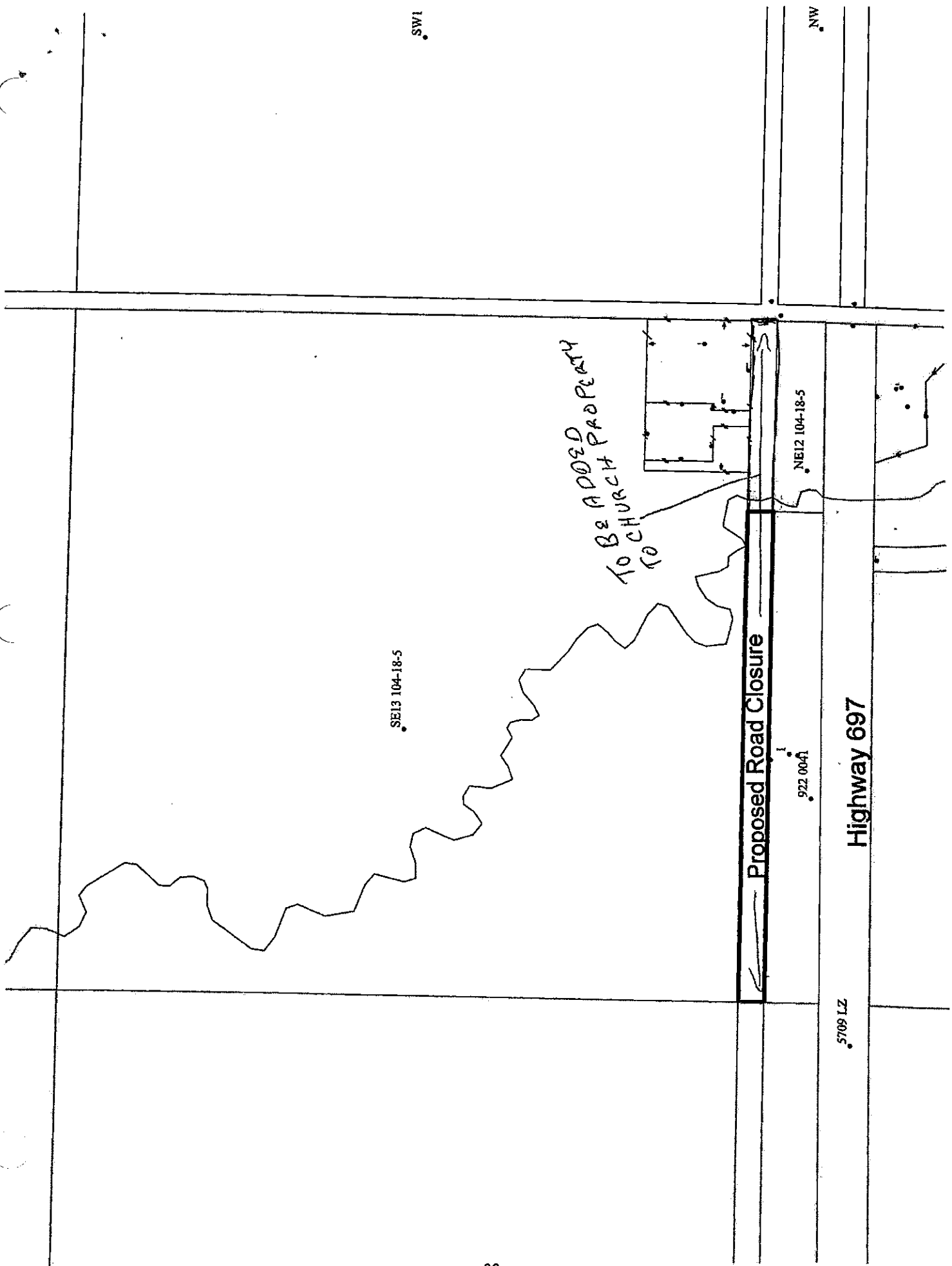
*[Signature]*  
 ADJACENT LANDOWNER(S) NORTH \_\_\_\_\_ DATE Jan 21/11

*David Harms South Kornelia Harms*  
*Box 215 Kornelia Harms*  
*La Crete 928-2224*  
 \_\_\_\_\_ DATE Jan 22/11  
 ADJACENT LANDOWNER SOUTH

Application is being made with the  
intent that the east side of Blue Hills  
Creek portion be added to existing Church  
Title

Wm S W  
on behalf of Church

JAN 28/11  
Date.



SW1

NW

SE13 104-18-5

NE12 104-18-5

TO BE ADDED PROPERTY  
TO CHURCH PROPERTY

Proposed Road Closure

Highway 697

922 00-41

5709 LZ

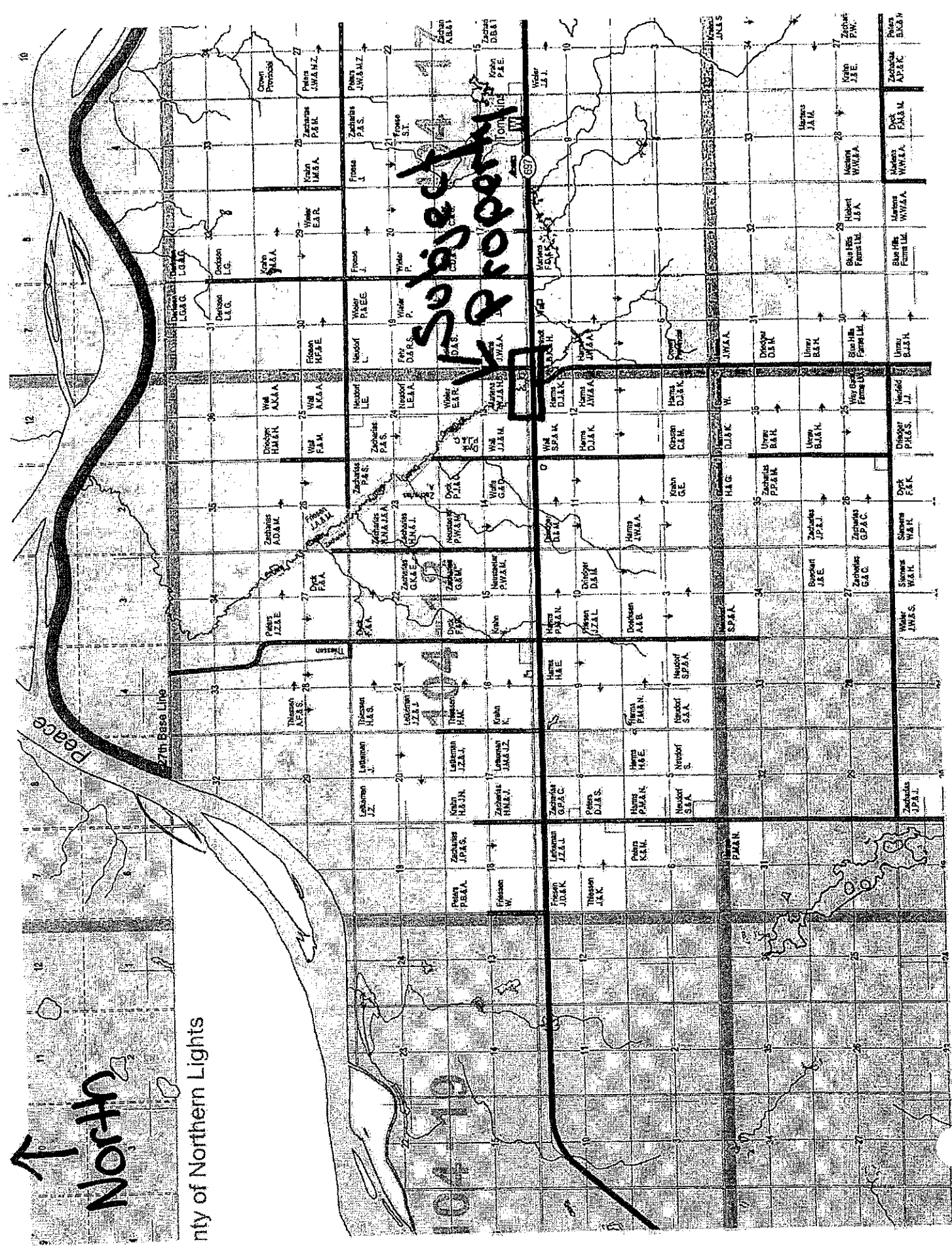
Total Len: 197.4 ft, Total Brg: 0° 04' 15.7"

North

City of Northern Lights

Subject Property

104





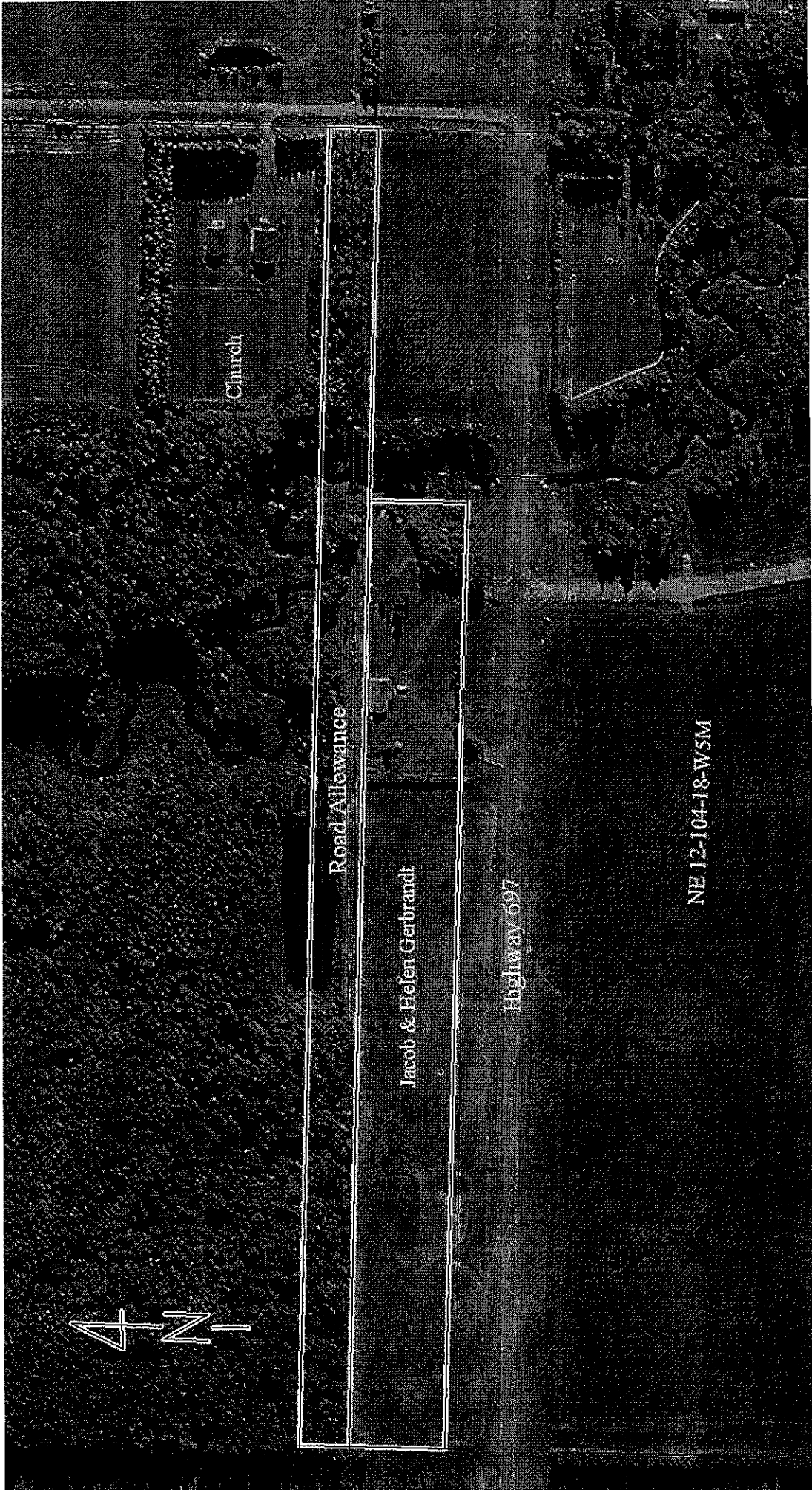
Church

Road Allowance

Jacob & Helsen Gerbrandt

Highway 697

NE 12-104-18-W5M



# FVSD celebrates reading accomplishment

## 1 million books read in the Amazing Reading Race

**Ashley Foley**  
Fort Vermilion School Division is celebrating the reading of 1 million books by students as part of the Amazing Reading Race.

The reading race began in 2007 and in three and a half years, the school division, 15 school and community learning stores, has read over a million books.

Bill Driedger, Director of Literacy of Fort Vermilion School Division, says over 200,000 books have been read this school year alone, and over 31,000 were read in March 2011.

In celebration of the reading accomplishment, Driedger has been visiting schools across the division on a "Million Book Celebration Tour."

The Celebration Tour began on April 7, at 9:00 a.m. at Hillcrest Community School, making its way through the region before its last stop at Rainbow Lake School April 13, at 10:00 a.m.

During the celebration at Hillcrest Community School, Principal Patrick Wilbur spoke fondly of reading. He mentioned Mark Twain's Tom Sawyer and explained that even though he has never sailed down the Mississippi, he was able to do so by reading.

"I want everyone to have a chance to be a pirate on the Mississippi," says Wilbur. "Reading is an amazing thing."

Each school celebration is slightly different, including skits, songs and plays dedicated to reading from students and staff.

Driedger, school trustees and council members were in attendance at most school celebrations. They handed

out recognition awards to each school, as well as a book to each student in celebration of their accomplishment.

Though each school had their own way of celebrating their accomplishment, there was one performance in particular that brought laughter to the entire gym—especially Driedger.

On April 8, there was a celebration at Buffalo Head Prairie School for those students and staff, as well as those at Blue Hills Community School.

A few BHCS staff members put on a performance about Bill Driedger's life: an exaggerated story where Driedger was casted as a literature superhero.

The skit, as most other skits, plays and songs, encouraged children (and adults) to keep reading.

This was exactly Driedger's goal in creating the Amazing Reading Race.

"We want more students reading more books," he says.

"The more you read," says Wilbur. "The better you do in a lot of things in life."

Students were congratulated by a number of leaders throughout the province, including a letter from the Premier, another letter from the Edmonton Oilers and a newscast video by Gordon Steinke and Lynda Steele from Global Edmonton.

However, the Amazing Reading Race is just one of the many initiatives the school division has put in place, to improve students reading.

"Read With Me" is a resource put in place by the division assisting parents with providing pre-reading activities for their preschool

children, is just one of the many programs.

Reading is one of two priorities in the division, explains Driedger. It is important for children to learn to read not only for learning, but also for enjoyment, he adds.

Now that their goal has been met, Driedger says he is still encouraging students to keep reading. Though students in the region have read one million books, this doesn't mean they should close the books and head for the TV.

Each year, the division counts how many books have been read and Driedger says the reading rates have been improving for the last five years.

Therefore, students will be challenged to try to maintain that upward spiral in the reading climb in the region.

Since the Amazing Reading Race was put in place, students read 263,936 books in the 2007-08 year, 298,809 in the 2008-09 year, 285,098 in the 2009-10 year, and already 205,959 (September to March) in the unfinished 2010-11 year.

"One million is just a start," said Wilbur.



Three students at Hillcrest Community School accepted the award for reading 1 million books, on behalf of the school, with Bill Driedger (Director of Literacy), Bernard Wiebe (Trustee), and Robert Clarke (Superintendent).



A performance shows a combination of fairy tale characters coming together to determine who is at fault for breaking Humpty Dumpty.



Above, Bill Driedger, Director of Literacy, stands with "superhero" Literacy man after a play performed by Blue Hills Community School staff about Driedger's life as Literacy Director.

**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING**  
**PROPOSED ROAD CLOSURE BYLAW NO. 804-11**

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 804-11 being a road closure bylaw. The proposed amendment is:

That the land use designation of the following property known as all that portion of Government Road Allowance lying north of NE 12-104-18-W5M, be closed to public travel and sold.

The Public Hearing is to be held at 1:00 p.m. Thursday, April 28<sup>th</sup>, 2011 in the Mackenzie County Conference Room in La Crete. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday, April 22, 2011. If you have any questions regarding the hearing or the bylaw, please call Mackenzie County's Development Officer at 780-927-3718.

**MACKENZIE COUNTY**  
P.O. Box 1690, 9205-100 Street  
La Crete, AB T0H 2H0

**INVITATION TO TENDER**

**Contract for the 2011 Regravelling Program**  
**For the Following Locations:**

**Fitter Pit North Vermilion Pit**  
**West La Crete Pit**  
**Tompkins Area**  
**Zama Access Road**  
**Assumption Road**  
**South Tall Cree**

Tender Packages may be obtained at the Mackenzie County Offices in Zama, High Level, La Crete and Fort Vermilion

Sealed tenders will be received at the La Crete office, located at 9205-100<sup>th</sup> Street or by registered mail to the address shown above by 1:00 p.m. local time on May 10, 2011.

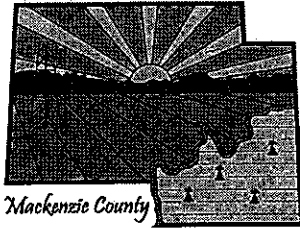
Mackenzie County reserves the right to reject all or any tenders and to accept any tender that is deemed most favorable to the County.

If you have any questions or require further information please do not hesitate to contact:

Al Hoggan  
Director of Operations-North  
Mackenzie County  
Phone: (780) 927-3718  
Fax: (780) 927-4266

or

John Klassen  
Director of Operations-South  
Mackenzie County  
Phone: (780) 928-3983  
Fax: (780) 928-3636



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>2011 Operating and Capital Budgets</b>

**BACKGROUND / PROPOSAL:**

Council must approve the final 2011 budget prior to establishing the 2011 tax mill rate.

Council approved the 2011 budget on January 14, 2011; however, the approved budget was based on an assessment estimate and has not included requisitions as these were unknown at that time.

**OPTIONS & BENEFITS:**

Administration received the 2011 assessment and prepared new calculations of the 2011 taxation revenue projection and updated the 2011 operating and capital budgets. The capital budget list includes some newly proposed projects and projects that were added by Council motions since January 14, 2011. These are highlighted on the attached document.

Please review the revised 2011 budget. The 2011 Budget Statement of Operations is presented in comparison to 2009 and 2010 actual and includes school and lodge requisitions. There are two versions of the Statement of Operations – one including amortization and one excluding amortization.

In order to be able to undertake all of its scheduled projects, the County's borrowing for capital is expected to increase by \$15.4M (\$12.4M – Highway 88 Connector Paving and \$3M – Zama Access Road Paving), in addition to the previously approved borrowing for the Rural Water Line. Please note that the long term debt will exceed the internally set limit of 40% of the allowable debt limit by 22%.

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

The estimated levels of reserves and long term debt at December 31, 2011 are also presented within the attached document and these are within the limits as set within the Budget Development Policy by Council.

**COSTS & SOURCE OF FUNDING:**

NA

**RECOMMENDED ACTION:** (requires 2/3)

That the 2011 operating and capital budgets be approved as presented.

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



STATEMENT OF OPERATIONS - 2011 BUDGET (including depreciation)

	2009 Actual	2010 Actual	2010 Budget	2011 Budget	\$ Budget Change	% Budget Change
<b>OPERATIONAL REVENUES</b>						
Property taxes	32,448,614	30,562,572	30,590,788	29,537,662	(1,053,126)	-4%
User fees and sales of goods	1,939,122	1,969,856	2,022,398	2,278,969	256,571	11%
Government transfers	1,448,984	1,711,897	1,254,523	1,111,088	(143,435)	-13%
Investment income (operating)	230,586	288,412	250,000	250,000	-	0%
Penalties and costs on taxes	111,547	141,654	115,000	115,000	-	0%
Licenses, permits and fines	266,293	313,221	177,250	261,000	83,750	32%
Rentals	29,434	64,542	34,218	63,087	28,869	46%
Insurance proceeds	2,412	4,129	-	-	-	-
Development levies	33,000	175,572	-	-	-	-
Municipal reserve revenue	34,074	105,063	-	-	-	-
Sale of non-TCA equipment	7,913	6,056	-	-	-	-
Other	263,459	313,690	217,000	222,000	5,000	2%
<b>Total operating revenues</b>	<b>36,815,438</b>	<b>35,656,664</b>	<b>34,661,177</b>	<b>33,838,805</b>	<b>(822,371)</b>	<b>-2%</b>
<b>OPERATIONAL EXPENSES</b>						
Legislative	559,407	532,989	539,619	673,490	133,871	20%
Administration	2,291,302	2,695,552	2,614,197	2,963,554	349,357	12%
Grants to Other Governments	1,298,329	1,948,168	1,500,000	1,600,000	100,000	6%
Protective services	1,686,747	1,208,480	1,105,656	1,114,627	8,971	1%
Transportation	10,841,485	12,600,850	11,507,534	12,642,761	1,135,227	9%
Water, sewer, solid waste disposal	3,532,975	3,949,088	4,087,232	4,409,570	322,338	7%
Public health and welfare (FCSS)	583,771	594,579	635,053	681,367	46,314	7%
Planning, development, agriculture	1,907,330	1,859,884	2,217,045	2,074,589	(142,456)	-7%
Recreation and culture	1,388,576	1,423,201	1,467,530	1,568,317	100,787	6%
School requisitions	6,768,922	6,559,007	6,559,007	6,295,112	(263,895)	-4%
Lodge requisitions	568,212	720,470	720,470	719,088	(1,382)	-0%
Non-TCA projects	1,156,348	531,942	1,316,763	785,433	(531,330)	-68%
<b>Total operating expenses</b>	<b>32,583,406</b>	<b>34,624,210</b>	<b>34,270,106</b>	<b>35,527,907</b>	<b>1,257,801</b>	<b>4%</b>
<b>Excess (deficiency) before other</b>	<b>4,232,032</b>	<b>1,032,454</b>	<b>391,071</b>	<b>(1,689,102)</b>	<b>(2,080,173)</b>	<b>123%</b>
<b>CAPITAL REVENUES</b>						
Government transfers for capital	9,072,364	6,337,196	6,681,557	11,457,860	4,776,303	42%
Investment income (capital)	10,082	-	-	-	-	-
Other revenue for capital	115,502	409,699	359,798	1,481,557	1,121,759	43%
Proceeds from sale of TCA assets	320,517	1,160,660	571,585	1,001,040	429,455	45%
<b>EXCESS (DEFICIENCY) - PSAB Model*</b>	<b>13,750,497</b>	<b>8,940,009</b>	<b>8,004,011</b>	<b>12,251,355</b>	<b>4,247,344</b>	<b>35%</b>
<b>Convert to local government model**</b>						
Remove non-cash transactions	6,125,091	6,917,067	6,061,556	5,416,045	(645,511)	-12%
Remove revenue for capital projects	(9,518,465)	(7,907,555)	(7,612,940)	(13,940,457)	(6,327,517)	45%
Long term debt principle	1,316,048	1,709,972	1,709,972	2,121,536	411,564	19%
Transfers to/from reserves	8,991,074	6,189,549	4,742,655	1,605,407	(3,137,248)	-195%
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>50,000</b>	<b>50,000</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0%</b>

\*\*Local Government - balanced budget by Municipal Government Act (Municipal Affairs)

\*Public Sector Accounting Board

**MACKENZIE COUNTY**  
**STATEMENT OF OPERATIONS - 2011 BUDGET (excluding depreciation)**

	2009 Actual	2010 Actual	2010 Budget	2011 Budget	\$ Budget Change	% Budget Change
<b>OPERATIONAL REVENUES</b>						
Property taxes (including frontage)	32,448,614	30,562,572	30,590,788	29,537,661	(1,053,126)	-4%
Less: School requisitions	(6,768,922)	(6,559,007)	(6,559,007)	(6,295,112)	263,895	-4%
Less: Lodge requisitions	(568,212)	(720,470)	(720,470)	(719,088)	1,382	0%
Net property taxes	25,111,480	23,283,095	23,311,311	22,523,460	(787,850)	-3%
User fees and sales of goods	1,939,122	1,969,856	2,022,398	2,278,969	256,571	11%
Government transfers	1,448,984	1,711,897	1,254,523	1,111,088	(143,435)	-13%
Investment income (operating)	230,586	288,412	250,000	250,000	-	0%
Penalties and costs on taxes	111,547	141,654	115,000	115,000	-	0%
Licenses, permits and fines	266,293	313,221	177,250	261,000	83,750	32%
Rentals	29,434	64,542	34,218	63,087	28,869	46%
Insurance proceeds	2,412	4,129	-	-	-	-
Development levies	33,000	175,572	-	-	-	-
Municipal reserve revenue	34,074	105,063	-	-	-	-
Sale of non-TCA equipment	7,913	6,056	-	-	-	-
Other	263,459	313,690	217,000	222,000	5,000	2%
<b>Total operating revenues</b>	<b>29,478,304</b>	<b>28,377,187</b>	<b>27,381,700</b>	<b>26,824,604</b>	<b>(1,344,946)</b>	<b>-5%</b>
<b>OPERATIONAL EXPENSES</b>						
Legislative	559,407	532,989	539,619	673,490	133,871	20%
Administration	2,208,981	2,612,419	2,531,064	2,786,794	255,730	9%
Grants to Other Local Governments	1,298,329	1,948,168	1,500,000	1,600,000	100,000	6%
Protective services	1,583,884	1,100,310	997,487	924,125	(73,362)	-8%
Transportation	7,680,289	8,499,765	7,930,817	8,327,628	396,811	5%
Water, sewer, solid waste disposal	2,487,050	2,488,794	2,807,170	2,975,719	168,549	6%
Public health and welfare (FCSS)	583,771	594,579	635,053	681,367	46,314	7%
Planning, development, agriculture	1,824,209	1,766,278	2,134,554	1,956,146	(178,408)	-9%
Recreation and culture	1,247,490	1,258,783	1,300,881	1,372,822	71,941	5%
<b>Total operating expenses</b>	<b>19,473,411</b>	<b>20,802,085</b>	<b>20,376,645</b>	<b>21,298,070</b>	<b>921,445</b>	<b>4%</b>
Non-TCA projects	1,156,348	531,942	1,316,763	785,433	(531,330)	
<b>Excess (deficiency) before other</b>	<b>8,848,545</b>	<b>7,043,159</b>	<b>5,688,292</b>	<b>4,741,081</b>	<b>(1,735,061)</b>	<b>-37%</b>
<b>CAPITAL REVENUES</b>						
Government transfers for capital	9,072,364	6,337,196	6,681,557	11,457,860	4,776,303	
Investment income (capital)	10,082	-	-	-	-	
Other revenue for capital	115,502	409,699	359,798	1,481,557	1,121,759	
Proceeds from sale of TCA assets	320,517	1,160,660	571,585	1,001,040	429,455	
	9,518,465	7,907,555	7,612,940	13,940,457	6,327,517	
<b>EXCESS (DEFICIENCY) - FSAB Model</b>	<b>18,367,010</b>	<b>14,950,714</b>	<b>13,301,232</b>	<b>18,681,538</b>	<b>4,592,456</b>	<b>25%</b>
<b>Convert to local government model</b>						
Remove non-cash transactions	1,508,578	906,361	764,335	(1,014,139)	(1,778,474)	
Remove revenue for capital projects	(9,518,465)	(7,907,555)	(7,612,940)	(13,940,457)	(6,327,517)	
Long term debt principle	1,316,048	1,709,972	1,709,972	2,121,536	411,564	
Transfers to/from reserves	899,1074	6,189,549	4,742,655	1,605,406	(3,137,249)	
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>50,000</b>	<b>50,000</b>	<b>(0)</b>	<b>0</b>	<b>(787,850)</b>	<b>0%</b>

\*\*Local Government - br ad budget by Municipal Government Act (Municipal Affairs)

- Sector Accounting Board

Summary of Assessment and Municipal Revenue by Category

	2011 Assessment	% Change from 2010 Assessment	2010 Projected Municipal Tax Revenue	As % of Total Municipal Revenue
Residential Property	\$447,010,020	0.00%	\$3,172,877	14.25%
Commercial Property	\$94,179,130	5.48%	\$1,055,842	4.74%
Industrial Property	\$108,018,960	-5.19%	\$1,211,001	5.44%
Farmland Property	\$42,196,030	-0.01%	\$299,507	1.35%
Machinery & Equipment	\$369,620,160	-4.31%	\$4,143,812	18.62%
Linear	\$1,096,149,870	-5.33%	\$12,288,936	55.21%
Grants in Lieu	\$8,524,890	0.00%	\$86,212	0.39%
Total	\$2,165,699,060	-2.47%	\$22,258,187	

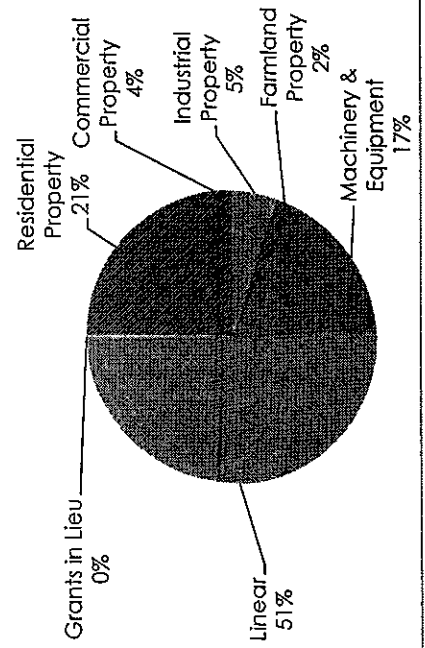
Tax exempt assessment	\$161,510,670	5.24%	\$0	
<b>Total</b>	<b>\$2,327,209,730</b>	<b>-1.97%</b>	<b>\$22,258,187</b>	

2010 mill rates: residential - 7.098 and non-residential - 11.211  
 The following revenues are calculated using 2010 mill rates:

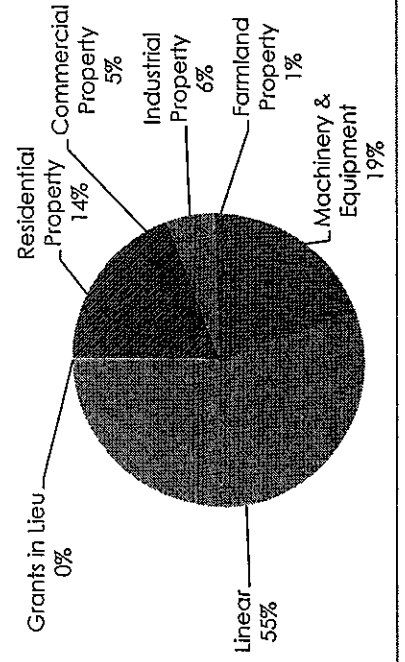
2011 expected revenue (April/11)	\$22,258,187
2011 estimated revenue (January 14, 2011)	\$21,240,189
Additional revenue due to the decrease in assessment not as high as anticipated earlier	\$1,017,999

Print

2011 Taxable Assessment



2011 Municipal Levy Revenue



Please note that the County may experience some loss of municipal revenue due to assessment appeals and/or due to additional tax roll corrections.

Mackenzie County

2011 BUDGET DRAFT - Cash Requirement (decision worksheet)

	2010 Budget	% change	2011 Budget	
<b>Operating Cash Requirement</b>				
Operating Cost (excluding non-cash items and capital debt interest expense)	\$19,100,610	14%	\$21,755,825	Schedule A-2
Non-TCA - Operating Costs (Non-TCA Projects List)	\$1,316,763	-40%	\$785,433	
Less: Other Operating Revenue (excluding municipal tax levy)	(\$4,334,610)	5%	(\$4,566,417)	Schedule A-1
Anticipated draw from prior year accumulated surplus - restricted (for Non-TCA projects)	(\$211,514)	53%	(\$324,295)	(1)
<b>Tax levy for operations</b>	<b>\$15,871,249</b>	<b>11%</b>	<b>\$17,650,546</b>	
<b>Capital Cash Requirements</b>				
Capital costs (2011 TCA Project List + 2010 CF TCA requiring additional funding)	\$24,118,414	61%	\$38,836,559	
Capital debt interest	\$456,697	22%	\$556,404	
Capital debt principle	\$1,709,972	24%	\$2,121,536	
Less:	\$0			
Capital revenue - grants	(\$6,681,522)	71%	(\$11,457,860)	Schedule B
Other capital revenue (community, developer's contributions; contributed assets)	(\$409,798)	262%	(\$1,481,557)	
Proceeds on disposal of assets	(\$1,067,585)	-6%	(\$1,001,040)	Schedule D
Proceeds from new debentures	(\$3,726,766)	372%	(\$17,580,164)	Schedule E
Anticipated draw from prior year accumulated surplus - restricted	(\$9,634,574)	-27%	(\$6,991,237)	(2)
Anticipated draw from prior year accumulated surplus - unrestricted	\$0			
<b>Tax levy for capital</b>	<b>\$4,764,838</b>	<b>-37%</b>	<b>\$3,002,641</b>	
<b>Minimum Tax Levy</b>	<b>\$20,636,087</b>	<b>0%</b>	<b>\$20,653,187</b>	
<b>Future Financial Plans</b>				
Contributions to Reserves as per Policies	\$1,915,000		\$1,605,000	Schedule C
Contributions to Reserves (2009 - disposal of LC PW Shop)	\$496,000			
<b>Tax levy for future financial plans</b>	<b>\$2,411,000</b>	<b>-33%</b>	<b>\$1,605,000</b>	(3)
<b>Total Tax Levy</b>	<b>\$23,047,087</b>	<b>-3%</b>	<b>\$22,258,187</b>	
<b>Net budgeted cash draw on accumulated surplus accounts</b>	<b>(\$7,435,088)</b>	<b>-23%</b>	<b>(\$5,710,532)</b>	(1) + (2) + (3)
<b>OTHER:</b>				
Restricted surplus (reserves), beginning of year	\$15,910,230		\$15,526,272	
Restricted surplus (reserves), ending of year (2010 - actual; 2011 - estimated)	\$15,526,272		\$9,815,740	
20% of the total allowable debt limit (the benchmark that was set by Council in respect to reserves)	\$8,446,471		\$8,639,653	
<b>Total budgeted operating and capital costs (excluding non-cash items)</b>	<b>\$46,702,457</b>	<b>37%</b>	<b>\$64,055,757</b>	

	Legislative and Administration	Protective Services	Transportation and Airport	Utilities	Planning & Development	Agricultural & Veterinary	Recreation & Cultural	TOTAL
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**Schedule A-1: Operating Revenues (excluding municipal taxes, and excluding school and lodge requisitions)**

Sale of Goods & Services	31,500	10,000	37,584	2,175,172	205,400	6,813	16,500	2,482,969
Interest Revenue	250,000							250,000
Provincial Grants - operating	61,578	754,837				60,000	234,673	1,111,088
Other Revenue including frontage	163,500	48,824	356,214	124,904	22,000	6,918		722,360
Total Revenues	506,578	58,824	1,148,635	2,300,076	227,400	73,731	251,173	4,566,417

**Schedule A-2: General Operating Expenses (excluding school and lodge requisitions, and excluding debenture principal payments)**

Wages & Salaries, Benefits, WCB, Recruiting, Honorariums	1,955,405	142,440	2,720,539	1,079,577	338,095	197,526	165,988	6,599,569
Contracted and General Services	1,051,676	638,470	1,846,051	916,688	277,110	975,464	240,186	5,945,645
Materials & Supplies, Fuel & Oil, Chemicals & Salt	143,700	103,815	3,529,766	265,425	16,500	114,650	96,020	4,269,876
Utilities (Gas, Power)	63,700	33,400	181,500	320,200	1,300			600,100
Grants to local governments	1,600,000							1,600,000
Grants to other organizations	50,000					35,500	1,551,996	1,637,496
Capital debt interest	112,803		49,772	393,829				556,404
Net Book Value of disposed TCA								0
Amortization	176,760	190,502	4,315,133	1,433,851	7,098	111,345	195,495	6,430,184
Other	83,000	6,000						89,000
Total expenses excl. non-TCA projects	5,237,044	1,114,627	12,642,761	4,409,570	640,103	1,434,485	2,249,684	21,728,974
Non-TCA projects	192,356	47,475	77,146	92,602	250,000	10,000	115,854	785,433
Total expenses incl. non-TCA projects	5,429,400	1,162,102	12,719,907	4,502,172	890,103	1,444,485	2,365,538	28,513,707

**Non-cash items included in the above:**

Estimated gravel inventory change at YE 2011	0	0	-1,014,139	0	0	0	0	-1,014,139
Net Book Value of disposed TCA	0	0	0	0	0	0	0	0
Amortization	176,760	190,502	4,315,133	1,433,851	7,098	111,345	195,495	6,430,184
Total operational expenses excluding non-cash items and capital debt interest	4,947,481	924,125	9,291,995	2,581,890	633,005	1,323,140	2,054,189	21,755,825

Mackenzie County  
 2011 Budget  
 Capital Grant Revenues (for TCA projects)

Schedule B

	Grant funding deferred from prior year	New 2011 Funding	Total Capital Grant Revenue
Provincial Capital Grants - AMIP	\$21,696		\$21,696
Provincial Capital Grants - FGTF	\$160,428	\$557,412	\$717,840
Provincial Capital Grants - SIP		\$184,980	\$184,980
Provincial Capital Grants - MSI (Capital)	\$152,294	\$2,881,050	\$3,033,344
Provincial Capital Grants - Resource Road Program		\$3,000,000	\$3,000,000
Federal Capital Grants - P3 Canada		\$4,500,000	\$4,500,000
<b>Total Capital Revenues</b>	<b>\$334,418</b>	<b>\$11,123,442</b>	<b>\$11,457,860</b>

**Mackenzie County**

**Schedule C**

**2011 Budget**

**Contributions to Reserves as per established Policies**

<b>Reserves</b>	<b>Minimal contribution</b>
Emergency - Fire Department	\$150,000
Emergency - Tompkins Fire Department	\$50,000
Roads	\$500,000
Vehicle & Equipment	\$485,000
Drainage	\$250,000
Parks & Playgrounds	\$50,000
Recreation Boards - Capital	\$120,000
Other Community Grants	\$0
<b>Total</b>	<b>\$1,605,000</b>

(1)

(1) Please note that in 2008, 2009 & 2010 Council chose to set aside \$120,000 for the three recreation boards towards various capital and non-capital improvements of the County recreational facilities. Finance Committee administered use of these funds based on the individual requests. In preparation for this budget presentation, administration assumed the same practice may be followed in 2010.

1. Schedule of repayments of long term debt interest and principle as of December 31, 2010

	Principal \$	Interest \$	Total \$
to be paid in 2011	1,940,539	432,757	2,373,296
to be paid in 2012	1,939,336	350,903	2,290,239
to be paid in 2013	1,562,434	270,228	1,832,662
To be paid in 2014	1,455,894	211,521	1,667,415
To be paid in 2015	1,011,803	160,911	1,172,715
To be paid in 2016 to maturity	3,639,795	390,458	4,030,253
	<b>11,549,801</b>	<b>1,816,779</b>	<b>13,366,580</b>

Note: This schedule does not include any new debentures in 2011 (see section 4 below)

2. Debt limit calculation

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the County be disclosed as follows:

	2010 \$	2009 \$	2008 \$
Total debt limit, on December 31	<b>43,198,265</b>	44,232,579	44,590,298
Total debt (principal on loans and loan guarantees), on December 31	<b>11,549,801</b>	11,713,171	8,590,716
Amount by which debt limit exceeds debt	<b>31,648,464</b>	32,519,408	35,999,582
Limit on debt service, in fiscal year	<b>7,199,711</b>	7,372,097	7,431,716
Service on debt in fiscal year (are interest & principal payments)	<b>2,373,296</b>	2,166,669	1,638,477
Amount by which debt servicing limit exceeds debt servicing	<b>4,826,415</b>	5,205,428	5,793,239

The debt limit is calculated at 1.5 times the revenue of the County (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 time such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the County. Rather, the financial statements must be interpreted as a whole.

3. To be borrowed in 2011

Project description	Amount to be borrowed	Bylaw
Rural Water Line	2,180,164	Bylaw 772/10
Zama Access Road	3,000,000	Bylaw to be established
Highway 88 Connector Paving	12,400,000	Bylaw to be established
Budgeted additions	17,580,164	
Total long term debt estimated at the end of 2011	27,097,731 (reflects 2011 payments)	
<b>Borrowing limit as set by the County's Budget Policy</b>	<b>17,279,306 (is 40% of \$43,198,265)</b>	

NOTE: The 2011 borrowing will bring the County's long term debt to 62.7% of the allowable debt limit, whereas Council's current policy is not to exceed 40% of the allowable debt limit.



Contributions to Reserves as per established Policies

Name	Estimated Ending Balance (December 31, 2010)	To be used for 2010 CF projects	To be used for 2011 projects	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Transfer to Capital Fund	Interfund Transfers	Estimated Ending Balance (December 31, 2011)
Operating Fund Reserve								
Operating Fund Reserve	3,068,953							3,037,993
Operating Fund Reserve - Incomplete Non-TCA	454,250	(304,575)	(31,020)					129,935
Reserve-Off Site Levy - Water	800,613							800,613
Grants to Other Organizations Reserve	188,919			120,000			182,893	198,812
Reserve-Development	183,565							183,565
Recreation-Parks Reserve	199,821							197,473
Subdivisions Reserve	197,473			50,000				22,377
Gravel Reclamation Reserves	22,377							174,930
Municipal Reserve	174,930							83,309
Gravel Crushing Reserve	83,309							83,309
Capital Fund Reserve	5,374,210	(304,575)	(566,560)	170,000			182,893	4,855,948
Incomplete Capital - Recreation	345,591	(116,425)						229,166
Incomplete Capital - Adm'n	1,250,651	(1,245,744)						4,907
Incomplete Capital - Fire Department	204,211						(204,211)	0
Incomplete Capital - Ambulance	346,818							346,818
Incomplete Capital - Enforcement	123							123
Incomplete Capital - Airport	203,015	(200,000)						3,015
Incomplete Capital - Sewer	35,000						(35,000)	-
Agriculture - Reserve	50,000							50,000
Recreation Reserve - Zorra	52,148							0
Recreation Reserve - La Crete	65,401						(52,148)	0
Reserve-Roads(General)	1,033,828						(65,401)	0
Water Treatment Plant Reserve	410,104		(471,124)	500,000				1,062,704
Incomplete Capital - Sewer	330,881	(372,602)						410,104
Incomplete Capital - Development	45,146							45,146
Recreation Reserve - Fort Vermilion	65,344							0
Drainage Reserve	438,473	(10,105)		250,000			(65,344)	678,368
Walking Trails - Fort Vermilion	33,729		(28,184)					5,545
Walking Trails - LaCrete	20,000							20,000
Incomplete Capital - Public Works	1,382,341	(1,147,920)						234,421
Reserve - Water Upgrading	857,925	(615,088)	(39,572)					203,265
Reserve-Waste	3,332							3,332
General Capital Reserve	1,131,801							173,127
Vehicle Replacement Reserve	1,225,681			485,000				1,141,542
Reserves - Garbage Projects(incomplete capital)	8,500							8,500
Emergency Services Reserves	612,018	(462,850)	(186,970)	200,000			204,211	346,409
	10,152,062	(4,190,754)	(2,253,663)	1,485,000			(182,893)	4,959,772
<b>TOTAL RESERVES</b>	<b>15,526,272</b>	<b>(4,495,309)</b>	<b>(2,820,223)</b>	<b>1,405,000</b>			<b>0</b>	<b>9,815,740</b>

from cash requirement:  
from TCA & non-TCA lists  
in balance

7,315,532  
7,315,532  
0

NOTE: The County's current policy states that the level of reserves be at 20% of the allowable debt limit. The projected December 31, 2011 balance is at 22% of the 2010 allowable debt limit.

Mackenzie County

TCA PROJECTS 2011

2011 Budget

\*GCR-General Operating Reserve; ER-Emergency Services Reserve; V&E-Vehicle&Equipment Reserve; RR-Road Reserve; PR-Parks Reserve; Gr-R.Grants to Other Organizations Reserve; DR-Drainage Reserve; GCR-General Capital Reserve; WUR-Water Upgrading Reserve; "IC"-Incomplete Capital

Project Description	For CF Project Costs up to December 31, 2010	Total Estimated Cost	External Funding				Internal Funding				NOTES	
			County Cost	FGTF Grant (previously NDCC)	MSI Grant	Other Grant or other external sources	Municipal Levy	Restricted Surplus (previous years)	ps-type	Debiture		
<b>Administration Department</b>												
ZA-Distance Communication & Training		10,000	10,000					10,000				Cut from \$50,000 by admin.
FV Building Alarm System (CF)	0	13,128	13,128							13,128	IC-Adm	
La Crete Office Building (CF)	3,061,358	35,000	35,000							35,000	IC-Adm	
Zama Multi-Use Facility (CF)	3,031,416	15,000	15,000					15,000				Add \$15,000 (engineering to address the roof leak)
Virtual City Hall (CF)	15,585	4,415	4,415							4,415	IC-Adm	
ZA-Cornestone Clubhouse		0	0					0				Cubing for future paving - remove from dpt. 12 and add to dpt. 32 project 6-32-30-32 (\$15,840)
Fort Vermilion Corporate Office (CF)	474,288	1,120,151	1,120,151							1,120,151	IC-Adm	
La Crete Library Building (CF)	1,950	3,050	3,050							3,050	IC-Adm	
Land Purchase in the Hamlet of Zama (CF)	0	140,000	140,000					70,000		70,000	IC-Adm	
FV-Records Management System		85,000	85,000					53,980		31,020	GOR	New for basement 67,000; for existing addition 18,000
LC-County Sign		20,000	20,000					20,000				County sign for LC Office and 3 flagpoles
Hindi-van replacement (La Crete)		83,000	83,000							83,000	ER	Motion 11-03-293 - budget amendment
Land Purchases from A6 SRD		245,000	245,000							245,000	GCP	Motion 11-03-306 - budget amendment (SE 16-104-17-WS; Sec. 27-106-13-WS, NY & SW 14-106-15-WS)
Xerox Replacement (La Crete)		50,000	50,000					50,000				
Total department 12		1,823,744	1,823,744	0	0	0	0	218,980	0	1,604,764	0	0
<b>Fire Department</b>												
LC-Jaws of Life Equipment		33,000	33,000							33,000	ER	For Blue Hills
Tompson Fire Hall Construction (CF)	93,681	482,850	482,850							482,850	ER & IC-AD	Amended by adding \$66,930.75 from ER (February 8, 2011 meeting) and includes \$200,000 from new 2011 budget
LC-Paging System		24,370	24,370							24,370	ER	For LC and Blue Hills
LC-Trailer		6,600	6,600							6,600	ER	haul 6x6 Fire Caddy and snowmobiles
LC-Furniture/Fixtures for Blue Hills fire hall		40,000	40,000							40,000	ER	
Total department 23		586,820	586,820	0	0	0	0	0	0	586,820	0	0

Mackenzie County

TCA PROJECTS 2011

2011 Budget

\*GOR-General Operating Reserve; ER-Emergency Services Reserve; V&E-Vehicle&Equipment Reserve; RR-Road Reserve; PR-Parish Reserve; Gr-R-Grants to Other Organizations Reserve; DR-Drainage Reserve; GCR-General Capital Reserve; WUR-Water Upgrading Reserve; LC--Incomplete capital

Project Description	For CF Projects costs up to December 31, 2010	Total Estimated Cost	County Cost	External Funding				Internal Funding				NOTES
				FGTF Grant (previously NBOC)	M3 Grant	Other Grant	Other Grant or other external sources	Other Sources	Municipal Levy	Resitified Surplus (previous years)	Res-type	

Ambulance Services Department

		0	0																
Total department 25		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Transportation Department

LC 98th Avenue - Urban Standard (CF)	3,654,997	25,000	25,000									25,000	IC-PW								
PV-550 Truck		56,781	56,781									56,781	V&E								Hamlet maintenance, snow removal and culvert repairs
PV-Backhoe Buy Out		75,000	75,000									75,000	V&E								Director of Op.North and CAO; reduced to \$35,000 - one truck purchased from 2010 budget
PV-1 3/4 ton Crew Cab Trucks		35,000	35,000									35,000	V&E								Replace existing skid steer once it has 400 hours (net cost after trade-in will be 7,750)
PV-Bobcat		38,272	7,752					30,520			7,752										Replace 4 graders (net of trade-in/sale proceeds) and purchase one extra grader
Grader Replacement		1,690,000	0				750,000														Currently we are renting one at \$2,500/month
PV-Sweeper for Wheel Loader		27,860	27,860									27,860	V&E								To collect waste oil.
PV-Oil Containment Tank		7,000	7,000									7,000	V&E								
PV-Front Plow for Unit 2252		6,300	6,300									6,300	V&E								
PV-Tractor		120,000	0				120,000														Will replace the one that is moved to Zama
North & South - Road Reconstruction & New Road Construction Requests		1,000,000	284,088	215,912	500,000							284,088	RR								Road reconstruction projects (to be identified by Directors of Operations and approved by Council)
LC-Bobcat		38,272	7,752					30,520			7,752										Replace existing skid steer once it has 400 hours (net cost after trade-in will be 7,750)
High Level East Drainage (CF)	78,730	570,065	570,065									570,065	IC-PW								
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles) (CF)	88,701	61,299	61,299									61,299	IC-PW								
LC-Filter Cart		5,000	5,000									5,000	V&E								PW Shop
LC 102 St & 92 Ave curb, gutter & sidewalk (CF)	1,711,394	10,000	10,000									10,000	IC-PW								

Mackenzie County

TCA PROJECTS 2011

2011 Budget

\*GOR-General Operating Reserve; ER-Emergency Services Reserve; V&E-Vehicle&Equipment Reserve; RR-Road Reserve; PR-Parks Reserve; Gr-R-Grants to Other Organizations Reserve; DR-Drainage Reserve; GC&G-General Capital Reserve; WUR-Water Upgrading Reserve; "C" - Incomplete Capital

Project Description	For CF Projects Costs up to December 31, 2010	Total Estimated Cost	County Cost	External Funding			Internal Funding			Notes
				FGTF Grant (previously NDCC)	MSI Grant	Other Grant or other external sources	Other Sources	Municipal Levy	Restricted Surplus (previous years)	
LC-Mechanic Service Truck		70,000	70,000					70,000	V&E	Replace current truck; reduced from \$83,075
Zama Bearspaw Crescent (CF)	511,261	30,633	30,633					30,633	IC-PW	
LC-Conveyor		38,000	38,000					38,000	V&E	For pickling - soil & sand ? - safety issue?
Fort Vermilion River Road Reconstruction (CF)	1,130,974	10,000	10,000					10,000	IC-PW	
LC-Truck		35,000	35,000					35,000	V&E	Director of Op. South
LC-100th Avenue (West of AB Financial)		1,000,000	71,676	743,344	184,960			71,676	RR	Curb, Gutter & Sidewalk from 10th Street to 108th Street including 10th Street; was on the priority #2 list of \$1,000,000; add \$100,000 for electric services.
Road Construction Request (CF)	183,924	66,076	66,076					66,076	IC-PW	
LC-Recreation Centre Storm Sewers		100,000	0	100,000						Increased from \$50,000
LC-Pressure Washer		14,700	14,700					14,700	V&E	PW Shop
Zama - Truck Box Sander (CF)	0	15,000	15,000					15,000	IC-PW	
Zama - Water Tank (CF)	3,684	3,995	3,995					3,995	IC-PW	
Apache Road - Pull Out Area (CF)	0	50,000	50,000					50,000	IC-PW	
LC-Gold Star Gate Street/Pool Curb		70,000	70,000					70,000	V&E	Add \$12,914
LC-PW Shop Fence		29,520	29,520					29,520	RR	chainlink fence
ZA-Paving Cornerstone Parking Lot		305,840	35,340	220,700				35,340	RR	Approximately 3,000 sq. meters; increased from \$163,640; add \$15,840 - was in dp1.12 & add \$70,000 based on quote.
ZA-Hamlet Entrance Beautification Project		10,000	10,000				10,000			
ZA-Grass Seeder and Disc Unit		11,274	11,274					11,274	V&E	?
ZA-Vehicle (PW)		35,000	35,000					35,000	V&E	Replace high mileage pick up for PW ?
ZA-Mower		17,730	17,730					17,730	V&E	Ditch Mower
Rackly Lane Road Reconstruction (CF)	289,210	10,790	10,790					10,790	IC-PW	
AJA Friesen Road Reconstruction (CF)	971,751	189,168	167,472	21,696			2,410	165,062	IC-PW	Added \$35,000 from 2011 new budget (Jan 14 2011)
LC 100th Ave Reconstruction - CAMBIEF (BCF) (CF)	1,350,070	10,000	10,000					10,000	IC-PW	
RV Park Road (La Crete) (CF)	0	120,000	120,000					120,000	IC-PW	

Mackinac County  
TCA PROJECTS 2011

2011 Budget

\*GCR-General Operating Reserve; ER-Emergency Services Reserve; V&E-Vehicle & Equipment Reserve; RR-Road Reserve; PR-Parks Reserve; Gr-R-Grants to Other Organizations Reserve; DR-Drainage Reserve; GCR-General Capital Reserve; WUR-Water Upgrading Reserve; "C"-incomplete capital

Project Description	For CF Projects costs up to December 31, 2010	Total Estimated Cost	County Cost	External Funding			Internal Funding			IS Type	Debiture	NOTES
				FGTF Grant (previously NDECC)	MSI Grant	Other Grant	Other Grant or other external sources	Municipal Levy	Restricted Surplus (previous years)			
Zama Access Road (Paving)		6,000,000	3,000,000		3,000,000						3,000,000	restricted surplus/ret was reserved
Highway 88 Connector (Paving)		18,000,000	12,400,000		4,500,000		100,000		18,000		12,400,000	
Storage Shed Insulation and Gas Heating (Rocky Lane)		18,000	18,000						18,000			
FV Doors for the Storage Shed		8,000	8,000						8,000			
<b>Total department 32</b>		<b>\$30,034,575</b>	<b>\$17,577,603</b>	<b>\$215,912</b>	<b>\$2,433,344</b>	<b>\$7,521,696</b>	<b>\$1,284,980</b>	<b>\$53,914</b>	<b>\$2,123,689</b>	<b>\$0</b>	<b>\$15,400,000</b>	

Airport Department

La Cite Aroor (CF)	2,642,916	50,000	50,000							50,000	CC	NO budget left to carry forward from prior year, provided \$20,000 from TCA bonding for TCA
Fort Vermilion Airport (CF)	13,446,632	475,000	475,000							475,000	CC	NO budget left to carry forward from prior year, added \$475,000
Zama Airport (Helipad) (CF)	0	200,000	200,000							200,000	CC-Asp	Add \$100,000
<b>Total department 33</b>		<b>725,000</b>	<b>725,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>725,000</b>	<b>0</b>	<b>0</b>	

Water Treatment & Distribution Department

FV-Computual Card Reader		10,000	0	10,000									Update card reader for water haulers, should be on the same reader as La Crite easier for billing as well
Zama Water Treatment Plant (CF)	13,489,974	29,377	29,377							29,377	WUR		
FV-Master Meter Update		30,000	0	30,000									
FV WTP - Lab Renovation & Equipment (CF)	3,723	12,277	12,277							12,277	WUR		
FV WTP - Upgrades (CF)	0	30,000	30,000							30,000	WUR		
ZA-Master Meter Update		20,000	0	20,000									
Raw Water Truck Fill - Zama (CF)	0	100,000	0	100,000									
ZA-Computual Card Reader		11,500	0	11,500									Update card reader for water haulers, should be on the same reader as La Crite easier for billing as well
ZA-Distribution Pump		50,000	39,572	39,572						39,572	WUR		Add \$100,000
LC-Hydrant Replace Program		100,000	0	100,000									Replace 9 hydrants, 10 done in 2010
LC-Filter Media		140,000	0	140,000									
FV WTP - Filter Media Replacement (CF)	0	0	0	0						0			Delete - addressed at lesser cost (was \$24,713)
Rural Water - Phase I (CF)	752,764	2,768,205	2,768,205							44,607	543,434	WUR	2,180,164
<b>Total department 41</b>		<b>3,381,359</b>	<b>2,879,431</b>	<b>501,928</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>44,607</b>	<b>654,660</b>	<b>0</b>	<b>0</b>	<b>2,180,164</b>

\*GOR-General Operating Reserve; ER-Emergency Services Reserve; V&E-Vehicle&Equipment Reserve; RR-Road Reserve; Gr.R-Grants to Other Organizations Reserve; DR-Drainage Reserve; GCR-General Capital Reserve; WUR-Water Upgrading Reserve; IC-Incomplete Capital

Project Description	For CF Projects costs up to December 31, 2010	Total Estimated Cost	External Funding			Internal Funding				Notes	
			County Cost	FGIF Grant (previously NDCC)	M51 Grant	Other Grant or other external sources	Municipal Levy	Residual Surplus (previous years)	IS-type		Debiture
<b>Sewer Disposal Department</b>											
ZA-Lift Station Pumps		600,000			600,000						Due to new WTP the old lift station cannot handle the volume of water? New lift station?
ZA-S-Curve Sewer Services (East Side)		50,000	50,000						50,000	OCR	Service 5 lots (sold by the County)
North Point Subdivision Lift station	3,400	632,400	372,602			259,798			372,602	IC-SWR	
Total department 42		1,282,400	422,602	0	600,000	0	259,798	0	422,602	0	0
<b>Solid Waste Disposal</b>											
1 - 40 yd bin and 2 - 30 yd bins		24,674	24,674						24,674	OCR	Roll off with lid and 2 30 yd bins - Rocky Lane and La Crete - new additions - moved from non-TCAs
Land Purchase (NW 1/4 (10-17-W5) Tompkins Waste Transfer Station)		39,000	39,000						39,000	OCR	Added at February 8, 2011 meeting by Council motion
Total department 43		63,674	63,674	0	0	0	0	0	63,674	0	0
<b>Planning &amp; Development Department</b>											
LC-Plotter		7,200	7,200					7,200	7,200		New Plotter to replace old unit
Total department 61		7,200	7,200	0	0	0	0	7,200	0	0	0
<b>Agricultural Services Department</b>											
Blue Hills Drainage Study (CF)	0	10,105	10,105						10,105	DR	
Total department 63		10,105	10,105	0	0	0	0	0	10,105	0	0
<b>Subdivision Department</b>											
ZA-Residential Subdivision		75,000	75,000						75,000	GCR	
Total department 66		75,000	75,000	0	0	0	0	0	75,000	0	0
<b>Recreation Department</b>											
Fort Vermilion Arena - Dressing Rooms (CF)	267,850	7,180	7,180						7,180	FV-RR	
Fort Vermilion Recreation Board (CF)	16,581	39,419	39,419						39,419	G.R.R & FV-RR	Includes \$6,419 CF from 2010
La Crete Recreation Board (CF)	61,358	88,642	88,642						88,642	G.R.R & LC-RR	Includes \$3,642 CF from 2010
La Crete Ball Park (CF)	0	123,518	61,759				61,759		61,759	LC-RR	
FV Walking Trail		45,184	28,184				20,000		28,184	FV-WF	
Zama Recreation Board (CF)	0	96,000	96,000						96,000	G.R.R & Z-RR	Includes \$40,000 CF from 2010
Total department 71		402,943	321,184	0	0	0	81,759	0	321,184	0	0

\*GCR-General Operating Reserve; ER-Emergency Services Reserve; V&E-Vehicle&Equipment Reserve; RR-Road Reserve; PR-Parks Reserve; Gr-Grants to Other Organizations Reserve; DR-Drainage Reserve; GCR-General Capital Reserve; WJR- Water Upgrading Reserve; IC - Incapable Capital

Project Description	For CF Projects (costs up to December 31, 2010)	Total Estimated Cost	County/Coast	External Funding			Internal Funding			NOTES	
				MSI Grant (previously NDCC)	Other Grant	Other Grant external sources	Other Sources	Municipal Levy	Restricted Surplus (previous years)		Re-type*
<b>Parks &amp; Playgrounds Department</b>											
ZA-Park Landscaping		10,000	10,000					10,000	PR		Park Expansion Project ? Reduced from \$34,000
LC-La Crete Walking Trails Overlay		70,400	70,400					70,400	PR		Reconstruction of remaining 2kms. ?
Water Spray Park (Fort Vermilion) (CF)	0	80,000	40,000			40,000		40,000	IC-R		
Wadlin Lake Beach Construction		44,710	44,710					44,710	PR		10,000 GF from 2010; reduced from \$30,000; add \$14,710
Zarna Community Park Expansion (CF)	334,276	9,825	9,825					9,825	IC-R		CF - Installation of water line remaining funds (prj 03 in 2010)
Wadlin Lake Site Development		0	0					0	PR		Additional money from previous years and seasonal sales collected from \$25,000; Remove \$10,000
LC-Bobcat Tool cat		45,000	45,000					45,000	V&E		Option 1 49,078 Option 2 44,976 Option 3 40,663
Wadlin Lake Concrete Toilet		0	0					0	PR		Remove \$16,850
LC-Lawn Mower		19,494	19,494					19,494	V&E		
LC-Dump Trailer		11,000	11,000					11,000	PR		Reduce by \$1,000
FV Basketball - concrete pad (Mackenzie Housing)		21,000	21,000					21,000	PR		Was - Build a platform and stairs apparatus onto south end of skate park - deleted. New - FV
Wadlin Playgroun Adaptors		0	0					0	PR		Remove \$10,000
LC-LC Arena Swing Set		5,000	5,000					5,000	PR		
RV Dump - Hutch Lake (CF)	0	6,600	6,600					6,600	IC-R		
La Crete - Water Spray Park (CF)	0	60,000	60,000					60,000	IC-R		
LC-LC Hill Park Concrete Toilet		18,320	18,320					18,320	PR		Toilet, waterline hook-up and yard light.
LC-108 Street Park Fence		16,850	16,850					16,850	PR		Add \$6,850
Machess Lake-Caretaker Site Expansion		5,000	5,000					5,000	PR		Remove trees and extend pad that shed and holiday trailer are on; was \$15,000
Gale at Machess Lake		0	0					0	PR		Enhance gate; remove \$37,500 and WOVE (O/NON)
Hutch Lake Concrete Stairs		20,540	20,540					20,540	PR		Stairs down to deck on North side of Hutch Lake; was \$25,000; add \$8,000
<b>Total department 72</b>		<b>443,739</b>	<b>403,739</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>403,739</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL 2011 Capital Projects</b>		<b>38,836,557</b>	<b>24,896,102</b>	<b>717,840</b>	<b>3,033,344</b>	<b>7,521,696</b>	<b>1,666,537</b>	<b>324,701</b>	<b>6,991,237</b>	<b>0</b>	<b>17,580,164</b>
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Project Description	For C/F projects costs up to December 31, 2010	2011 Budget	County Cost	External Funding			Internal Funding			NOTES
				FCIF Grant (previously NDCG)	MSI Grant	Other Grant	Operating Budget	Restricted Surplus (Receives)	Debiture	

**Administration Department**

Various IT Equipment purchases in 2011		55,230	55,230				55,230			2-12-30-00-242
ZA-Fax/Copier		3,000	3,000				3,000			Old unit needs to be updated
Zama Multi-Use Building - Office Furniture (Cf)	874	14,126	14,126					14,126		
ZA-Community Cornerstone Lobby/Kitchen Furniture		5,000	5,000				5,000			
Municipal Heritage Program (Stage 2 - Inventory) (Cf)	-	60,000	30,000			30,000		30,000		
Fort Vermilion Office Furniture (Cf)	-	35,000	35,000					35,000		
Mackenzie County Promotional Package (Cf)	-	20,000	20,000					20,000		
<b>Total department 12</b>		<b>192,356</b>	<b>162,356</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>63,230</b>	<b>99,126</b>	<b>0</b>	

**Fire Department**

LC-Tools		22,475	22,475				22,475			Various tools for La Crete and Blue Hills
LC-Building Repairs to LC Ambulance Shop		10,000	10,000				10,000			to fix the concrete pad outside
LC-Paint Firehall		15,000	15,000				15,000			
<b>Total department 23</b>		<b>47,475</b>	<b>47,475</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,475</b>	<b>0</b>	<b>0</b>	



Project Description	For CF projects costs up to December 31, 2010	2011 Budget	County Cost	External Funding			Internal Funding			NOTES	
				FGTF Grant (previously NDCC)	MSI Grant	Other Grant	Other Sources	Operating Budget	Restricted Surplus (Reserves)		Debit/Life
<b>Transportation Department</b>											
LC-Tools		17,468	17,468					17,468			Various tools and shelving in PW Shop
FV - PW Shop Exost	-	6,886	6,886						6,886		
LC-Registration Costs		15,000	15,000					15,000			Sandpitt Road and Jackpine Road
LC-PW Carpet & Upholstery Cleaner		3,100	3,100					3,100			
Rocky Lane - Road Rebuild (CF)	35,868	14,132	14,132						14,132		
Painting of Airport Sweeper		5,000	5,000					5,000			Moved to La Crete from Zama
Zama - PW Shop - Wireless Internet Connection (CF)	2,486	4,514	4,514						4,514		
		66,100	66,100	0	0	0	0	40,568	25,532	0	
Total department 32											

<b>Airport Department</b>											
AVPA (CF)	6,825	11,046	11,046						11,046		
LC - Airport Apron Paving (SE 12-104-16-W5)	-	0	0						0		Move to TCA list (was \$20,000)
		11,046	11,046	0	0	0	0	0	11,046	0	
Total department 33											

<b>Water Services Department</b>											
FV - On-Call Computer (CF)		2,000	2,000						2,000		
FV - Cleaning & Inspecting the Water Reservoir (CF)		15,000	15,000						15,000		
LC - Ground Water Quality Assessment		15,000	15,000					15,000			Includes MPA testing
LC - Salt Auger		3,500	3,500					3,500			
		35,500	35,500	0	0	0	0	18,500	17,000	0	
Total department 41											

Project Description	For CF projects costs up to December 31, 2010	2011 Budget	County Cost	External Funding			Internal Funding			NOTES
				FGTF Grant (previously NDC)	MSI Grant	Other Grant	Other Sources	Operating Budget	Restituted Surplus (Reserves)	

**Sewer Services Department**

LC - Lagoon Study (Cf)	12,023	50,202	50,202					40,000	10,202		CF and add new budget of \$40,000
Total department 42		50,202	50,202	0	0	0	0	40,000	10,202	0	0

**Solid Waste Disposal Department**

Waste Transfer Stations Upgrade (Cf)	8,000	6,900	6,900						6,900		
Total departments 43		6,900	6,900	0	0	0	0	0	6,900	0	0

**Planning & Development Department**

PV, LC & ZA - Area Structure Plan		135,000	135,000					135,000			Rebudgeted (cancelled 2010 budget)
Water/Wastewater/Stormwater Masterplans	-	80,000	80,000						80,000		
Total department 61		215,000	215,000	0	0	0	0	135,000	80,000	0	0

**Agricultural Services Department**

Engineering & Planning - Ptarmigan Flats (Cf)	-	10,000	10,000						10,000		
Total department 63		10,000	10,000	0	0	0	0	0	10,000	0	0

**Subdivision Department**

Airport Property Development		35,000	35,000					35,000			Lo Crete and Fort Vermilion
Total department 66		35,000	35,000	0	0	0	0	35,000		0	0

Project Description	For CF projects costs up to December 31, 2010	2011 Budget	County Cost	External Funding			Internal Funding			NOTES
				FCIF Grant (Previously NDGG)	MSP Grant	Other Grant	Other Sources	Operating Budget	Restricted Surplus (Reserves)	
<b>Recreation Department</b>										
La Crete Ferry Campground		19,720	19,720						19,720	Motion 10-12-1112 from Grants to Other Org. Reserve
Total department 71		19,720	19,720	0	0	0	0	0	19,720	0
<b>Parks &amp; Playgrounds Department</b>										
ZA-Park Lighting		4,865	4,865					4,865		Lighting package for community parks
FV-Development of Bridge Campsite		10,000	10,000					10,000		Reduced from \$20,000
Beach improvement (CF)		0	0						0	Remove \$25,000
Hutch Lake Site Development (CF)		25,000	25,000						25,000	
LC-Wadlin Lake Recreational Lease		10,000	10,000					10,000		Encompass more area around the lake.
Atlas Landing Lease (CF)	10,583	4,418	4,418						4,418	
LC-Atlas Landing Recreational Lease		10,000	10,000					10,000		
Bischo Lake Recreational Lease (CF)	-	10,000	10,000						10,000	
La Crete - Walking Trails East Recreational Lease (CF)	4,650	5,351	5,351						5,351	
Campground Improvements (CF)	-	0	0							
Machress Lake Beach Construction		10,000	10,000					10,000		New addition
Hutch Lake Beach Improvement		5,000	5,000					5,000		New addition
Gate at Machress		1,500	1,500					1,500		Moved from TCA and reduced by \$3,500
Total department 72		96,134	96,134	0	0	0	0	51,365	44,769	0
<b>TOTAL</b>		<b>785,433</b>	<b>755,433</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>431,138</b>	<b>324,295</b>	<b>0</b>

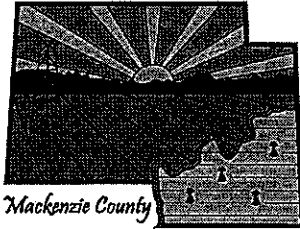
**MACKENZIE COUNTY**  
**Summary of 2011 Grants to Other Organizations (NPOs)**

Summary of grants:	2011 Approved	2011 Requested	2010	2009	2008	2007	2006	2005
Mackenzie County Library Board	186,756	183,094	183,094	163,477	155,692	149,704	145,295	133,665
Recreation Boards	860,898	2,104,048	723,376	721,188	602,570	544,500	640,732	561,931
FCSS	293,341	366,355	293,341	287,591	285,098	276,414	272,800	266,828
Grants to other organizations	383,000	815,327	334,500	267,855	324,454	195,507	145,715	502,050
	<b>1,723,996</b>	<b>3,468,825</b>	<b>1,534,311</b>	<b>1,440,111</b>	<b>1,367,814</b>	<b>1,166,125</b>	<b>1,204,542</b>	<b>1,464,474</b>

Specification of requests by location:

Location	Recreation Boards	FCSS	Mackenzie County Library Board	Other Grants	Total
3 Recreation Boards - Capital	172,000				172,000
Fort Vermilion	222,455	117,227		61,000	400,681
La Crete	349,735	169,089		125,000	643,825
Zama	116,709	7,025		8,000	131,733
High Level				27,500	27,500
Rocky Lane Library			186,756	72,000	72,000
Other (Regional)				86,000	86,000
Cemeteries				3,500	3,500
	<b>860,898</b>	<b>293,341</b>	<b>186,756</b>	<b>383,000</b>	<b>1,723,996</b>

**Changes:**  
**\$50,000** - Rocky Lane Agricultural Society (Rocky Lane Public School Agricultural Program);  
**\$10,000** - High Level Rural Hall operating funds - were missed by administrative staff when compiling the grant request sheet (was \$15,000 request)



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 812-11 – 2011 Tax Rate Bylaw</b>

**BACKGROUND / PROPOSAL:**

According to the MGA, Division 2, each council must set the tax rates and pass a property tax bylaw annually subsequent to the budget approval for that year.

**OPTIONS & BENEFITS:**

The attached Bylaw outlines the estimated operating revenues, estimated municipal expenses, repayment of principal debt, the estimated amount to be raised by general municipal taxation towards the 2011 capital expenditures, the estimated amount for future financial plans (contributions to reserves per the established policies).

Please review the attached bylaw.

The Bylaw includes rates for requisitions from Alberta School Foundation Fund (school) and Mackenzie Housing Management Board (senior's lodge). The 2011 and 2010 requisitions before any adjustments were as follows:

	2011	2010	\$ change	% change
School	6,295,112	6,559,007	-\$263,895	-4%
Senior's lodge	719,088	720,470	\$1,382	-0%

**Alberta Learning – School requisitions**

- 2010 over/under collection is included in the school total. The amounts for school requisition purposes are as follows:

School requisition (base amount)	\$6,295,112
2010 under collections	<u>\$11,386</u>
Total 2011 School	\$6,306,498

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**Senior's Lodge**

2. We have a small increase in the 2011 Seniors requisitions.

Senior's lodge (base amount)	\$719,088
2010 under collections	<u>\$1,627</u>
Total 2011 Senior's lodge	\$721,318

Please note that the Senior's lodge requisition is based on the Mackenzie Housing Management Board's proposed 2011 budget.

**Municipal, School & Senior's Lodge combined rates comparison**

3. The combined rate has decreased by 0.75% for residential and farmland and increased by .01% for non-residential. This means that, unless an assessment has changed for a property, a residential property owner will see a small decrease in taxes and a non-residential property owner may see a small increase in taxes. Review property tax rates:

**2011**

	Municipal	School	Seniors	Total
Residential	7.098	2.315	.333	9.746
Farmland	7.098	2.315	.333	9.746
Non-residential	11.211	4.164	.333	15.708

**2010**

	Municipal	School	Seniors	Total
Residential	7.098	2.3980	.324	9.820
Farmland	7.098	2.3980	.324	9.820
Non-residential	11.211	4.172	.324	15.707

The Municipality experienced 2.47% decrease in taxable assessment.

4. The 2011 Tax Rate Bylaw includes \$200 minimum for the Hamlet Vacant Residential land and \$400 minimum for the Hamlet Vacant Non-Residential land.

**COSTS & SOURCE OF FUNDING:**

2011 Operating Budget

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_

**RECOMMENDED ACTION:**

**Motion 1:** (requires 2/3)

That first reading be given to Bylaw 812-11 being a tax rate bylaw for the Mackenzie County.

**Motion 2:** (requires 2/3)

That second reading be given to Bylaw 812-11 being a tax rate bylaw for the Mackenzie County.

**Motion 3:** (requires unanimous)

That consideration be given to go to third reading of Bylaw 812-11 being a tax rate bylaw for the Mackenzie County.

**Motion 4:** (requires 2/3)

That third reading be given to Bylaw 812-11 being a tax rate bylaw for the Mackenzie County.

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_





**BYLAW NO. 812-11**

**BEING A BYLAW OF THE MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF  
TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY  
WITHIN THE MACKENZIE COUNTY FOR THE 2010 TAXATION YEAR**

**WHEREAS**, the Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 28, 2011; and

**WHEREAS**, the estimated municipal operating revenues from all sources other than property taxation total \$4,566,417; and

**WHEREAS**, the estimated municipal expenses (excluding non-cash items) and including requisitions set put in the annual budget for the Mackenzie County for 2011 total \$29,801,183; and the balance of \$25,234,766 is to be raised by general municipal property taxation; and

**WHEREAS**, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$2,121,536; and

**WHEREAS**, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$324,701; and

**WHEREAS**, the estimated amount required for future financial plans to be raised by municipal taxation is \$1,605,000; and

**THEREFORE**, the total amount to be raised by general municipal taxation is \$29,286,003; and

**WHEREAS**, the requisitions are:

**Alberta School Foundation Fund Requisition:**

	Base	Over/Under Levy	Total
Residential and Farmland	\$1,126,648	\$1,656.55	\$1,128,304
Non-Residential	\$5,163,474	\$9,720.86	\$5,173,195
<b>Total</b>	<b>\$6,290,122</b>	<b>\$11,377.41</b>	<b>\$6,301,499</b>

**Opted Out School Board:**

	Base	Over/Under Levy	Total
Residential and Farmland	\$4,386	\$6.45	\$4,393
Non-Residential	\$604	\$2.04	\$606
<b>Total</b>	<b>\$4,990</b>	<b>\$8.49</b>	<b>\$4,999</b>

<b>Total School Requisitions</b>	<b>\$6,295,112</b>	<b>\$11,385.90</b>	<b>\$6,306,498</b>
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**Lodge Requisition:**

	Base	Over/Under Levy	Total
<b>Total Lodge Requisitions</b>	<b>\$719,088</b>	<b>\$2,230</b>	<b>\$721,318</b>

**WHEREAS**, the Council of the Mackenzie County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenses, expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Revised Statutes of Alberta, 2000, Chapter M-26; and

**WHEREAS**, the assessed value of all property in the Mackenzie County for school requisition and municipal purposes as shown on the assessment roll is:

**Assessment:**

Residential	\$448,731,650
Farmland	\$42,750,160
Non-Residential	\$1,674,217,250
<b>Total</b>	<b>\$2,165,699,060</b>

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of the Mackenzie County:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	\$3,185,097	\$448,731,650	0.007098
Farmland	\$303,441	\$42,750,160	0.007098
Non-Residential	\$18,769,650	\$1,674,217,250	0.011211
<b>Total General Municipal</b>	<b>\$22,258,187</b>	<b>\$2,165,699,060</b>	

**Notwithstanding the foregoing, the minimum tax for:**

Vacant Hamlet Residential shall be **\$200** (two hundred dollars)  
Vacant Hamlet Non-residential shall be **\$400** (four hundred dollars)

	Tax Levy	Taxable Assessment	Tax Rate
<b>Alberta School Foundation Fund:</b>			
Residential and Farmland	\$1,126,648	\$487,474,750	0.002315
Non-Residential	\$5,173,195	\$1,242,420,000	0.004164

<b>Opted Out School:</b>			
Residential and Farmland	\$4,392	\$1,897,710	0.002315
Non-Residential	\$606	\$145,590	0.004164
<b>Exempt:</b>			
Machinery & Equipment 100%	0	\$369,620,160	0.000000
Seniors Self Contain 100%	0	\$2,109,350	0.000000
Electric Power Generation 100%	0	\$62,031,500	0.000000
<b>Total ASFF</b>	<b>\$6,306,498</b>	<b>\$2,165,699,060</b>	
<b>Lodge Requisition</b>	<b>\$721,318</b>	<b>\$2,165,699,060</b>	0.000333
<b>Grand Total</b>	<b>\$29,286,003</b>		

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this \_\_\_ day of \_\_\_\_\_ 2011.

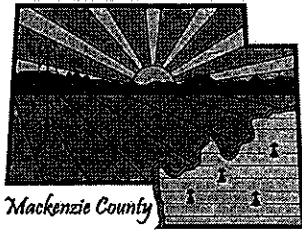
READ a second time this \_\_\_ day of \_\_\_\_\_ 2011.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
Bill Neufeld  
Reeve

\_\_\_\_\_  
Roy Brideau  
Chief Administrative Officer





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 810-11 Fee Schedule Bylaw</b>

**BACKGROUND / PROPOSAL:**

Council approves various fees for services.

**OPTIONS & BENEFITS:**

The proposed amendment incorporates the fire services fees into the Fee Schedule Bylaw. There are different fees proposed for residential, non-residential, and County and Provincial roads incidents.

The bylaw received its first reading April 12, 2011. Administration was asked to define the meaning of residential. The following definitions/notes have been added to the draft bylaw:

1. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in Municipal Government Act.
2. Note: a residential invoice shall not exceed \$5,000 per incident. Travel time to and from the scene of an accident shall be free of charge.
3. Note: when a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the residential rate shall apply. If the fire originated from non-residential structure, the non-residential rate shall apply.

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

NA

**RECOMMENDED ACTION:**

**Motion 1:** (requires 2/3)

That second reading be given to Bylaw 810-11 being the Fee Schedule Bylaw.

**Motion2:** (requires 2/3)

That third reading be given to Bylaw 810-11 being the Fee Schedule Bylaw.

Author: J. Whittleton Reviewed by: CAO

**BYLAW NO. 805-11 810-11**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the fees for services be approved as follows:

**ADMINISTRATION**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps	\$25.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$10.00	Applicable
Aerial Photos	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00;  Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable

Item	Amount	GST
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable



**DEVELOPMENT**

Item	Amount	GST
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

**PUBLIC WORKS**

Item	Amount	GST
Winter Maintenance Flags	\$20.00/up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

**EQUIPMENT AND LABOUR**

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

**AIRPORTS**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	\$1.25 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

**PARKS**

**Section 1: General Park Fees**

Day Use	Overnight	Weekly	Group Camping	Seasonal or Monthly Camping Stalls	Marina Dock Rental
<b>Wadlin Lake</b>					
No Charge	\$20	\$120	\$50 basic fee plus \$16/unit/day  plus \$250 damage deposit	<u>Seasonal:</u>  May 1-Sept.30: \$1,500 plus \$250 damage deposit	\$28/day with camping stall;  \$10/day without camping stall
<b>Machesis Lake</b>					
No Charge	\$20	\$120	N/A	N/A	N/A
<b>Hutch Lake</b>					
No Charge	\$20	\$120	N/A	N/A	N/A
<b>Zama Community Park</b>					
No Charge	Non-Serviced: \$10  Partially Serviced: \$15  Fully Serviced: \$20	Non-Serviced: \$60  Partially Serviced: \$90  Fully Serviced: \$100	N/A	<u>Monthly:</u>  Non-Serviced: \$200  Partially Serviced: \$275  Fully Serviced: \$400	N/A
<b>Tourangeau Lake</b>					
No Charge	N/A	N/A	N/A	N/A	N/A
<b>Fort Vermilion Bridge Campsite</b>					
No Charge	N/A	N/A	N/A	N/A	N/A

Note: Where available, the Group Camping Fee allows for reservation of shelter for renter's use only. Basic fee is applicable for shelter only (no R.V.s).

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

Section 2: Penalties Cont'd

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

**Note:**

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

**TRAFFIC REGULATIONS**

Traffic Regulation Bylaw Part 2: Parking

Section	Offence	Fine
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person's Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

Section	Offence	Fine
Section 11(1)	Drive Tracked Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

Section	Offence	Fine
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

Section	Offence	Fine
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

**Note:**

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

**FIRE SERVICES FEES**

**Residential and Farm Dwellings Fires**

Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in the Municipal Government Act.

<b>Item</b>	<b>Amount</b>
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Contracted Services (e.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<b><u>Manpower Fee:</u></b> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

Note: a residential invoice shall not exceed \$5,000 per incident. Travel time to and from the scene of an accident shall be free of charge.

**Non-Residential Fires and County or Provincial Roadways Incidents**

<b>Item</b>	<b>Amount</b>
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour



Contracted Services (e.e water haulers, equipment, labour, etc.)	Cost plus 15%
<b>Manpower Fee:</b> (if only manpower is requested/needed)	
Officers	\$50.00 per man hour
Firefighter	\$40.00 per man hour

Note: when a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the residential rate shall apply. If the fire originated from non-residential structure, the non-residential rate shall apply.

False Alarms

Item	Amount
Response to False Alarm 1 <sup>st</sup> Call	No charge
(within same year as 1 <sup>st</sup> Call) 2 <sup>nd</sup> Call	\$100.00
(within same year as 1 <sup>st</sup> Call) 3 <sup>rd</sup> Call	\$200.00
(within same year as 1 <sup>st</sup> Call) 4 <sup>th</sup> Call	\$300.00

Other Fees

Item	Amount
Violation Ticket* - 1 <sup>st</sup> Offence	\$250.00
Violation Ticket* - 2 <sup>nd</sup> and Subsequent Offences	\$500.00
Fire Works Permit (no charge to non-profit groups)	\$50.00 per permit
Filling of Air Cylinders (breathing air)	
i) Small cylinder (30 min)	\$10.00 \$25.00
ii) Cascade cylinder	\$30.00 \$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit

Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$25.00 per hour to a maximum of \$350.00 per day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

\*As specified in Fire Services Bylaw

**Note:**

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
  - b) Nothing shall prevent a Peace Officer from:
    - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
    - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00
2. This Bylaw shall come into force and effect upon receiving third reading and shall repeal Bylaw 797/14 805-11.
3. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramouncy.

READ a first time this 12<sup>th</sup> day of April, 2011.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

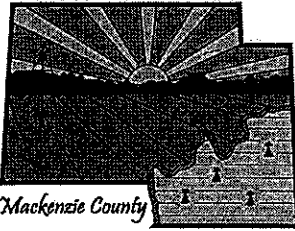
READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Bill Neufeld  
Reeve

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Roy Brideau  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 811-11 Fire Services Bylaw</b>

### **BACKGROUND / PROPOSAL:**

Council established bylaw 684/08 for provision of fire services.

### **OPTIONS & BENEFITS:**

The proposed amendment to the Bylaw includes removing the fees as these are addressed in the Fee Schedule Bylaw, removing references to Director of Emergency Services and replacing these with the Chief Administrative Officer (CAO).

Please review the revised draft bylaw.

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

#### **Motion 1:** (requires 2/3)

That second reading be given to Bylaw 811-11 being the Fire Services bylaw.

#### **Motion 2:** (requires 2/3)

That third reading be given to Bylaw 811-11 being the Fire Services bylaw.

**Author:** J. Whittleton **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**BYLAW NO. 684/08 811-11**

**BEING A BYLAW OF  
MACKENZIE COUNTY,  
IN THE PROVINCE OF ALBERTA,  
FOR THE PURPOSE OF CONTINUING TO PROVIDE FIRE SERVICES  
WITHIN MACKENZIE COUNTY**

**WHEREAS** the Municipal Government Act, RSA 2000, Chapter M-26, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

**WHEREAS** the municipal Council of Mackenzie County has been accredited by the Safety Codes Council in its respective municipality; and

**WHEREAS**, the Council of Mackenzie County, wishes to continue providing fire services within Mackenzie County and to provide for efficient operation of such fire services;

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

**SECTION 1     NAME OF BYLAW**

1.1. This Bylaw may be cited as the "Fire Services Bylaw".

**SECTION 2     INTERPRETATION**

2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to Fire Services in the Municipality, the provisions of this bylaw shall apply.

**SECTION 3     DEFINITIONS**

3.1 In this Bylaw:

- (a) "Acceptable Fire Pit" means an outside receptacle that meets the following specifications:
  - i. a minimum of 3 metre clearance, measured from the nearest fire pit edge, is maintained from buildings, property lines, or other combustible material;
  - ii. the fire pit height does not exceed 0.6 metre when measured from the surrounding grade to the top of the pit opening;

- iii. the fire pit opening does not exceed 1 metre in width or diameter when measured between the widest points or outside edges;
  - iv. the fire pit installation has enclosed sides made from bricks, concrete blocks, heavy gauge metal, or other non-combustible materials acceptable to the Fire Chief;
  - v. which fire is set for the purpose of cooking, obtaining warmth or recreation; and
  - vi. such fire may not be fueled with Prohibited Debris.
- (b) "Accepted" means acceptable to the Fire Chief.
- (c) "Accredited" means accredited by the Safety Codes Council in the fire discipline under the authority of the Safety Codes Act.
- (d) "Apparatus" means any vehicle provided with machinery, devices, Equipment or materials for firefighting as well as vehicles used to transport firefighters or supplies.
- (e) "Basic Response" means the provision of Fire Apparatus with firefighters in response to fires as outlined in the current Standard Operating Guidelines (SOG).
- (f) "Bylaw Officer" means a Bylaw Enforcement Officer appointed under section 555(1) of the Municipal Government Act, R.S.A. 2000, c. M-26 and in the execution of enforcement duties, responsible for the preservation and maintenance of the public peace.
- (g) "Council" means the Council of Mackenzie County.
- (h) "CAO" means that person appointed to the position and title of Chief Administrative Officer by the municipal Council of Mackenzie County and includes any person appointed by the Chief Administrative Officer to act as his/her appointee.
- (i) "Dangerous Goods" means any material or substance that may constitute an immediate or long term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and includes those products, substances and organisms covered by the Transportation of Dangerous Goods regulations.
- ~~j) "Director of Emergency Services" means the person appointed as Director of Emergency Services for Mackenzie County or their designate.~~

- (j) "Emergency Unit" means any vehicle operated for emergency purposes by the Fire Service whether on land, water or by air.
- (k) "Equipment" means any tools, devices or material used by the Fire Service to combat an incident or other emergency.
- (l) "False Alarm" means any fire alarm that is set out needlessly, through willful or accidental, human or mechanical error, and to which the Fire Service responds.
- (m) "Fire Chief" means the person appointed by Council as head of either Zama, Fort Vermilion or La Crete fire districts.
- (n) "Fire Ground Commander" means the highest ranking member on the scene of a fire, rescue, incident, or emergency.
- (o) "Fire Permit" is the written authority for burning in the Hamlets of the Municipality issued pursuant to this bylaw.
- (p) "Fire Permit Application" is the application form for burning in the Hamlets of the Municipality pursuant to this bylaw.
- (q) "Fire Protection" means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising, and any other response to an incident authorized by Council to respond to from time to time.
- (r) "Fire Service" means Fire Services as established and organized for the Municipality pursuant to the provisions of this Bylaw consisting of, among other things, all persons appointed or recruited to the various positions prescribed herein, all equipment, apparatus, materials and supplies used in the operation, training, maintenance and administration of the Fire Service, including all fire stations.
- (s) "Fire Works" means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subsection 1 and 2 in Section 14 of the Explosives Regulations (Canada) and Section 5.8 of the Alberta Fire Code;
- (t) "Hamlet" shall mean the area within the Hamlet boundaries of Fort Vermilion, La Crete or Zama as declared by bylaw.
- (u) "He" shall mean either person of the male or female gender.

- (v) "Highway" has the same meaning as defined in the *Highway Traffic Act* of Alberta.
- (w) "Incident" means a fire or a situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property to which the Fire Service may respond.
- (x) "Incinerator Fire" means a fire that is confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size not larger than 7 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, which fire is set for the purpose of burning refuse, excepting plastic products.
- (y) "Member" means any person who is a duly appointed Member of the Fire Service including persons whom the Fire Ground Commander or his designate appoints as Members at the scene of an Incident.
- (z) "MGA" means Municipal Government Act, R.S.A. 2000, c. M-26 and amendments thereto.
- (aa) "Municipality" means Mackenzie County.
- (bb) "Open Fire" shall mean any Fire which is not an Incinerator Fire, Pit Fire, Public Park Site Fire and which, without limiting the generality of the foregoing shall include grass fires, forest and brush fires, running fires, structure fires, building fires, wood scrap fires, ground thawing fires and chattel fires.
- (cc) "Peace Officer" means a Bylaw Enforcement Officer, a Special constable, a Municipal Police Officer, a member of the Royal Canadian Mounted Police, or any other person appointed by Council to enforce the provisions of this Bylaw.
- (dd) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food in the out-of-doors.
- (ee) "Prohibited Debris" means any material that when burned, will result in the release to atmosphere dense smoke or toxic air contaminants in accordance with statutes and bylaws written to protect and enhance the environment, and shall include but not be limited to materials described as:
  - i. animal cadavers;
  - ii. animal manure;



- iii. chemicals and chemical containers;
  - iv. combustible material in automobile bodies;
  - v. combustible material in automobiles;
  - vi. household refuse;
  - vii. non-wooden material;
  - viii. paints and painting materials;
  - ix. pathological waste;
  - x. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances;
  - xi. tires;
  - xii. toxic substances;
  - xiii. used oil; or
  - xiv. wood or wood products containing substances for the purpose of preserving wood.
- (ff) "Public Park Site Fire" means a fire on land owned or leased by the Municipality or its agents for recreational purposes and is confined to a non-combustible container supplied by the Municipality, as approved by a Fire Member, or a portable appliance, which is set for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fueled with seasoned wood, charcoal, coal, natural gas or propane.
- (gg) "Running Fire" means a fire burning without being under the proper control of any person.
- (hh) "Safety Codes Officer" means any member certified by the Safety Codes Council of Alberta as a Safety Codes Officer for the Fire Discipline and given a Designation of Powers pursuant to the Safety Codes Act.
- (ii) "SOG" means Standard Operating Guidelines.
- (jj) "Structure Fire" means a fire confined to and within any building, structure, machine, vehicle, or contents thereof and which will or may cause the destruction of or damage to the said building, structure, machine, vehicle, or the contents thereof or surrounding area, but excluding an incinerator fire.
- (kk) "Support Activities" means those tasks that are conducted in support of Members and which are not carried out in a hazardous area and do not require specialized training or protective clothing.
- (ll) "Violation Ticket" means a ticket or similar document issued by the Municipality pursuant to the Municipal Government Act, Municipal Government Act, R.S.A. 2000, c. M - 26

#### **SECTION 4      JURISDICTION**

- 4.1      The Municipality may be divided into Fire Service areas with fire departments so located as deemed necessary by Council for the proper control and prevention of fires and other emergencies.
- 4.2      The Council may enter into a contract for the provision of Fire Services from another municipality.
- 4.3      The limits of the jurisdiction of the Fire Chief, and the officers and Members of the Fire Service will extend to the area and boundaries of the Municipality, and no part of the Apparatus shall be used beyond the limits of the Municipality without the express authorization of a written contract or agreement providing for the supply of Fire Services outside the municipal boundaries, unless permission has been granted by the CAO or designate.

#### **SECTION 5      ORGANIZATION AND ADMINISTRATION**

- 5.1      For purposes of administering this Bylaw, the Chief Administrative Officer (CAO) of the County may delegate the powers under this Bylaw to an employee(s) of the County.
- 5.2      The Fire Service for the Municipality shall consist of the ~~Director of Emergency Services~~ the CAO, Fire Chiefs, Members, Buildings, Apparatus, and Equipment as deemed necessary by Council to safeguard the safety, health and welfare of people and protect people and property.
- 5.3      The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the ~~Director of Emergency Services~~ the CAO, and from the Members of the Fire Service for a two year term.
- 5.4      The Fire Chief shall be responsible to and report on a regular basis to the ~~Director of Emergency Services~~ the CAO.
- 5.4      The Fire Service shall comply with any and all policies established by Council pertaining to the Fire Service.
- 5.5      The Fire Service shall be equipped with apparatus and equipment as approved within the annual operating and capital budgets as approved by Council.

**SECTION 6      FIRE SERVICE**

6.1    The Council does hereby establish a Fire Service, for the purpose of:

- (a)    preventing and extinguishing fires;
- (b)    investigating the cause of fires in accordance with the Quality Management Plan approved by the Safety Codes Council;
- (c)    preserving life and property and protecting persons and property from injury or destruction by fire;
- (d)    providing rescue services and medical emergency response;
- (e)    preventing, combating and controlling incidents;
- (f)    carrying out preventable patrols, pre-fire planning and fire inspections in accordance with the Quality Management Plan approved by the Safety Codes Council;
- (g)    entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
- (h)    purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property;
- (i)    enforcing the provisions of the Safety Codes Act and its regulations; and
- (j)    other services as directed by Council.

6.2    The priority of goals in the suppression of fire shall be as follows:

- (a)    Preservation of human life shall be the primary responsibility during fires and other emergencies.
- (b)    Limit the spread of the fire,
- (c)    Extinguish the fire,
- (d)    Minimize property damage from fire-related hazards.

## **SECTION 7      FIRE GUARDIANS**

7.1 Each year before the first of April, Council shall appoint a sufficient number of Fire Guardians to enforce the provisions of the *Forest and Prairie Protection Act* (supra) and this Bylaw within the boundaries of Mackenzie County.

## **SECTION 8      POWERS OF FIRE GUARDIANS**

8.1 Unless otherwise limited by the Fire Chief, each Fire Guardian shall have the authority and power to:

- (a) issue a Fire Permit in respect of any land with Mackenzie County;
- (b) issue a Fire Permit unconditionally or impose conditions upon the applicant which the Fire Guardian considers appropriate;
- (c) may suspend or cancel at any time a Fire Permit and on receiving notice of the suspension or cancellation the person concerned shall immediately extinguish any fire set pursuant to his or her permit;
- (d) enforce the provisions of the *Forest and Prairie Protection Act* (supra) and this Bylaw within the boundaries of Mackenzie County;
- (e) refuse issuance of permit on reasonable and probable grounds that a public interest risk exists for the proposed fire.

## **SECTION 9      THE FIRE CHIEF**

9.1 The Fire Chief has responsibility over the Fire Service subject to the direction of and collaboration with ~~the Director of Emergency Services~~ the CAO.

9.2 The Fire Chief shall prescribe rules, regulations and policies for the ongoing organization and administration of the Fire Service including but not limited to:

- (a) the use, care and protection of Fire Service property;
- (b) the appointment, recruitment, conduct, discipline, duties, and responsibilities of the Members;
- (c) the efficient operation of the Fire Service;
- (d) ongoing training requirements

- (e) ensuring only trained persons are engaged in applicable fire suppression duties.
- 9.3 Regulations, rules or policies, made pursuant to subsection 9.2 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- 9.4 The Fire Chief shall develop and propose changes to existing Standard Operating Guidelines as required.
- 9.5 The Standard Operating Guidelines do not come into force until ~~the Director of Emergency Services~~ the CAO has accepted them.

## **SECTION 10 STANDARDS APPLYING TO ALL MEMBERS**

- 10.1 All members of the Fire Services located throughout the Municipality, by way of Standard Operating Guidelines, shall be kept informed of, and comply with, expectations for attendance, punctuality; duty performance; compliance with laws, rule, regulations, and procedures; and professional behavior that contribute to the maintenance of a positive work environment.
- 10.2 Any changes to the Standard Operating Guidelines must be relayed to all members of the fire service. A written record that all personnel have been advised must be forwarded to ~~the Director of Emergency Services~~ the CAO, who will ensure it is kept on record.

## **SECTION 11 PROHIBITIONS**

- 11.1 No person shall:
- (a) enter the boundaries or limits of an area prescribed unless he/she has been authorized to enter by the Fire Ground Commander.
  - (b) impede, obstruct or hinder a member of the Fire Service or other person assisting or acting under the direction of the Fire Ground Commander.
  - (c) falsely represent himself as a Fire Service member, or wear or display any Fire Service badge, cap, button, insignia or other paraphernalia for the purpose of false representation.
  - (d) obstruct or otherwise interfere with access roads or streets or other approaches to any incident, fire alarm, fire hydrant, cistern or body of

water designated for firefighting purpose or any connections provided to a fire main, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.

- (e) light a Pit Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times;
- (f) light a Pit Fire when the weather conditions are conducive to creating a Running Fire;
- (g) fail to take reasonable steps to control a fire for the purpose of preventing it from becoming a Running Fire or from spreading onto land other than his own;
- (h) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
- (i) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless he exercises reasonable care to prevent the fire from occurring;
- (j) interfere with the efforts of persons authorized in this Bylaw to extinguish fires or preserve life or property;
- (k) interfere with the operation of any of the Fire Service equipment or apparatus required to extinguish fires or preserve life or property;
- (l) damage or destroy the Fire Service property;
- (m) engage in Open Fire burning in the Hamlets of the Municipality.
- (n) burn contrary to the conditions within a Fire Permit issued in accordance with this Bylaw.

## **SECTION 12    FIRE PERMIT**

- 12.1 This section is only applicable within the Hamlet boundaries located within the Municipality.
- 12.2 No person shall ignite, fuel, supervise, maintain or permit any type of fire upon land owned or occupied by him or under his control within the Hamlets of the Municipality except when he is the holder of a subsisting Fire Permit issued pursuant to this Bylaw, unless:

- (a) the fire has been set by the Fire Service for the purpose of training its members,
  - (b) the fire is a Public Park Site fire, which has an approved permit for all fire pits, or
  - (c) the fire has otherwise been authorized by the Fire Service.
- 12.3 When a fire is lit under the circumstances described in subsection 12.2 when such fire is not permitted pursuant to this Bylaw the owner or occupier of the land or the person having control of the land upon which such fire is lit shall:
- (a) extinguish the fire immediately; or
  - (b) where he is unable to extinguish the fire immediately, report the fire to the Fire Service.
- 12.4 No person shall, either directly or indirectly personally or through an agent, or employee kindle a fire and let it become a Running Fire on any land not his own property or allow a Running Fire to pass from his own property to the property of another.
- 12.5 Any person wishing to obtain a Fire Permit for a Fire Pit must complete a Fire Permit Application with the Municipality through the Fire Service pursuant to this bylaw.
- 12.6 Upon receipt of a proper completed Fire Permit Application with the Municipality through the Fire Service the Fire Chief shall consider the Fire Permit Application, and may, in his discretion:
- (a) grant a Fire Permit upon such terms and conditions as the Fire Service deems appropriate, or
  - (b) refuse to grant a Fire Permit.
- 12.7 A Fire Permit shall not be transferable.
- 12.8 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Chief and the Fire Permit shall have endorsed therein the period of time for which the said Permit is valid.
- 12.9 The Fire Chief may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired.

12.10 The Fire Chief may, terminate, suspend or cancel a Fire Permit if the conditions surrounding the original issuance change.

12.11 Each application for a Fire Permit must contain the following information:

- (a) the name and address of the applicant;
- (b) the legal and civic description of the land on which the applicant proposes to set a fire;
- (c) the type and description of Fire Pit construction proposed to be used;
- (d) the signature of the applicant;
- (e) the signature of the property owner or authorized agent of the owner.

12.12 No person shall provide false, incomplete or misleading information to the Municipality or to the Fire Service on or with respect to the Fire Permit Application.

### **SECTION 13 CONTROL OF FIRE HAZARDS**

13.1 This section is only applicable within Hamlet boundaries of the Municipality.

13.2 If Council finds within the Hamlet boundaries on privately owned land or occupied public land conditions that in its opinion constitutes a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.

13.3 When Council finds that the order it made pursuant to subsection 13.2 has not been carried out, it may enter on the land with any equipment and any persons it considers necessary and may perform the work required to eliminate or reduce the fire hazard.

13.4 The Owner or the person in control of the land on which work was performed pursuant to subsection 13.2 shall on demand reimburse the Municipality for the cost of the work performed. In default of payment the Municipality may place a lien for the amount against the land and improvements on it.



**SECTION 14 REQUIREMENT TO REPORT**

- 14.1 The Owner or his authorized agent of any property damaged by fire shall immediately report to the Fire Service particulars of the fires which are satisfactory to the Fire Chief and ~~Director of Emergency Services~~ the CAO.
- 14.2 The owner or his authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Service particulars of the release which are satisfactory to the Fire Chief and ~~Director of Emergency Services~~ the CAO.

**SECTION 15 RECOVERY OF COSTS**

- 15.1 Where the Fire Service has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or Incident within or outside the Municipality for the purpose of preserving life or property from injury, destruction by fire or other Incident within or outside the Municipality, including any such action taken by the Fire Service on a False Alarm, the Municipality shall, in respect of any costs incurred by the Municipality in taking such action, charge any costs incurred by the Municipality:
- (a) to the person who caused the Incident;
  - (b) the owner of the land or in possession where the Incident occurred; or
  - (c) the owner of property where the person in possession and control of property which is the situate of the Incident if not located on privately owned land.
  - (d) Emergency response units responding to an incident but not utilized to rectify the emergency shall not be charged for, subject to the minimum charge as identified in ~~the Mackenzie County Fee Schedule Bylaw Schedule "A"~~.
- 15.2 Where the Fire Services has provided services for the purpose of, but not be limited to:
- (a) occupant load determination,
  - (b) fire inspections,
  - (c) fire investigations, and

- (d) fire permits,
- (e) the Municipality shall, in respect of costs incurred by providing the service, charge such fees as set out in Schedule "A" attached to and forming part of this Bylaw, and such fees shall be due and payable upon receipt of such services.

15.3 The schedule of costs and fees to be charged by the Municipality for services rendered pursuant to this Bylaw shall be set out in Schedule "A" attached to and forming part of this Bylaw.

- (a) The fees and charges set out in schedule "A" may be amended by Council as determined from time to time when deemed necessary.

15.4 In respect of the costs or fees described in subsections 15.1, 15.2 and 15.3.

- (a) the Municipality shall recover such cost or fee as a debt due and owing to the Municipality; or
- (b) in the case of action taken by the Fire Service in respect to land within the Municipality, where the cost or fee is not paid upon demand by the Municipality, then in default of payment, such cost or fee shall be charged against the land as taxes due and owing in respect of that land, or
- (c) in the case of action taken by the Fire Service in respect to Incidents involving motor vehicles the municipality shall take any collection action it deems necessary if the amount levied by the municipality is not paid within sixty (60) days after the mailing of an invoice by the municipality, or in the event of an appeal, sixty (60) days of the date of mailing of the decision of Council on the appeal.

## **SECTION 16 FEE RATES FOR FIRE SERVICES**

Fees pursuant to this Bylaw shall be paid in accordance with the Mackenzie County Fee Schedule Bylaw.

## **SECTION 16 17 OFFENCES AND PENALTIES**

16.1 Every person who violates a provision of this Bylaw is guilty of an offense and is punishable upon summary conviction;

~~(a) to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.~~

~~17.1~~ Penalties shall be applicable as per the Mackenzie County Fee Schedule Bylaw in place at the time of the offence.

~~16.2~~ ~~17.2~~ A Peace Officer who finds a person violating or who has reasonable and probable grounds to believe that a person has violated any provisions of this Bylaw may give a written notice of intention to prosecute, in the form of a Part Two Provincial Violation Ticket, setting forth the date, time, and place of the offence, briefly indicating the nature of the offence.

~~16.3~~ ~~17.3~~ The Court convicting a person of a violation of this Bylaw may order that in default of payment of a fine imposed on such conviction, the defendant shall be imprisoned for a period of not more than six months.

#### **SECTION 17 18 VIOLATION TICKET**

~~17.1~~ ~~18.1~~ A Peace Officer may issue a Violation Ticket as specified in the Mackenzie County Fee Schedule Bylaw. ~~Nothing in this bylaw shall prevent a Peace Officer from:~~

~~(a) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the bylaw, or~~

~~(b) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.~~

#### **SECTION 18 19 SEVERABILITY**

~~18.1~~ Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded severable from the rest of the bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

#### **SECTION 19 20 REPEAL**

~~19.1~~ This bylaw shall repeal Bylaw ~~580/06~~ 684-08.

This bylaw comes into force at the beginning of the day of third and final reading thereof.

First Reading given on the 12<sup>th</sup> day of April, 2011

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2011

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2011

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Bill Neufeld  
Reeve

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Roy Brideau  
Chief Administrative Officer

**FIRE SERVICES BYLAW 684/08**  
**SCHEDULE "A"**

**RESPONSE FEE INCLUDING MAN POWER:**

Pumper Unit		\$200.00 per hour
Ladder Unit (Aerial)		\$200.00 per hour
Tanker Unit		\$200.00 per hour
Rescue Unit		\$200.00 per hour
Contracted Services		Cost plus 15%
(i.e. water haulers, equipment, labor, etc.)		
Response to false alarm	1 <sup>st</sup> Call	No Charge
(within same year as 1 <sup>st</sup> Call)	2 <sup>nd</sup> Call	\$100.00
(within same year as 1 <sup>st</sup> Call)	3 <sup>rd</sup> Call	\$200.00
(within same year as 1 <sup>st</sup> Call)	4 <sup>th</sup> Call	\$300.00
Consumable items		Cost plus 15%

**MANPOWER FEE:**

If only manpower is requested / needed:

Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

**OTHER FEES:**

Violation Ticket	1 <sup>st</sup> offence	\$250.00
	2 <sup>nd</sup> & additional offence	\$500.00

Fire Works Permit (no charge to non profit groups)	
	\$50.00 per permit

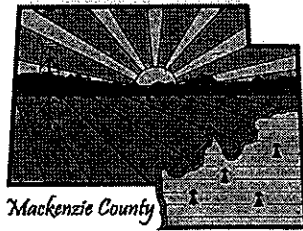
Filling of Air Cylinders (breathing air)	
i) small cylinder (30 min.)	\$10.00
ii) cascade cylinder	\$30.00

Water flow testing reports	\$100.00
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File search (fire inspections & investigations)	\$35.00 per search
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Fire Permit	\$Free
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<del>Fire Inspection Services within Municipality</del>	<del>\$50.00 per hour plus expenses</del>
<del>Fire Inspection Services outside Municipality</del>	<del>\$75.00 per hour plus expenses</del>
<del>Re-inspection with outstanding Fire Code Violations</del>	<del>\$50.00 per visit</del>
<del>Training course(s) to other individuals/groups</del>	<del>Cost plus 15% admin. fee</del>
<del>Expert witness services—civil litigation</del>	<del>\$25.00 per hour to a maximum of \$350.00 per day plus expenses</del>
<del>Occupant Load Determination</del>	<del>\$100.00 per certificate Free for Non-Profit</del>



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>2010 Audited Financial Statements</b>

### **BACKGROUND / PROPOSAL:**

Each municipality must prepare annual financial statements in accordance with MGA s.276 following GAP and applicable the Minister's regulations.

Each municipality must prepare a financial information return in accordance with MGA s.277 following the Minister's requirements respecting the accounting principles and standards to be used in preparing the return.

### **OPTIONS & BENEFITS:**

The Finance Committee will be reviewing the management letter and the statements in detail at their April 26, 2011 meeting.

Colette Miller, FCA, of Wilde & Company, the County's appointed auditors for the audit years 2009-2011 (three year appointment), will present Council with the audit report and the audited financial statements by teleconferencing.

Please review the attached financial statements.

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:** (Requires 2/3)

That the 2010 Audited Financial Statements be approved as presented.

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_







**WildeandCompany**  
*Chartered Accountants*

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## INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of Mackenzie County

We have audited the accompanying consolidated financial statements of Mackenzie County, which comprise the consolidated statement of financial position as at December 31, 2010, and the consolidated statements of change in net financial assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Mackenzie County as at December 31, 2010, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Vegreville, AB  
April 27, 2011

**DRAFT**

Chartered Accountants

**MACKENZIE COUNTY**  
**Consolidated Statement of Financial Position**  
**As at December 31, 2010**

	2010	2009
	\$	\$
<b>ASSETS</b>		
<b>Financial Assets</b>		
Cash and temporary investments (Note 3)	13,077,495	12,965,157
Receivables		
Taxes receivable (Note 4)	541,986	493,251
Due from governments	2,793,080	1,551,732
Trade and other receivables	328,138	533,711
Land held for resale	60,202	64,631
Investments (Note 5)	4,443,645	5,539,758
	<b>21,244,546</b>	<b>21,148,240</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 6)	4,474,429	3,695,682
Deposit liabilities	72,518	64,438
Deferred revenue (Note 7)	519,709	902,180
Long term debt (Note 8)	11,549,801	11,713,171
	<b>16,616,457</b>	<b>16,375,471</b>
<b>NET FINANCIAL ASSETS</b>	<b>4,628,089</b>	<b>4,772,769</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets	155,385,397	146,107,470
Inventory for consumption (Note 10)	1,655,685	1,823,042
Prepaid expenses	209,122	259,598
Deposit assets	24,596	-
	<b>157,274,800</b>	<b>148,190,110</b>
<b>ACCUMULATED SURPLUS (Note 12)</b>	<b>161,902,889</b>	<b>152,962,879</b>
Contingent liability (Note 15)		

**MACKENZIE COUNTY**  
**Consolidated Statement of Operations**  
**Year Ended December 31, 2010**

	Budget \$ (Unaudited)	2010 \$	2009 \$
<b>Revenues</b>			
Net municipal taxes (Schedule 3)	23,311,309	23,283,095	25,111,480
User fees and sales of goods	2,022,398	1,969,856	1,939,122
Government transfers for operating (Schedule 4)	1,254,523	1,711,897	1,448,984
Investment income	250,000	288,412	240,668
Penalties and costs on taxes	115,000	141,654	111,547
Licenses, permits and fines	177,250	313,221	266,293
Rentals	34,218	64,542	29,434
Gain on disposal of capital assets	-	421,655	-
Other	217,002	604,512	340,858
<b>Total revenue</b>	<b>27,381,700</b>	<b>28,798,844</b>	<b>29,488,386</b>
<b>Expenses</b>			
Legislative	539,618	532,990	559,407
Administration	4,515,159	4,898,194	3,686,983
Protective services	1,004,041	1,018,074	1,438,041
Transportation	11,077,571	12,125,195	11,128,746
Environmental use and protection	4,150,999	3,978,636	3,568,954
Family and community support	933,185	594,579	583,771
Planning, development and agriculture	2,217,045	1,861,192	2,153,706
Recreation and culture	1,865,965	1,596,870	1,462,816
Loss on disposal of capital assets	115,460	-	343,331
<b>Total expenses</b>	<b>26,419,043</b>	<b>26,605,730</b>	<b>24,925,755</b>
<b>Excess of revenue over expenses before Government transfers</b>	<b>962,657</b>	<b>2,193,114</b>	<b>4,562,631</b>
Government transfers for capital (Schedule 4)	6,681,557	6,337,197	9,072,364
Other capital contributions	409,798	409,699	115,502
<b>Excess of revenues over expenses</b>	<b>8,054,012</b>	<b>8,940,010</b>	<b>13,750,497</b>
<b>Accumulated surplus - beginning of the year</b>	<b>152,962,879</b>	<b>152,962,879</b>	<b>139,212,382</b>
<b>Accumulated surplus - end of the year</b>	<b>161,016,891</b>	<b>161,902,889</b>	<b>152,962,879</b>

**MACKENZIE COUNTY**  
**Consolidated Statement of Change in Net Financial Assets**  
**Year Ended December 31, 2010**

	Budget \$ (Unaudited)	2010 \$	2009 \$
Excess of revenue over expenses	8,054,011	8,940,010	13,750,497
Acquisition of tangible capital assets	(24,128,450)	(15,693,498)	(16,599,372)
Contributed tangible capital assets	-	(334,140)	
Proceeds on disposal of tangible capital assets	571,585	1,160,660	320,517
Amortization of tangible capital assets	5,297,221	6,010,706	4,616,513
(Gain) loss on sale of tangible capital assets	115,460	(421,655)	343,331
	(18,144,184)	(9,277,927)	(11,319,011)
Use of (acquisition of) prepaid assets	-	50,476	(43,331)
Use of supplies inventories	77,290	167,357	844,729
Use of prepaid assets	-	(24,596)	-
	77,290	193,237	801,398
(Increase) decrease in net assets	(10,012,883)	(144,680)	3,232,884
Net financial assets, beginning of year	4,772,769	4,772,769	1,539,885
Net financial assets, end of year	(5,240,114)	4,628,089	4,772,769

**MACKENZIE COUNTY**  
**Consolidated Statement of Cash Flows**  
**Year Ended December 31, 2010**

	2010	2009
	\$	\$
<b>Operating</b>		
Excess of revenue over expenses	8,940,010	13,750,497
Net changes in non-cash items included in excess of revenues over expenses		
Amortization of tangible capital assets	6,010,706	4,616,513
(Gain) loss on disposal of tangible capital assets	(421,655)	343,331
Tangible capital assets received as contributions	(334,140)	(19,230)
Net changes in non-cash charges to operation		
Decrease (increase) in taxes and grants in lieu receivable	(48,735)	(29,255)
Decrease (increase) in government receivables	(1,241,348)	4,388,425
Decrease (increase) in trade and other receivables	205,573	(260,920)
Decrease (increase) in inventory for consumption	167,356	844,729
Decrease (increase) in land held for resale	4,429	13,288
Decrease (increase) in prepaid expenses	50,476	(43,331)
Decrease (increase) in deposit assets	(24,596)	-
Increase (decrease) in accounts payable and accrued liabilities	778,748	(4,840,227)
Increase (decrease) in deposit liabilities	8,080	5,478
Increase (decrease) in deferred revenue	(382,471)	(2,312,300)
<i>Net cash provided by operating transactions</i>	<b>13,712,433</b>	<b>16,456,998</b>
<b>Capital</b>		
Acquisition of tangible capital assets	(15,693,498)	(16,580,142)
Proceeds on sale of tangible capital assets	1,160,660	320,517
<i>Net cash applied to capital transactions</i>	<b>(14,532,838)</b>	<b>(16,259,625)</b>
<b>Investing</b>		
Decrease (increase) in restricted cash or cash equivalents	382,471	(902,180)
Decrease (increase) in investments	1,096,113	(5,539,758)
<i>Net cash provided by investing transactions</i>	<b>1,478,584</b>	<b>(6,441,938)</b>
<b>Financing</b>		
Long term debt issued	1,546,602	4,438,504
Long term debt repaid	(1,709,972)	(1,316,049)
<i>Net cash provided by investing transactions</i>	<b>(163,370)</b>	<b>3,122,455</b>
<b>Change in cash and cash equivalents during the year</b>	<b>494,809</b>	<b>(3,122,110)</b>
Cash and cash equivalents, beginning of year	12,062,977	15,185,087
<b>Cash and cash equivalents, end of year</b>	<b>12,557,786</b>	<b>12,062,977</b>
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 3)	13,077,495	12,965,157
Less: restricted portion of cash and temporary investments (Note 3)	(519,709)	(902,180)
	<b>12,557,786</b>	<b>12,062,977</b>

See accompanying notes

**MACKENZIE COUNTY**  
**Schedule of Changes in Accumulated Surplus**  
**Year Ended December 31, 2010**  
**Schedule 1**

	Unrestricted Surplus	Restricted operating	Restricted Capital	Equity in Capital Assets	2010 \$	2009 \$
Balance, beginning of year	2,658,349	5,229,161	10,681,069	134,394,300	152,962,879	139,212,382
Excess of revenues over expenses	8,940,010	-	-	-	8,940,010	13,750,497
Unrestricted funds designated for future use	(4,064,700)	1,509,306	2,555,394	-	-	-
Restricted funds used for operations	789,140	(495,282)	(293,858)	-	-	-
Restricted funds used for TCA	-	(868,975)	(2,790,517)	3,659,492	-	-
Current year funds used for TCA	(12,034,006)	-	-	12,034,006	-	-
Contributed to TCA	(334,140)	-	-	334,140	-	-
NBV of TCA disposed of	739,005	-	-	(739,005)	-	-
Annual amortization expense	6,010,706	-	-	(6,010,706)	-	-
TCA long term debt issued	1,546,602	-	-	(1,546,602)	-	-
TCA long term debt repaid	(1,709,972)	-	-	1,709,972	-	-
Balance, end of year	2,540,994	5,374,210	10,152,088	143,835,597	161,902,889	152,962,879

**MACKENZIE COUNTY**  
**Schedule of Tangible Capital Assets**  
**Year Ended December 31, 2010**  
**Schedule 2**

	Land	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2010 \$	2009 \$
<b>Cost</b>							
Balance, beginning of year	3,757,270	10,029,977	279,150,322	6,502,600	3,126,169	302,566,338	287,054,492
Acquisition of tangible capital assets	116,920	5,909,414	8,701,967	845,982	453,355	16,027,638	16,599,372
Disposal of tangible capital assets	(15,769)	(432,280)	-	(511,866)	(192,200)	(1,152,115)	(1,087,527)
<u>Balance, end of year</u>	<u>3,858,421</u>	<u>15,507,111</u>	<u>287,852,289</u>	<u>6,836,716</u>	<u>3,387,324</u>	<u>317,441,861</u>	<u>302,566,337</u>
<b>Accumulated amortization</b>							
Balance, beginning of year	-	2,074,806	151,518,598	1,581,888	1,283,576	156,458,868	152,266,033
Annual amortization	-	193,048	5,186,062	459,855	171,741	6,010,706	4,616,513
Accumulated amortization on disposals	-	(116,102)	-	(172,208)	(124,800)	(413,110)	(423,678)
<u>Balance, end of year</u>	<u>-</u>	<u>2,151,752</u>	<u>156,704,660</u>	<u>1,869,535</u>	<u>1,330,517</u>	<u>162,056,464</u>	<u>156,458,868</u>
<b>Net book value of tangible capital assets</b>	<b>3,858,421</b>	<b>13,355,359</b>	<b>131,147,629</b>	<b>4,967,181</b>	<b>2,056,807</b>	<b>155,385,397</b>	<b>146,107,469</b>
2009 Net book value of tangible capital assets	3,757,270	7,955,171	127,631,724	4,920,712	1,842,592	146,107,469	

**MACKENZIE COUNTY**  
**Schedule of Property and Other Taxes**  
**Year Ended December 31, 2010**  
**Schedule 3**

	Budget \$ (Unaudited)	2010 \$	2009 \$
<b>Taxation</b>			
Real property taxes	12,366,975	12,274,987	12,597,685
Linear property	17,879,553	17,879,884	19,537,364
Government grants in place of property taxes	80,038	110,630	101,674
Special assessments and local improvement taxes	264,220	297,071	211,891
	30,590,786	30,562,572	32,448,614
<b>Requisitions</b>			
Alberta School Foundation Fund	6,559,007	6,559,007	6,768,922
Heimstead Seniors Lodge	720,470	720,470	568,212
	7,279,477	7,279,477	7,337,134
<b>Net Municipal Taxes</b>	<b>23,311,309</b>	<b>23,283,095</b>	<b>25,111,480</b>



**MACKENZIE COUNTY**  
**Schedule of Government Transfers**  
**Year Ended December 31, 2010**  
**Schedule 4**

	Budget \$ (Unaudited)	2010 \$	2009 \$
<b>Transfers for Operating</b>			
Federal Government	39,768	50,369	-
Provincial Government	1,214,755	1,661,528	1,448,984
	1,254,523	1,711,897	1,448,984
<b>Transfers for Capital</b>			
Federal Government	975,144	1,005,031	335,908
Provincial Government	5,706,413	5,332,166	8,736,456
	6,681,557	6,337,197	9,072,364
<b>Total Government Transfers</b>	7,936,080	8,049,094	10,521,348

**MACKENZIE COUNTY**  
**Schedule of Consolidated Expenses by Object**  
**Year Ended December 31, 2010**  
**Schedule 5**

	Budget \$ (Unaudited)	2010 \$	2009 \$
<b>Consolidated Expenses by Object</b>			
Salaries, wages and benefits	5,650,925	5,371,092	5,469,173
Contracted and general services	6,686,219	6,195,232	6,704,827
Materials, goods, supplies and utilities	4,875,351	5,006,710	4,518,218
Transfers to other governments	1,500,000	1,948,168	1,298,329
Transfers to local boards and agencies	1,681,080	1,531,052	1,482,496
Bank charges and short term interest	16,800	20,762	17,731
Interest of long term debt	456,697	449,220	395,863
Amortization of tangible capital assets	5,297,221	6,010,706	4,616,513
Loss (gain) on disposal of tangible capital assets	115,460	-	343,332
Other operating expenditures	139,290	72,788	79,273
	26,419,043	26,605,730	24,925,755

**MACKENZIE COUNTY**  
**Schedule of Segmented Disclosure**  
**Year Ended December 31, 2010**  
**Schedule 6**

	General Government	Protective Services	Transportation Services	Environmental Services	Planning & Development	Recreation & Culture	Other	Total \$
<b>Revenue</b>								
Net municipal taxes	22,986,025	-	183,000	114,070	-	-	-	23,283,095
Government transfers	1,035,235	364,715	5,015,924	929,917	156,367	310,263	234,673	8,049,094
User fees and sales of goods	32,078	29,192	84,428	1,808,911	4,675	10,572	-	1,969,856
Investment income	288,412	-	-	-	-	-	-	288,412
Other revenues	291,406	291,444	340,071	265,055	539,854	225,603	1,850	1,955,283
	24,633,156	685,351	5,623,423	3,117,953	702,896	546,438	236,523	35,545,740
<b>Expenses</b>								
Salaries, wages and benefits	1,635,526	56,879	2,318,755	756,288	476,799	126,845	-	5,371,092
Contracted and general services	1,332,627	748,518	1,782,188	929,851	1,185,166	200,023	16,860	6,195,233
Materials, goods, supplies and utilities	257,865	93,179	3,852,822	539,369	70,621	192,852	-	5,006,708
Transfers to local boards and agencies	5,600	-	-	-	35,000	912,732	577,719	1,531,051
Interest on long term debt	86,042	-	70,344	292,834	-	-	-	449,220
Other expenses	2,030,391	11,329	-	-	-	-	-	2,041,720
	5,348,051	909,905	8,024,109	2,518,342	1,767,586	1,432,452	594,579	20,595,024
<b>Net revenue before amortization</b>	19,285,105	(224,554)	(2,400,686)	599,611	(1,064,690)	(886,014)	(358,056)	14,950,716
Amortization of tangible capital assets	83,133	108,170	4,101,085	1,460,294	93,606	164,418	-	6,010,706
<b>Net revenue</b>	19,201,972	(332,724)	(6,501,771)	(860,683)	(1,158,296)	(1,050,432)	(358,056)	8,940,010

## MACKENZIE COUNTY

### Notes to Consolidated Financial Statements

Year Ended December 31, 2010

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#### 1. Summary of significant accounting policies

The consolidated financial statements of the municipality are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the municipality are as follows:

##### Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

##### Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

##### Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

*(continues)*

## MACKENZIE COUNTY

### Notes to Consolidated Financial Statements

Year Ended December 31, 2010

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1. Summary of significant accounting policies *(continued)*

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in treasury bills and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

Investments

Long term investments are recorded using the cost method. Under the cost method, the investment is initially recorded at cost, and earnings are recognized only to the extent received or receivable. In the case of a permanent loss in value, the investment is written down to the market value.

Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

Inventories for resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

Gravel pit reclamation

Estimated environmental provisions, comprising pollution control, rehabilitation and pit closure, are based on the County's environmental policy taking into account current technological, environmental and regulatory requirements. The provision for rehabilitation is recognized as and when the environmental liability arises. To the extent that the obligations relate to the construction of an asset, they are capitalized as part of the cost of those assets. The effect of subsequent changes to assumptions in estimating an obligation for which the provision was recognized as part of the cost of the asset is adjusted against the asset. Any subsequent changes to an obligation which did not relate to the initial construction of a related asset are charged to the income statement.

*(continues)*

**MACKENZIE COUNTY**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

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1. Summary of significant accounting policies *(continued)*

Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

*(continues)*

**MACKENZIE COUNTY**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

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1. Summary of significant accounting policies *(continued)*

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

a) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Land improvements	15-20
Buildings	25-50
Engineered structures	
Water system	45-75
Wastewater system	45-75
Other engineered structures	10-50
Machinery and equipment	5-15
Vehicles	10-25

Annual amortization is not charged in the year of acquisition on the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

b) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

c) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

d) Inventories

Inventories consist of parts and supplies held for consumption, and gravel. Inventories of parts and supplies are carried at the lower of cost and replacement cost, with cost determined by the average cost method. Gravel pit reserves are recorded at cost and allocated to gravel supplies on a unit of production basis.

**MACKENZIE COUNTY**

**Notes to Consolidated Financial Statements**

**Year Ended December 31, 2010**

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2. Recent accounting pronouncements published but not yet adopted

The following accounting standards have been issued by the Canadian Institute of Chartered Accountants (CICA) but are not yet effective. The municipality is currently evaluating the effect of adopting these standards on their financial statements.

Section PS 3410 - Government Transfers

This section establishes standards on how to account for and report government transfers to individuals, organizations and other governments from both a transferring government and a recipient government perspective. This section is effective for fiscal periods beginning on or after April 1, 2012.

Section PS 3510 – Tax Revenue

This new standard establishes recognition, measurement, presentation and disclosure standards relating to tax revenue reported in financial statements. This section is effective for fiscal periods beginning on or after April 1, 2012.

Section PS 3260 – Liability for Contaminated Sites

This new section establishes recognition, measurement, and disclosure standards for liabilities relating to contaminated sites of governments and those organizations applying the CICA Public Sector Accounting Handbook. This section is effective for fiscal periods beginning on or after April 1, 2014.

3. Cash and temporary investments

	2010	2009
Cash	\$ (378,592)	\$ 3,534,410
Temporary investments	13,456,087	9,430,747
	<u>\$ 13,077,495</u>	<u>\$ 12,965,157</u>

Temporary investments are short term deposits with original maturities of three months or less.

Council has designated funds of \$368,419 (2009 - \$761,441) included in the above amounts for capital projects.

Included in temporary investments is a restricted amount of \$151,290 (2009 – \$140,739) held exclusively for local improvements.



**MACKENZIE COUNTY**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

4. Taxes receivable

	2010	2009
Taxes receivable - current	\$ 446,141	\$ 383,801
Taxes receivable - arrears	143,016	169,387
	589,157	553,188
Less: allowance for doubtful accounts	(47,171)	(59,937)
	<b>\$ 541,986</b>	<b>\$ 493,251</b>

5. Investments

	2010		2009	
	Cost	Market value	Cost	Market value
Short term notes and deposits	\$ 2,379,685	\$ 2,390,681	\$ 3,000,766	\$ 3,000,766
Government and government guaranteed bonds	2,063,960	2,077,515	2,538,992	2,538,995
	<b>\$ 4,443,645</b>	<b>\$ 4,468,196</b>	<b>\$ 5,539,758</b>	<b>\$ 5,539,761</b>

Short term notes and deposits have effective interest rates of 3.05% to 5.14% with maturity dates between September 2012 and June 2015. Government and government guaranteed bonds have effective interest rates of 3.75% to 4.80% with maturity dates between December 2014 and June 2019.

6. Accounts payables and accrued liabilities

	2010	2009
Trade payables and accruals	\$ 2,300,295	\$ 1,567,398
Holdback payables	894,418	1,052,028
Gravel pit reclamation liability	891,681	712,169
Employee payable (wages and accrued overtime)	345,542	314,117
Long term debt interest payable	42,493	49,970
	<b>\$ 4,474,429</b>	<b>\$ 3,695,682</b>

7. Deferred revenue

	2010	2009
Prepaid local improvements	\$ 151,290	\$ 140,739
Restricted grant funding	368,419	761,441
	<b>\$ 519,709</b>	<b>\$ 902,180</b>

The use of these funds are restricted to eligible projects as approved under the agreements. Unexpended funds are supported by cash in the bank.

**MACKENZIE COUNTY**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

8. Long term debt	2010	2009
Tax supported debentures	\$ 11,549,801	\$ 11,713,171

Principal and interest repayments are as follows:

	Principal	Interest	Total
2011	\$ 1,940,539	\$ 432,757	\$ 2,373,296
2012	1,939,336	350,903	2,290,239
2013	1,562,434	270,228	1,832,662
2014	1,455,894	211,521	1,667,415
2015	1,011,803	160,911	1,172,714
Thereafter	3,639,795	390,459	4,030,254
	<u>\$ 11,549,801</u>	<u>\$ 1,816,779</u>	<u>\$ 13,366,580</u>

The current portion of the long term debt amounts to \$1,940,539 (2009 - \$1,709,972).

Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at rates ranging from 2.439% to 5.75% per annum and matures in periods 2011 through 2030. The average annual interest rate is 3.803% for 2010 (4.033% for 2009).

Debenture debt is issued on the credit and security of the municipality at large.

Interest on long term debt amounted to \$449,220 (2009 - \$395,863).

The municipality's total cash payments for interest in 2010 were \$456,697 (2009 - \$387,078).

**MACKENZIE COUNTY**

**Notes to Consolidated Financial Statements  
Year Ended December 31, 2010**

9. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the municipality be disclosed as follows:

	2010	2009
Total debt limit	\$ 43,198,266	\$ 44,232,579
Total debt	(11,549,801)	(11,713,171)
Amount of debt limit unused	\$ 31,648,465	\$ 32,519,408
Debt servicing limit	\$ 7,199,711	\$ 7,372,097
Debt servicing	(2,373,296)	(2,166,669)
Amount of debt servicing limit unused	\$ 4,826,415	\$ 5,205,428

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

10. Inventory for consumption

	2010	2009
Parts and supplies	\$ 579,869	\$ 431,604
Gravel	1,075,816	1,391,438
	\$ 1,655,685	\$ 1,823,042

11. Equity in tangible capital assets

	2010	2009
Tangible capital assets (Schedule 2)	\$ 317,441,862	\$ 302,566,339
Accumulated amortization (Schedule 2)	(162,056,464)	(156,458,868)
Long term debt (Note 8)	(11,549,801)	(11,713,171)
	\$ 143,835,597	\$ 134,394,300

**MACKENZIE COUNTY**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

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12. Reserves and accumulated surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2010	2009
Equity in tangible capital assets (Note 11)	\$143,835,597	\$134,394,300
Operating reserves	5,374,210	5,229,161
Capital reserves	10,152,088	10,681,069
Accumulated operating fund	2,540,994	2,658,349
	<b>\$161,902,889</b>	<b>\$152,962,879</b>

The total reserve balances include approximately \$4,735,673 committed to projects commenced and or tendered in 2010.

**MACKENZIE COUNTY****Notes to Consolidated Financial Statements****Year Ended December 31, 2010****13. Salary and benefits disclosure**

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

			2010	2009
	Salary (1)	Benefits & allowances (2)		
Ed Froese	\$ 27,603	\$ 14	\$ 27,617	\$ 25,185
William Neufeld - Reeve	36,948	185	37,133	32,385
Greg Newman - Former Reeve	22,955	14	22,969	31,585
Ray Toews	19,703	14	19,717	20,985
John W. Driedger	51,400	17	51,417	34,885
Lisa Wardley	29,300	17	29,317	24,785
Peter Braun	41,200	17	41,217	40,485
Stuart Watson	19,303	14	19,317	20,985
Walter Sarapuk	26,700	124	26,824	22,885
Diedrich Driedger	37,300	185	37,485	32,385
Jacque Bateman	4,497	4	4,501	-
Odell Flett	4,197	4	4,201	-
Eric Jorgensen	4,300	4	4,304	-
Elmer Derksen	5,397	4	5,401	-
Chief Administrative Officer	191,995	3,451	195,446	173,891
Designated Officers (2010-2, 2009-1)	276,507	35,676	312,183	157,978
	\$ 799,305	\$ 39,744	\$ 839,049	\$ 618,419

1. Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
2. Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, and long and short term disability plans.

## MACKENZIE COUNTY

### Notes to Consolidated Financial Statements

Year Ended December 31, 2010

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#### 14. Local Authorities Pension Plan

Employees of the municipality participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 200,000 people and 400 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The municipality is required to make current service contributions to the LAPP of 9.06% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 12.53% on pensionable earnings above this amount. Employees of the municipality are required to make current service contributions of 8.06% of pensionable salary up to the year's maximum pensionable salary and 11.53% on pensionable salary above this amount.

Total current service contributions by the municipality to the LAPP in 2010 were \$277,075 (2009 - \$266,802). Total current service contributions by the employees of the municipality to the Local Authorities Pension Plan in 2010 were \$249,211 (2009 - \$235,549).

At December 31, 2009, the LAPP disclosed an actuarial deficiency of \$4,570.3 million.

#### 15. Contingent liability

The municipality is a member of the Local Authorities Reciprocal Insurance Exchange. Under the terms of the membership, the municipality could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

In the normal conduct of operations, various legal claims are pending against the County in connection with road maintenance and construction, and other matters. The County carries liability insurance, subject to certain deductibles and policy limits, against such claims. Administration believes that the County has recognized adequate provisions of probable and reasonably estimable liabilities associated with these claims, and that their ultimate resolutions will not have a material adverse effect on the financial position of the County or its financial activities.

#### 16. Financial instruments

The municipality's financial instruments consist of cash and temporary investments, accounts receivable, investments, accounts payable and accrued liabilities, deposit liabilities, requisition under-levy, and long term debt. It is management's opinion that the municipality is not exposed to significant interest or currency risks arising from these financial instruments.

The municipality is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the municipality provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

**MACKENZIE COUNTY**

**Notes to Consolidated Financial Statements**

**Year Ended December 31, 2010**

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17. Approval of financial statements

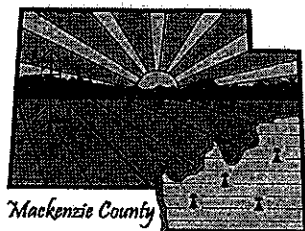
Council and Management have approved these financial statements.

18. Budget amounts

Budget amounts are included for information purposes only and are not audited.







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Mackenzie Regional Community Policing Society (Victim Support Unit)</b>

**BACKGROUND / PROPOSAL:**

Council approved a \$10,000 grant for the Mackenzie Regional Community Policing Society subject to the organization having full staffing.

**OPTIONS & BENEFITS:**

Please see the attached letter. The Agency is stating that they are fully staffed to meet the needs and are requesting a representative from Council to attend their meetings.

It will be beneficial to have a Councillor working with this Agency, especially on proactive programs introductions through the public schools, in order to minimize crime in the Region.

**COSTS & SOURCE OF FUNDING:**

Regular meetings are held every other month (6 times a year). If a councillor is appointed, the \$200 per meeting honorarium will apply, plus travel expenses (if any).

**RECOMMENDED ACTION:**

**Motion 1:**

That Council appoints a representative to the Mackenzie Regional Community Policing Society.

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**Motion 2:**

That Councilor \_\_\_\_\_ be appointed to represent the County on the Mackenzie Regional Community Policing Society.

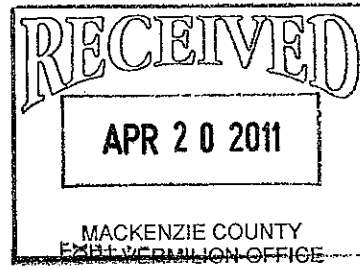
**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



Ph: (780) 927-3257  
Fax: (780) 927-4425

April 15, 2011

Mackenzie County  
Box 640  
Fort Vermilion, Alberta  
T0H 1N0



**Attn: Mackenzie County Council**

**Re: 2011 Grant**

Mackenzie Regional Community Policing Society has received an operating Grant in the amount of \$10,000.00 from Mackenzie County, stating monies received are conditional. Conditional meaning Mackenzie Regional Community Policing Society Victim Service Unit is fully staffed.

Mackenzie Regional Community Policing Society is fully staffed at present. Each year we apply for grants from different Government agencies and organizations in hopes of expanding our staff and programming. Not all grantors award amounts stated in our proposed budget.

Currently our Victim Service Unit has one paid Executive Director and one Native Liaison program coordinator, pending her RCMP Enhanced Security Clearance.

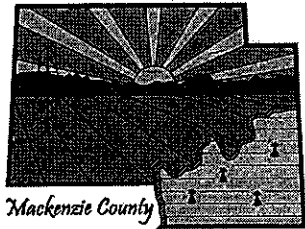
I would like to take this opportunity to invite a representative from Mackenzie County to attend our regular meetings, which are held every second month. The next Mackenzie Regional Community Policing Society meeting is on April 26, 2011 at the Fort Vermilion RCMP Detachment @ 7:00pm.

If you have any questions, please contact me.

Yours sincerely,

Mike McMann, President  
Mackenzie Regional Community Policing Society





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>2011 Ratepayer Meetings</b>

**BACKGROUND / PROPOSAL:**

The County holds ratepayer meetings annually in La Crete, Fort Vermilion, High Level Rural, and Zama.

**OPTIONS & BENEFITS:**

To present the audited financial statements and conduct public engagement as per Council's Business Plan.

**COSTS & SOURCE OF FUNDING:**

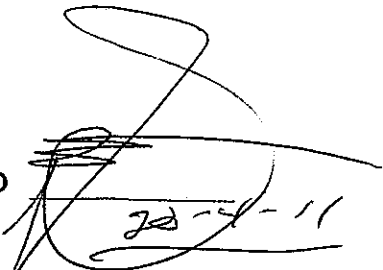
2011 Operating Budget

**RECOMMENDED ACTION:**

That the 2011 annual ratepayer meetings be held as follows:

- June 6, 2011 – La Crete
- June 7, 2011 – High Level/Rocky Lane
- June 21, 2011 – Fort Vermilion
- June 23, 2011 – Zama

Author: C. Gabriel Reviewed By: \_\_\_\_\_

CAO   
20-4-11





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations – South</b>
<b>Title:</b>	<b>Wadlin Lake Beach Construction</b>

### BACKGROUND / PROPOSAL:

The Wadlin Lake Beach Construction tenders were opened at the March 30, 2011 Council meeting where Council made a motion to have the tender results brought to the Parks meeting to have the Parks and Recreation Committee make a recommendation. As per Parks and Recreation Committee motion dated April 4, 2011:

**MOTION 11- 028**                      **MOVED** by Councilor Driedger

That the Wadlin Lake Beach Construction be awarded to the lowest qualified bidder and the work to be completed after September 16, 2011; pending Council approval of budget amendments.

**CARRIED**

### OPTIONS & BENEFITS:

N/A

### COSTS & SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

That the Wadlin Lake Beach Construction be awarded to Total Harvesting for a total bid of \$43,700.00; and for the work to commence after September 16, 2011.

**Author:** C. Friesen                      **Review Date:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## Wadlin Beach Construction Proposal Results

<b>Company</b>	<b>BID PRICE Completion Prior to May 15, 2011</b>	<b>BID PRICE Commencement After Sept. 16, 2011</b>
Jetco Contracting	\$52,721.00	\$45,822.00
Total Harvesting	\$48,900.00	<b>\$43,700.00</b>
Froese Enterprises	\$55,959.00	\$47,225.00
Timberbound Construction	\$60,879.20	\$52,563.20





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Al Hoggan, Director of Operations North</b>
<b>Title:</b>	<b>Rural Water Line Future Expansion</b>

### **BACKGROUND / PROPOSAL:**

As the rural water line continues towards its 2011 project completion date, the Rural Water Line Committee has directed that administration request to Council as a whole to provide direction regarding future rural water line plans. In particular the question of whether administration should begin planning to complete the laterals from the new main rural water line or should future funding be allocated to continue with main rural water line construction with laterals to be completed at a later date.

### **OPTIONS & BENEFITS:**

1. Continue future construction of main rural water lines only (budgets permitting).
2. Complete laterals from existing main rural water line prior to continuing with further main rural water line construction (budgets permitting).

### **COSTS & SOURCE OF FUNDING:**

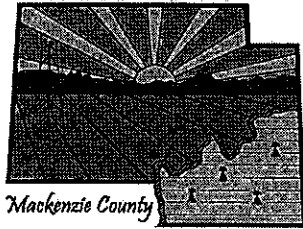
Future capital budgets.

### **RECOMMENDED ACTION:**

That administration be directed to proceed with either option 1 or 2.

Author: Al Hoggan Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Don Roberts, Zama Site Manager</b>
<b>Title:</b>	<b>Heavy Equipment Operator Training (Certified)</b>

### BACKGROUND / PROPOSAL:

At the February 23, 2011 Council Meeting Council made the following motion 11-02-191:

“That administration research the Heavy Equipment Operator Certification program and bring back options within 60 days.”

As per Policy No: ADM035 Employee Training Program paragraph 5:

“Employees are not entitled to automatic pay increases on completing a course.

### OPTIONS & BENEFITS:

#### Option A

“Olds College”

Olds College offers a 12 week in-depth course covering extensive earthmoving techniques and training on four major pieces of equipment. This type of training may be considered too extensive for our purpose giving grader operators training that may be more useful to Lead-hands or supervisors. This training is offered in Calgary and Hanna, Alberta for individual operators whom would have extra costs such as travel, accommodations, etc.

#### Option B

“Keyano College”

Keyano College offers two types of courses. An eight week individual course consisting of multiple types of Heavy Equipment and secondly, Corporate Training where the course is designed to fit the needs of the company/municipality. The second type of

**Author:** Don Roberts      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

training would require a minimum of four personnel at a time for two days training in Fort McMurray. This option would have extra costs such as travel, accommodations, etc.

Option C

“Ground Force”

Ground Force would provide certified training to all Mackenzie County grader operators (16 personnel). This training is not as in-depth or diversified as other Heavy Equipment Operator courses and only covers one piece of equipment, the grader. This training is done locally within Mackenzie County, in the operator's individual graders and on their separate grader beats. Having training done locally would be cost effective due to savings on travel expenses, accommodations, meals etc. and the minimal loss of man hours due to employees not having to leave their operations by receiving “on-the-job-training”. This type of training would improve all operator skills within Mackenzie County.

**COSTS & SOURCE OF FUNDING:**

Option A

\$10,000.00 per course  
On-campus accommodation:  
Approx. \$710.00 per month x 3  
Plus travel and subsistence

Option B

\$8,500.00 per person  
\$1,500.00 per day (4 people) 2 day training

No on-campus accommodations  
Hotels Approx \$120 per day x 4 days  
Plus travel and subsistence

Option C

\$14,000.00 for all 16 employees  
No travel or subsistence

**RECOMMENDED ACTION:**

Option C

That administration be authorized to engage Ground Force to provide certified training to all Mackenzie County grader operators (16 personnel) and that the budget be amended to include \$14,000.00 with funding coming from the General Operating Reserve.

Author: Don Roberts Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**OLDS  
COLLEGE**

*The place to go places*

### **Heavy Equipment Operator Certificate Program**

The Heavy Equipment Operator Certificate Program (HEO) provides you with the knowledge and skills required to enter the workforce as an entry level heavy equipment operator. In 12 weeks, plus a practicum, you will focus on jobsite fundamentals including:

- health, safety, and environmental training and awareness,
- equipment maintenance and operation,
- and application of earth moving techniques in hands-on operations.

It provides theory and practical training on various pieces of heavy equipment such as compactor, loader, excavator, dozer, and grader. This program also covers soil structure, grades and staking, preventative maintenance, excavation math, blueprint reading, and construction site fundamentals. Numerous safety tickets are included. The program requires a 12 week commitment to both the in classroom portion of the program as well as the hands-on training.

#### **Components of the course include:**

- Workplace Safety and Safety Tickets
- Introduction to Earthmoving
- Equipment Operation and Preventative
- Mechanical Maintenance
- Fieldwork and Jobsite Fundamentals
- Earthmoving Operational Techniques

Cost: \$9190 plus \$500 books and field materials plus student fees (a \$500 non-refundable deposit will be required upon letter of acceptance)

#### **Off-Campus – Hanna**

March 28 – June 17, 2011  
8:00 a.m. start  
Monday - Friday

#### **Off-Campus – Location to be determined.**

Sept 6 – Nov 25, 2011  
8:00 a.m. start  
Monday - Friday

## Don Roberts

**From:** Janet Somerville [Janet.Somerville@keyano.ca]  
**Sent:** Wednesday, March 16, 2011 10:12 AM  
**To:** Don Roberts  
**Subject:** Heavy Equipment Training

Hi Don

Here is some information you requested regarding Heavy Equipment Training. I apologize, if some of the information enclosed for the corporate training is a little vague, but this training is customized to meet your specific needs, and therefore there isn't any particular outline. Here is some information on what Keyano College offers for equipment training. As I mentioned, we have been doing a lot of training and evaluation/certification courses for the Fort McMurray Regional Municipality of Wood Buffalo.

### Heavy Equipment Operator Course

This course is for people with no experience. Participants learn the safe operation on Grader, Dozer, Loader and Rock Truck. Some aspects of the training include pre and post trip inspections, controls, start up and shut down, machine safety, maintenance, operation, etc. The course is 30% in class and 70% hands on training.

- 8 week course
- \$8500.00 a person

### Corporate Training

Keyano College offers machine specific training for industry. Each course is customized to meet their needs and is based on employee experience, as well as the task they are using the machine for.

#### **EXAMPLES:**

#### **Loader Training – no experience**

4 people – 2 days training

\$1500.00 a day (4 people)

\*Training in Fort McMurray

#### **Loader Certification – experience operators**

This course is solely based on evaluation/competency certification. Our instructor evaluates the employees' competencies on the machine. They are evaluated on such things as pre-trip inspection, start up, safety, etc. They are given tasks to complete specific to the machine.

The evaluation gets sent to the employer deeming them competent or not. A certificate is issued to the employee, as well as a copy to the employer for their training records.

Please let me know if you require more information.

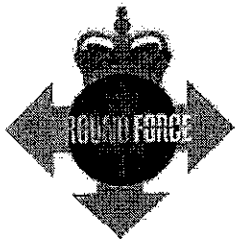
Thanks

*Janet Somerville*  
Coordinator, Heavy Equipment  
Trades & Heavy Industrial Division  
8115 Franklin Ave  
Fort McMurray AB T9H 2H7

Phone: (780) 799-8610  
Fax: (780) 791-1579  
janet.somerville@keyano.ca







## **Quotation – Operator Safety Series: Motor Grader**

**- Mackenzie County -**

### **1. Introduction**

Ground Force instructors are chosen primarily for their previous experience and training at the Canadian Forces School of Military Engineering. Prior to acquiring their Instructor status on any given equipment or vehicle, they must have first mastered all aspects of its operation, thus guaranteeing extensive (i.e. 2000 hours) seat time and, under virtually any condition on earth. Ground Force instructors have substantial classroom instruction and lesson plan experience. They are among the best in their field of expertise and have an instinctive reaction to changing requirements and legislation.

### **2. Background**

Ground Force training provides an extensive range of training programs to both the private and public sectors in the areas of heavy equipment and driver training. Ground Force has become known for providing quality training that produces quantifiable results in collision reduction, lower maintenance costs, reduced fuel consumption and improved employee morale.

In 2010, over 300 training programs were implemented in 235 municipalities throughout Ontario, Newfoundland, New Brunswick, Manitoba and Alberta as well as many customized programs for farms, construction and utility companies. With the growing awareness within all sectors that a certificate is just not enough anymore and that there is no substitute for a good quality training program, many private companies and public sector employers have engaged Ground Force Training to help plan and implement their training requirements for the next several years.

### **3. Benefits of Employee Training & Equipment Operator Safety Series Training**

The benefits of training can flow through to all levels of an organization. Employee training including equipment operator safety programs will ensure that the objectives for due diligence and efficient maintenance of the corporate equipment inventory are met by:

- Developing training program documentation to meet Legislative (i.e. Occupational Health and Safety; Highway Traffic Act) requirements;
- Developing safe equipment operators who are less prone to accidents, more productive and produce savings in fuel consumption
- Reducing wear and damage to equipment
- Reducing damage to private property
- Increasing customer satisfaction with corporate services.

#### 4. Previous Experience

Ground Force Training Inc. (GFTI) has developed a comprehensive motor grader program including theoretical and practical components. GFTI professional trainers have significant personal 'hands-on' experience gained in the Canadian Forces and with motor grader programs implemented in several Municipalities including the following examples:

- City of Moncton, NB
- County of Lethbridge, AB
- Municipal District of Northern Lights, MB
- County of Newell No.4, AB
- City of Belleville, ON

As well, GFTI staff has successfully implemented motor grader and various equipment operator programs in many other Municipalities throughout Ontario. Our instructors have experience with all types of equipment, soils, aggregates, drainage, and varied student operator abilities. As a result, all GFTI trainers are very adaptable to local conditions and make good use of their time with the student operators.

#### 5. Training Overview

##### Classroom Activities

The training program begins with a one day (approx. 7 hours) classroom course for the student operator at a venue within the Municipality for this program. The following topics are thoroughly covered:

- Equipment Design & Function
- Electrical/Hydraulic System
- Pre-Start Inspections
- Equipment Warning Devices
- Controls Review
- Power-Train
- Effects of Soil Types & Terrain
- Grader Blade Operations

##### Field Portion (Practical/Peer to Peer)

This is the practical, hands-on (i.e. 'seat time') portion of the training and is referred to as 'active learning' or learning by doing. Our training approach is most effective because the operator trainees more readily share their experience with and accept advice/coaching from experienced professional instructors such as ours. Our instructors will provide constructive feedback and reinforcement and relate the training to job requirements. Therefore, the trainee will immediately be able to apply their new knowledge and skills gained in the training session directly into their job environment.

The practical training will take place in a location determined by the Municipality in consultation with the training provider. Some specific skill areas that should be considered and have been requested by other Municipalities include:

1. Correct use of the windrow eliminator attachment thereby reducing the need for a second pass, increasing efficiency/productivity and saving time;
2. Ditching techniques to improve road base/surface drainage;
3. Proper cross-fall/crowning techniques;
4. Advanced grading including grader/moldboard operations, working efficiently with windrows, maximizing benefits of articulation etc.

**Hands-on Activities:**

- Scarifying, Ripping, Cut/Fill/Leveling
- Casting Windrows
- Correct Use of Windrow Eliminator Attachment
- Proper Cross-Fall & Crowning Techniques
- Grader/Moldboard Operations
- Working Efficiently with Windrows
- Maximizing Benefits of Articulation
- Ditching Techniques
- Working in Tandem
- Removal of Grass on Shoulder
- Ditches on Gravel Roads

**6. Breakout and Cost Tables**

TABLE 1 – Motor Grader				
Day	Seat Time (hours)	# machine required	# of students	Total Cost (+ HST)
Day 1 (classroom / theory)	Approx. 7 hrs.		16	\$13,989.00
Day 2 – 13 (practical / hands-on)	Approx. 7 hrs. – experienced 14 hrs. – novice	2 – motor graders		
Course Breakout				
Day 1	Classroom Portion	2 Students		
Day 2 & 3	Practical Portion	2 Students - novice		
Day 4 & 5	Practical Portion	2 Students		
Day 6 & 7	Practical Portion	2 Students		
Day 8 & 9	Practical Portion	2 Students		
Day 10	Practical Portion	2 Students		
Day 11	Practical Portion	3 Students		
Day 12	Practical Portion	3 Students		
Day 13	Practical Portion	2 Students		

Prior to training, the Municipality will receive a comprehensive 'getting ready for training form' from GFTI. This checklist will ensure that the implementation of the program commences on time and efficiently.

## **7. Evaluation and Certificate (Equipment Operator Training)**

A post training consultation will be conducted by a Ground Force Training Inc. representative with the appropriate manager to address any concerns regarding the training content or delivery. Every effort will be made to meet the expectations of the trainee and your organization.

Progress is monitored by the instructor as the student moves through a series of work projects. Progress varies for each person and depends on individual ability to master operating techniques. A theory exam (multiple choice), oral exam (by instructor) and/or a practical exam (on equipment) will be used to thoroughly evaluate the student. For due diligence purposes the Municipality will receive following documentation for each student:

- 1) a copy of the original test results
- 2) an operator training summary
- 3) a certificate of completion

## **8. Equipment Safety and Tools**

In consultation with the training provider the Municipality is responsible for providing the appropriate type and number of equipment for the student operator. It is important that equipment provided for training is mechanically sound and meets all safety requirements. Ground Force instructors will not conduct training on any equipment that they judge to be unsafe or not in road worthy condition. In the event that a Ground Force Instructor deems equipment to be unsafe, the scheduled training will not proceed and will be rescheduled to a time that safe equipment can be provided. Additional charges, over and above the original quotation, for the rescheduled training will apply.

The Municipality is responsible for providing an appropriate classroom setting (i.e. adequate space, tables, chairs) for an adult learning environment and to ensure that the trainers can effectively facilitate the program modules. GFTI staff will advise the Municipality in advance regarding audio visual equipment requirements.

## **9. Cancellation Policies**

- If written cancellation is received at least 10 working days in advance – 100% refund of the total program fee.
- If written cancellation is received at least 9-3 working days in advance – 50% refund of the total program fee.
- If written cancellation is received less than 3 working days in advance – no refund of the course fee.
- If payment has not been received at time of cancellation, an invoice will be issued for the appropriate amount as costs will have already been incurred.

## **Substitutions**

If circumstances prevent a previously registered person from attending a course, substitutions are permitted up to and on the day of the event.

## **Weather Cancellation**

On occasion, a training course will be discontinued because of weather conditions. In the event that training has to be rescheduled or instructors held over to complete a course beyond the original program times due to inclement weather, additional charges, over and above the original quotation, for the rescheduled training will apply.

## **10. Terms of Payment**

Payment for training services provided is due upon receipt of the invoice. A late payment charge of 2% per month will be charged on overdue amounts.

## **11. Proposal Amendments**

No amendment of any provision of this proposal shall be effective unless it is in writing and signed, or sent by an e-mail message by the client's authorized representative. Within 24 hours of such notification, Ground Force Training Inc. staff will revise the proposal to meet the client's new modifications.

## 12. Effectiveness

The terms of this proposal and/or amendments to this proposal shall be effective upon transmission of an email message – including full contact information – by the client’s authorized representative to the following:

Ted Butler  
Business Development Manager  
Ground Force Training Inc.  
Phone: 905-253-0158  
Toll Free: 888-712-2090  
Cell: 226-208-0163  
E-mail: [tedbutler@gfti.ca](mailto:tedbutler@gfti.ca)

# MOTOR GRADER

ROUND FORCE



This 2, 3, 4 or 5 day course is designed for operators with varying degrees of experience (e.g. experienced operators - 2 day program; intermediate operators - 3 or 4 day program; novice operators - 4 or 5 day program). Each student will receive a combination of classroom/theory and practical/hands-on training.

These courses will enable operators to make better, more informed decisions in every aspect of Motor Grader operation. The results of this learning process are improved operating techniques, knowledge, maintenance habits, safety awareness and productivity.

## LEVEL 1 - Novice Operators

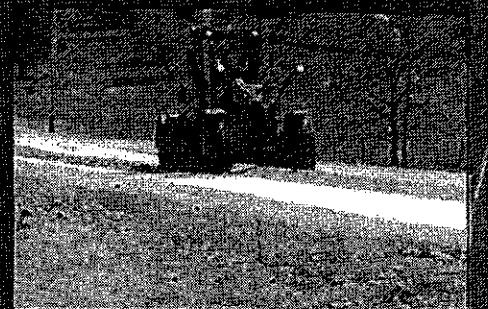
### Classroom/Theory

- Equipment Design & Function
- Electrical/Hydraulic System
- Pre-Start Inspections
- Equipment Warning Devices
- Weather Considerations
- Controls Review
- Power-Train
- Effects of Soil Types & Terrain
- Grader Blade Operations
- Advanced Grading Techniques

### Hands-on Activities

- Scarifying, Ripping, Cut/Fill/Leveling
- Top Soil Removal
- Casting Windrows
- Bank Work & Cleaning Ditches
- Proper Use of Saddle Lock & Far Reach
- Correct Use of Windrow Eliminator Attachment
- Ditching Techniques
- Proper Cross-Fall & Crowning Techniques
- Grader/Moldboard Operations
- Working Efficiently with Windrows
- Maximizing Benefits of Articulation

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# MOTOR GRADER



## LEVEL 2 - Intermediate & Experienced Operators

### Classroom/Theory

- How to Properly Read Survey Stakes
- How to Ditch (Ditching operations)
  - V-Ditch and Camber
- Techniques
  - Proper Crowning Techniques
  - Drainage Techniques
  - Final Grading Techniques
  - Far Reach and High Banking Operations
  - Stripping Top Soil or Sod
- How to Properly Build and Maintain a Road

### Hands-on Activities

- Stake Reading Exercises
- Ditching Operations
  - Stripping
  - V-Ditching and Camber
- Crowning Operations
- Techniques
  - Final Grading Techniques
  - Stripping Top Soil or Sod
  - Advanced Grading Techniques

**NOTE: Ground Force is always prepared to add topics specific to your individual requirements.**

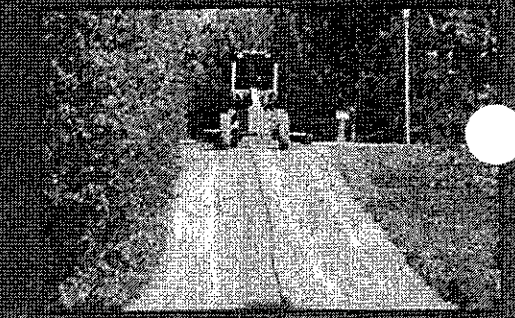
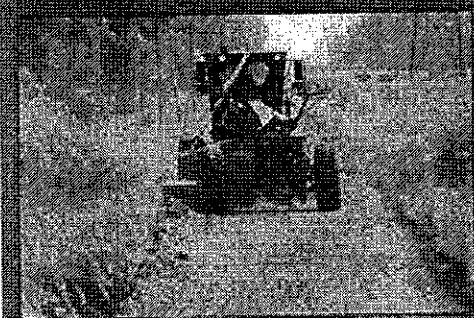
### Equipment Required

For each training level, a 1:1 student/equipment ratio is used. This will enable the student to thoroughly develop their practical skills.

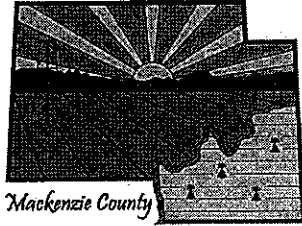
### Evaluation & Documentation - Level 1 & 2

Theory exam (multiple choice), oral exam (by instructor) and practical exam (on equipment). Each successful participant will be provided with a course certificate and the employer will receive a written operator training summary.

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## MACKENZIE COUNTY

### REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Bylaw 791-10 Land Use Bylaw</b>

#### **BACKGROUND / PROPOSAL:**

Bylaw 791-10, being a Land Use Bylaw, received first reading at the December 14, 2010 Council meeting.

Public meetings were conducted in February with approximately 300 members of the public in attendance. Public feedback, suggestions by the Mackenzie Municipal Services Agency (MMSA), further suggestions by the Municipal Planning Commission and the Planning Department are compiled in the attached document. The Planning Department is seeking direction from Council as to what further changes are required to be completed before Public Hearing advertisement and second and third reading. A final review by MMSA is intended prior to adoption of the Bylaw.

The attached document entitled *Bylaw 791-10 Land Use Bylaw Suggestions, Comments and Recommendations*, as well as a separate handout containing the following:

1. Draft Bylaw cover page,
2. MMSA suggested changes letter (also outlined in article 1),
3. MMSA Report on Definitions, Regulations, Uses and Policies for Mobile Homes and Modular Homes,
4. MMSA sample Bylaws pertaining to Mobile and Modular Homes,
5. MMSA suggested alternative vehicle storage building,
6. Letter requesting a new Rural Country Residential zoning district, and
7. List of changes included in Bylaw 791-10, and
8. Legislative Framework for Municipal Planning, Subdivision, and Development Control (contains various flow charts which could be added to the Land Use Bylaw).

**Author:** M. Krahn      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

were presented to Council on March 30, 2011 where the matter was tabled for further review. Council indications at the March 30, 2011 meeting suggested that another copy of the handout was not required for this meeting and therefore, is not attached.

**OPTIONS & BENEFITS:**

The subject Land Use Bylaw is seen as a tool that will update and streamline development processes, and in particular, the issuance of Development Permits as numerous uses have been changed from discretionary to permitted.

**COSTS & SOURCE OF FUNDING:**

N/A.

**RECOMMENDED ACTION:**

That the Planning Department be directed to proceed with the amendment and completion of Land Use Bylaw 791-10 as presented.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_

## Bylaw 791-10 Land Use Bylaw Suggestions, Comments and Recommendations

	Changes suggested by ratepayers	Comments/response by Planning Department	Recommendation by Planning Department (Yes/No)
1	Clarification of overhead/underground servicing.	These terms are used for rear yard setbacks to ensure that adequate separation distance from utilities is provided. Overhead power lines require larger setbacks.	Yes
2	More public education instead of rules in order to foster a better working relationship between County and ratepayers	Include a Planning and Development report in each County Image highlighting the permits (both permitted and discretionary uses), rezoning and subdivision applications that have been approved within the past few months. This report could also highlight appeals.	Yes
3	Handicap parking stalls should be clearly marked by signs on posts or on the building to ensure that the signs remain visible throughout the year. Signs painted onto the parking lot surface are covered by snow for a large part of the year.	Include this and a provision for the placement of directional parking lot signs for parking lots where specific entry and exits are allocated. Development permits issued would include conditions for the same.	Yes
4	Creation of a new County Residential zoning district to allow subdivision of larger lots on lands not suitable for farming purposes. (See attached article 7.)	This suggestion could provide alternatives for lands not suitable for farming however, requires careful consideration. Clear parameters would need to be established to determine how land is deemed to be unsuitable for farming purposes. In addition, if the lands are unsuitable for farming purposes, would it be able to accommodate private sewage disposal systems? The County Municipal Development Plan	Do not add to the draft Land Use Bylaw, however research this matter further and bring back for Council review at a later date.

		<p>(MDP) states Better Agricultural Land as being those lands classified as Class 1, 2, 3 and 4 by the Canada Lands Inventory (CLI).</p> <p>The MDP also includes policies areas for specific developments. An in depth review of this matter is recommended for consideration by Council at a later date.</p>	
5	Change the minimum number of Country Residential lots from 10 to 5	<p>Costs may increase for developers as Area Structure Plans and infrastructure studies are needed for these subdivisions. In addition, the cost of infrastructure may increase.</p> <p>This may also result in increased demand for 5 lots out of a quarter section. (Haphazard rezoning and subdivision requests).</p>	No
6	Reduce Hamlet Residential setbacks for detached garages.	Garage doors are required to be 25 feet from the property line upon which they open in order to leave space to park vehicles on site.	No
7	Leave maximum subdivision size in Agricultural District at 10 acres.	This would serve to reduce the division of farm lands.	Yes See also ratepayer suggestion #9 and #44
8	Allow shops and larger garages in HCR1 and HCR2	These are residential zoning districts and commercial and/or industrial uses are not permitted in this zone. Past concerns in the Hamlet of La Crete regarding the placement of a HCR subdivision adjacent to an industrial area suggests that the allowance of commercial or industrial shops in this area would create similar conflicts/problems. Larger garages tend to encourage commercial or industrial uses. Consideration could be given to establishing a maximum size of building	No

		and door in order to allow RV garages in these areas.	
9	Allow quarter sections to be split in half instead of allowing only 80 acre subdivisions as not all quarters are 160 acres in size.	MDP states that the County will discourage the fragmentation of Better Agricultural Lands and that 160 acre parcel shall be encouraged as the basic farm unit. If this recommendation is considered, an amendment to the MDP would be required.	No
10	Restrict garage doors in residential districts based on use.	Residential zoning districts are for residential purposes therefore all garages are for residential purposes.	No
11	Consider creating Zama specific zoning districts after the completion of the Area Structure Plan.	Could be included in draft Land Use Bylaw however suggestion received to wait until the Zama ASP is done.	Yes, Address after the completion of the Zama ASP.
12	Add Manufactured Home – Double Wide and Modular to Hamlet General	The Hamlet General District was not intended as a residential area.	No
13	A development buffer needs to be established around the school in Zama.	Address at Zama ASP stage	Yes, include in Zama ASP
14	Limitations for propane tanks should be based on volume, not size.	Propane tanks for the purpose of providing heat fuel should not be allowed in Hamlet areas where natural gas is available. Propane tanks for the purpose of BBQ's, RV's and in Hamlet areas where natural gas is not available should be limited to specific sizes/volumes.	Yes, As commented by Planning Department
15	Need provisions for sea cans.	A definition needs to be added. This recommendation resulted from conversation in the Hamlet of Zama however sea cans have been placed throughout the County and therefore require careful consideration before adding to all zoning districts. The Planning Department recommends that sea cans be allowed in the Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial	Yes, In Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial 1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.

		1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.	
16	Add a Caretakers/Security Suite to Hamlet Industrial.	Needed in Zama. Add as discretionary use in HI1 & HI2 for Zama only.	Yes, For Zama only
17	Clarify aesthetic provisions and requirements.	Draft Land Use Bylaw references the County's Unsightly Premises Bylaw.	No
18	Moved-in buildings – require a letter of guarantee for renovations instead of requiring exterior renovations prior to the building being moved in.	History regarding these buildings suggests that the owners of the older buildings in need of exterior renovations do not have funds to renovate the building or provide security.	No
19	Update the definition of Development and clarify 'change of use' as found in the definition of Development.	Clarification needed.	Yes
20	Require property to be developed within 1 year of purchase	This was unsuccessful in the past and is difficult to regulate and enforce.	No
21	Oil Field Service definition needs to be split into two, one that allows dangerous goods and one that does not	Addition of a supplementary regulations section to address Dangerous Goods as they may be part of various uses.	Yes, Address in supplementary regulations
22	Address the keeping of dogs and cats within rural areas.		No
23	Require Development Permits for all Dugouts		Yes
24	Greater distinction between Hamlet Residential and Hamlet Country Residential lots, provide more freedom to make use of larger lots.	Specific details regarding 'freedom' were not included in the comments. Planning Department is unsure as to what freedoms were meant.	No
25	Removal of Auction Mart parking requirements	Auction Marts tend to create a large amount of traffic and therefore parking requirements should be carefully considered in order to ensure that roadways and access for emergency vehicles remain unfettered.	No

26	No Development Permits for farm shops.	Numerous challenges have arisen in the past few years with regard to farm shops, their change in use to commercial and not being placed in use to meet the setbacks of the Land Use Bylaw. The Planning Department suggests Development Permits for farm shops in order to create an opportunity to discuss the proposed building, uses and placement with the developer before construction commences.	No
27	Less rules.	Specific particulars not provided.	
28	Remove size restrictions on Rural Country Residential subdivisions. Allow the landowner to decide what size parcels to create especially in areas of poor land quality.	Removal of size limitations would encourage increased rezoning and fragmentation of farm lands which is contrary to the MDP. Alternative suggestion - see ratepayer suggestion 54.	No
29	Add Garage -- Detached to HR1A.	Detached garages were previously included in the definition of Ancillary Building and therefore, would have been allowed under Bylaw 462-04. Planning Department recommends adding Garage -- Detached as a discretionary use.	Yes
30	Remove Section 8.3, subsection (g) as definition of a temporary sign is listed in subsection (f).	This would remove the 30 day limitation on temporary signs and allow temporary portable signs -- not attached to the ground, a building or structure to be placed without a Development Permit but being subject to the provisions of the Land Use Bylaw and discussion with the Development Department.	Yes
31	Add different setback requirements for permanent and temporary signs as temporary signs are normally placed closer to the roadways than permanent signs.		Yes

32	Add different height requirements for signs subject to placement. Ex: if sign is placed 20 feet back from road it may not need to be 2 meters above the ground as it will not impede visibility.	Signs on buildings or within a certain distance of the road could be placed closer to the ground provided that visibility is not impeded.	Yes
33	Change Basement Suites to Secondary Suites to allow secondary suites that are not within a basement. (Loft suites, etc)	This would provide broader alternatives for residential accommodations however should be a discretionary use for review of parking requirements and servicing requirements.	Yes, As Discretionary uses only with restriction of one per lot/residence.
34	Allow Garden Suites in Hamlet Residential lots to increase residential options	Hamlet residential lots may not be large enough to accommodate this use and existing infrastructure may not be able to accommodate the additional residence.	No
35	Mobile Home Community lots should be larger to allow the tenants options with regard to activities on their rented lots. Current lot sizes are seen as being demoralizing to tenants.	Increased lot sizes could be considered. Any existing Mobile Home Community would be 'grandfathered'. Increased lot sizes may result in improved aesthetics in these communities.	Yes
36	Increasing the common storage area in Manufactured Home Communities should be at the discretion of the MPC. An increased common storage area may not be needed if the lots are larger.	With larger lots as recommended in 35 above, consideration could be given to a smaller common storage area or a pro-rated storage area based on the number of Manufactured Homes in the Community. In order to provide clear guidelines, a standard common storage area size should be established.	No Establish minimum storage area based on the number of Manufactured Homes within the community.
37	Commercial businesses should be required to have bathrooms sufficient to accommodate the business and patrons for the same.	This falls under the Safety Codes provisions however needs consideration when an existing business is expanded, additional businesses are added, etc. A clause could be added to the General Provisions stating that commercial development shall provide proof of washroom facilities in accordance with the Safety Codes requirements as part of the	Yes



	Development Permit.	
38	Restrict agricultural subdivisions to the lands within a certain radius of the hamlets only and allow none past that point.	No
39	Include a provision where livestock may be allowed on un-subdivided lands within the Hamlets. This would keep un-subdivided lands mowed down and also allow some flexibility for those lands within the Hamlet that have not subdivided.	No
40	That the Maps at the back of the Bylaw that show rural rezoning be changed so that the Bylaw number is smaller. The Land Use Bylaw, once adopted will replace all previous Land Use Bylaw amendments and therefore, these could be shown by schedule numbers instead of Bylaw numbers.	Yes
41	Need more rental properties within the Hamlet of Fort Vermilion.	Include in FV ASP review.
42	Establish a clearer process for Business Licenses	Yes, As a separate policy
43	The definition of Church and Institutional	Yes,

	Use seem to overlap	"Church"	Amend as noted in Planning Department comments
44	Rather allow a quarter section to be split into two 80 acre parcels with one 10 acre subdivision out of each instead of allowing a second residence on agricultural parcels larger than 80 acres.	The Planning Department has re-evaluated the second residence on agricultural parcels larger than 80 acres and believes that this could result in subdivision challenges in the future.	No, Do not allow second residence on parcel 80 acres or more and do not allow 80 acres subdivisions unless MDP is amended.
45	Add Boat Wharf's back into Hutch Lake Recreation	This was removed as personal docks are discouraged, as the land between the lake and the lots are an Environmental reserve and ground disturbance is to keep to a minimum as to not destroy the fish spawning grounds. Sec 2.3 i) Hutch Lake ASP	No
46	Allow moved in buildings to be moved in before external renovations are completed.	This was attempted in the past and resulted in challenges as many of the building exteriors were not renovated within the allotted time frame and required ongoing follow up by staff.	No
47	Each Hamlet within the County is different should remain that way. Make sure that the rules for each specific region reflect the development goals within the area.		Yes
48	Establish Country residential boundaries so that these subdivisions are not located too far from the Hamlets.	Municipal Development Plan (MDP) includes policy areas for specific developments including Country Residential.	No
49	Garden Suites should not be temporary. Temporary results in less attractive buildings being placed whereas a permanent Garden Suite would be more aesthetically pleasing as more effort would be put into it.	The removal of the term temporary may create challenges with regard to Safety Codes however history suggests that the majority of these units remain in place for many years.	Yes
50	County should put something in place to address the removal of property pins so	This is an ongoing challenge throughout Alberta and is difficult to track and/or	Yes, By public education and monitoring

	that ratepayers do not end up facing increased costs for subdivisions. Surveyors are required to replace pins if found to be missing and when a subdivision is done and pins within the area are missing the developer pays the cost to replace them.	prevent. For the County to undertake the cost of replacing missing property pins could be costly. Public education is the suggested in this matter. In addition, it is suggested that County projects be monitored and documented to ensure that existing pins remain in place.	of County projects to ensure that property pins remain in place
51	Need to address Garages that can accommodate RV's.	This matter is difficult to address. While a garage built to fit an RV is not unreasonable, these garages tend to be oversized and/or changed to a commercial use at a later date. In addition, buildings of this size would not fit in all residential zoning districts due to their size.	No
52	Need to address parking requirements for camps.	Open camp parking requirements are not included in the current or draft Land Use Bylaw and should be added to ensure that sufficient parking for the use is provided.	Yes
53	Consider restricting uses based on Gross Vehicle Weight.	The vehicle size used in conjunction with uses can vary greatly and therefore could be difficult to address in this manner.	No
54	Allow larger subdivisions out of Agricultural lands containing poor soil. Ex: Organic, etc.	Lands classified by the Canada Land Inventory (CLI) as Organic and 5 through 7 are limited with regard to farming applications and therefore subdivision of these lands would comply with the MDP preservation of farm land policies.	Yes, Subject to provisions and land suitability to sustain development and sewer.

	Additional changes suggested by the Municipal Planning Commission	Recommendation by Planning Department (Yes/No)
1	<p><b>MOTION 11-018</b></p> <p>That the Municipal Planning Commission recommendation to Council be for the new Land Use Bylaw to allow two Agricultural District subdivisions, one 80 acres in size and one 10 acres in size.</p>	<p>No,</p> <p>MDP amendment would be required prior to allowing these subdivisions.</p>

<b>Additional changes suggested by the Planning and Development Department</b>	
1	Removal of Abattoir, Confined Feeding Operation and Intensive Agriculture (2) from all zoning districts. A Confined Feeding Operation and Intensive Agriculture (2) approvals are the jurisdiction of the Natural Resources Conservation Board (NRCB) and therefore cannot be approved by the County and can cause confusion if listed as a discretionary use. An Abattoir is a potentially sensitive development and therefore was seen as being a use suitable for Direct Control. These recommendations resulted from the March 1, 2011 NRCB hearing.
2	Add Garage – Detached as a discretionary use in HR1A.
3	Add Garage – Attached and Detached as discretionary uses in HR2 and MHC
4	Sign setback clarification – clear setbacks needed for the Hamlets including setbacks from either a curb/gutter or ditch street.
5	Section 1.5, subsection (b) – amend to state that “Compliance with the requirements of this Bylaw does not exempt any person or entity from the requirements of any adopted statutory plan or Federal or Provincial regulation.”
6	Section 9.1 Agricultural – Storage Yard is listed as both discretionary and permitted use. Should be one or the other, not both. Should be discretionary.
7	Section 9.3 Forestry – Natural Resource Extraction Industry is listed as both a discretionary and permitted use. Should be one or the other, not both. Should be discretionary.
8	Section 9.10 Hamlet Industrial 2 – should state “replaces former HI1 and HI2”.
9	Section 9.15 Highway Development – Highway Maintenance Yard is listed as both a permitted and discretionary use. Should be one or the other, not both. Should be permitted.
10	Technical changes including spelling, grammatical, etc.
11	Add the current temporary industrial accommodation Development Permit exemption back into bylaw. No alternate suggestions received.
12	Development Permit exemptions for Federal, Provincial and Municipal government authorities should be put back into the bylaw. Should not have been removed.
13	Section 9.1 Agricultural – Basement Suite is listed as both a discretionary and permitted use. Should be one or the other, not both. Should be discretionary. (Basement Suite is intended to be changed to Secondary Suite).
14	Section 9.1 Agricultural – remove second residence per parcel as this will likely create subdivision challenges.
15	Section 4.5.6, subsection (c) – remove this clause which states “ <i>If a proposed use of land or a building is not listed as a PERMITTED USE or DISCRETIONARY USE in this BYLAW, the Development Authority may determine that such a use is similar in character and purpose to a use permitted in that LAND USE DISTRICT and may allow the DEVELOPMENT as a DISCRETIONARY USE.</i> ” This clause does not meet the intent of the discretionary use and if included in the Bylaw, would establish an unclear list of uses that may be allowed and undermine the zoning districts.

	MMSA recommendations	Comments/response by Planning Department	Recommendation by Planning Department (Yes/No)
1	That sea cans be permitted at the back of a lot, out of view, as long as it meets the setbacks and is screened from neighboring properties.	This recommendation resulted from conversation in the Hamlet of Zama however sea cans have been placed throughout the County and therefore require careful consideration before being added to all zoning districts. The Planning Department recommends that sea cans be allowed in the Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial 1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.	Yes, In Agricultural, Forestry, Hamlet Commercial 1 and 2, Hamlet General, Hamlet Industrial 1 and 2, Highway Development and Rural Industrial zoning districts as permitted uses subject to setback requirements and aesthetics.
2	Spelling and grammar check.		Yes
3	Better cover page	Complete, see attached	Yes
4	Amend Table of Contents to include Sections as well as a list of figures, tables, appendices and schedules.		Yes
5	Amendment of organization of Bylaw similar to sample provided.	Some reorganization would be suitable.	Yes
6	Include Sign Controls in General Provisions section.		Yes
7	A separate section should be created for Specific Land Use Provisions.	Land Use Districts are included in a separate section (Section Nine)	No
8	Bylaw administration and procedures and subdivision administration and procedures should be at the end of the document before the appendices or alternately include at the beginning of the	Move suggested sections to the beginning of the document after Enactment and Administration.	Yes, Move suggested sections to the beginning of the document after Enactment and Administration Section.

	document after Enactment and Administration.		
9	The headings of each section should be more defined.		Yes
10	<p><b>Section 2.1 Interpretation</b></p> <p>(a) Replace the current paragraph with the following:</p> <p><i>The definitions within the Land Use Bylaw (LUB) relate specifically to land use planning and development and shall be followed in conjunction with:</i></p> <p>Delete subsection (ii) and replace subsection (iii) with the following:</p> <p>(ii) <i>The common English dictionary where a definition is provided within the LUB.</i></p>	<p>Definitions in the common English dictionary can vary greatly. The definitions used in the Bylaw as intended to be used as listed.</p> <p>No</p>	
11	<p><b>Section 2.2 Metric Conversion</b></p> <ul style="list-style-type: none"> <li>We disagree with this approach for identifying measurements within the Land Use Bylaw. Although many people still use the Imperial system of measurement, as you are aware, the official measurement system in Canada is Metric. We recommend measurements within the LUB be shown in Metric, with Imperial measurements in brackets for user reference. The revised Section would read:</li> </ul> <p><b>Section 2.2 METRIC/IMPERIAL MEASUREMENTS</b></p>		Yes

	<p>Metric values used within the BYLAW shall take precedence over all Imperial measurements. Imperial measurements, shown in brackets are for reference purposes only.</p> <p><b>Section 2.3 Definitions</b></p> <p>The term "Abandoned Farmstead" needs more clarification with respect to what is contained in a farmstead. The following definition is recommended.</p> <p><b>ABANDONED FARMSTEAD</b> means a Farmyard which was once established and which currently contains some or all of the following:</p> <p>an abandoned residence,  a developed potable water source,  an established sewage collection system,  an existing shelter belt, or  any other features, which would at the discretion of the Development Authority, indicate a previous developed farmstead.</p>		Yes
13	<p>It is recommended that the map defining "Adjacent Land" be enlarged for better illustration.</p>	<p>Images were compressed in order to reduce the size of the Bylaw while retaining the content.</p>	No
14	<p>The Land Use Bylaw does not include a definition for an "Airport". The following definition is recommended.</p> <p><b>AIRPORT</b> means:  a) Any area of land or water, including the frozen surfaces thereof, or other supporting surface used or intended to be used either in whole or in part for the</p>		Yes



	<p>arrival and departure and servicing of aircraft; and  b) Includes any building, installation or equipment in connection therewith, operated by the Department of National Defense or for which an airport license has been issued by Transport Canada.</p>		
15	<p>The term "Ancillary Building" needs a stronger definition. It is recommended that dwelling units shall be prohibited in a designated Ancillary Building. The following addition is recommended.</p> <p><i>An ancillary building is not to be used for human habitation.</i> (This provision is also included in the General Regulations/Provisions)</p> <p>At the Zama City open house, a definition for "Shed" was suggested. We recommend the title for Ancillary Building be revised to:</p> <p><b>ANCILLARY BUILDINGS/SHEDS</b></p>	<p>It is recommended all references to Ancillary Buildings be changed to Ancillary Buildings/Sheds.</p>	Yes
16	<p>Automotive Equipment and Vehicle Services. HIGHWAY SERVICE STATIONS is currently referenced, but is not defined in the LUB. Also, cross reference through the definition section to ensure there are no other discrepancies.</p>		Yes

17	It is recommended illustrations be included to help define the terms "Dwelling-Duplex" and "Dwelling-Multiple".	Illustrations would aide in understanding.	Yes
18	CONDOMINIUM UNIT (spelling error), should be "CONDOMINIUM UNIT".	Complete	Yes
19	The image used to help define a "Lot" needs to be enlarged for clarity.	Images were compressed in order to reduce the size of the Bylaw while retaining the content.	No
20	The term "Basement Suite" should include the provisions of a separate private entrance. i.e. "The basement suite shall have a separate entrance directly from the outside or through a common area inside, or both.	Recommendations received from public to change basement suite to Secondary Suite. The definition of a Secondary Suite could be revised to include these provisions.	Yes, Change Basement Suite definition to Secondary Suite and revise as suggested.
21	<p>The term "Development" in the proposed Land Use Bylaw needs to be updated so that it is identical to the term stated in the Municipal Government Act. The definition is as follows:</p> <p><b>DEVELOPMENT</b> shall mean:</p> <ol style="list-style-type: none"> <li>1) an excavation or stockpile and the creation of either of them,</li> <li>2) a building or an addition to or replacement or repair of a building and the construction or placing of any of them on, in, over or under land,</li> <li>3) a change of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the use of land or building, or</li> <li>4) a change in the intensity of use of</li> </ol>		Yes

	land or a building or any act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land or building.		
22	<b>MUNICIPAL PLANNING COMMISSION</b> , change Act to ACT.		Yes
23	Multi-Lot Country Residential, revise definition to: <b>MULTI-LOT COUNTRY RESIDENTIAL</b> means the use of land for two or more adjacent residential LOTS in a rural area.		Yes
24	Section 3.7 of the proposed Land Use Bylaw needs clarification with respect to the Appeal Board. The Section should refer to Section (627) 3 of the Municipal Government Act (MGA). To avoid conflict of interest, appeal boards should be made up of representatives separate from the planning authority. This needs to be mentioned within this Section. The following is recommended:  <b>Section 3.7</b> (c) <i>In the case of a subdivision and development appeal board, councillors may not form the majority of the board or a committee hearing an appeal.</i> (d) <i>In the case of a subdivision and development appeal board, the councillors from a single municipality may not form the majority of the board or of a committee hearing an appeal.</i>		Yes, Except item (d) which should be included in the Inter-municipal Planning Commission section.

25	<p>Section 4.2 provides a list of construction activities that do not require a development permit. Included in this list is subsection (d) which includes "Accessory" structures. The entire statement with respect to subsection (d) needs to be revised. Accessory buildings should require a development permit regardless of whether the principal building has a development permit, however, if the County decides to retain the original statement it needs further clarification (example: how long is temporary and what size is acceptable?). It is recommended the following regulation be revised under Section 4.2</p> <p>Revise Section 4.2 (i)</p> <p>4.2 PERMITS NOT REQUIRED</p> <p>(i) Up to two (2) ANCHILLARY BUILDINGS/SHEDS or structures on a residential lot, each having a floor space of not than 9.29 square metres (100 sq. ft.) and not permanently attached to the ground. Up to two (2) ANCHILLARY BUILDINGS/SHEDS or structures on a non-residential lot, each have a floor space of not more than 19 sq. m. (204.5 sq. ft.). All other provisions in this bylaw shall be met, such as maximum lot coverage and height</p>	<p>Yes, Remove exemption for accessory structures.</p>
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	<p><i>restrictions.</i></p> <p>MMSA agrees that both an attached and a detached farm garage should require permits; thus it is recommended the draft bylaw remain the same regarding this issue.</p>		
26	<p><b>Section 6: Subdivision Administration and Procedures</b>  Section 6.5 (Development Agreement), this Section needs to be expanded, it is too general in its current form. The Section could be strengthened by creating a flow chart illustrating the development agreement process. A development agreement can contain a number of conditions as identified in Section 6.5 (b). The following conditions provide an example of conditions that could be included. It is recommended these conditions be included within the LUB. An example of a flow chart is attached to these comments entitled. <b><u>"The Legislative Framework for Municipal Planning, Subdivision, and Development Control, Alberta Municipal Affairs, February 1997, Updated March 2002."</u></b></p>	<p>The conditions recommended pertain to Development Permits whereas Section 6 refers to Subdivisions. Given the fact that subdivision conditions change depending on the specific circumstances and/or variable of each subdivision, a list of conditions could require updating on an ongoing basis. The Land Use Bylaw includes an area where Development Agreements and Certificates are to be added at a later date.</p> <p>The addition of a flow chart would be helpful.</p>	<p>Yes,  Add flow chart however do not include Development Agreement conditions as those will be shown in a Schedule at the back of the Bylaw</p>
27	<p><b>Add to General Regulations:</b></p> <p><b>ANCILLARY BUILDINGS/SHEDS – Maximum Size</b></p> <p><i>Subject to the provisions of other Sections of this BYLAW, the Development Authority may regulate the</i></p>		<p>Yes</p>

	<p>maximum size of an Ancillary Building/Shed on a site for a DEVELOPMENT where a DEVELOPMENT PERMIT is required based on size of yard, size of main building on the site, aesthetics, and other reasons deemed necessary by the Development Authority.</p>		Yes
28	<p><b>Section 7.34 Projection over Yards</b></p> <p>(a) Recommend revising so that any cornice, eaves, etc. is a minimum of 3 ft. from the side yard setback for access and maintenance purposes. Recommend the following wording.</p> <p><i>not to project more than one-half of the minimum side yard required for the site, but not less than 3 ft. from the side yard setback for maintenance and access purposes.</i></p> <p><i>This regulation is for a cornice or a canopy of eaves on a site in a hamlet residential LAND USE DISTRICT.</i></p>		No
29	<p><b>RV Storage</b></p> <p>At the Zama City public meeting, the request to include RV storage was discussed. The size, configuration of a shelter, aesthetic issues were discussed, as well as Zama City's large lot sizes. A sample covered shelter was given to the County. It is recommended an RV Storage shelter be reviewed on a site specific basis to determine individual</p>	<p>While the specification of a maximum width and length of an RV storage building would provide clarity, it should also require height restrictions. In addition, allowing RV storage units at the discretion of the Development Authority does not provide clarity. A clear provision ensures that staff and ratepayers alike understand what is or is not allowed.</p> <p>The sample covered shelter is attached.</p>	

	<p>needs, impacts on surrounding neighbours, aesthetics.</p> <p>A general guideline could be included stipulating a maximum size of (14 ft. x 49 ft.) (accommodates the largest RV researched: 8 ft. x 42 ft.)</p>		
30	<p><b>Section 7.38 Subdivision and Development Referrals</b></p> <p>Spelling error.</p> <p>Change the <b>SUBDIVISION AND DEVELOPMENT REFERRALS</b> title to: <b>SUBDIVISION AND DEVELOPMENT REFERRALS</b></p>	Complete	Yes
31	<p><b>Add Section: Propane Storage Tanks</b></p> <p><i>Propane tank proximity to Mobile/Modular home.</i></p> <p><i>Above ground fuel storage tanks which meet the standards of the National Fire Code and which have a maximum capacity of 50,000 litres may be permitted in association with service stations, gas bars and other permitted industrial or commercial uses where the dispensing of fuel to vehicles is a standard aspect of the site.</i></p> <p><i>Above ground fuel storage tanks shall be:</i></p> <p><i>(a) for uses other services stations and gas bars, located at least 3.0 m (10</i></p>	<p>Clarification is needed regarding the use of propane tanks and alternate fuel sources when natural gas servicing exists. In the case of Hamlets, the primary heating fuel source should be natural gas unless natural gas is not available.</p> <p>The above ground fuel storage tanks as suggested are similar to the draft Land Use Bylaw with exception to the setbacks. These setbacks are not recommended by the Planning Department as they are contrary to the setbacks of the zoning districts that may allow them. Setbacks should be as per the zoning district requirements.</p>	<p>Yes,</p> <p>Clarification is needed regarding the use of propane tanks and alternate fuel sources when natural gas servicing exists. In the case of Hamlets, the primary heating fuel source should be natural gas unless natural gas is not available.</p> <p>No change to setbacks, setbacks of the applicable zoning districts apply.</p>

	<p>ft.) from any property line of building, the 3 m separation distance may be reduced to 1 m (3.28 ft.) for tanks with a capacity of 5,000 litres (1,320 gallons) or less.</p> <p>(b) for service stations and gas bars, located at least 6 metres (19.68 ft.) from any property line or building.</p>		
32	<p><b>Section 9: Land Use District Regulations</b></p> <p>It is recommended the order of the Land Use District Regulations be organized by sector, not alphabetically.</p> <p><i>i.e.</i></p> <p><i>Agricultural</i></p> <p><i>Residential</i></p> <p><i>Commercial</i></p> <p><i>Industrial</i></p> <p><i>Community (Institutional/Parks and Recreation)</i></p> <p><i>Direct Control</i></p>	<p>Not recommended by Planning Department. The draft Land Use Bylaw was alphabetized to simplify and improve ability to locate specific components.</p>	No
33	<p><b>Agricultural "A" Districts:</b></p> <ul style="list-style-type: none"> <li>The following uses should be placed in Discretionary Uses. <i>Veterinary Clinic, Church, Cemetery, Handicraft Business, Tradesmen's Business and Basement Suite</i> (these uses do not fit with the stated purpose of the District)</li> </ul> <p>Note: The proposed Land Use District currently places Storage Yard and Basement Suite in both Permitted and</p>		Yes

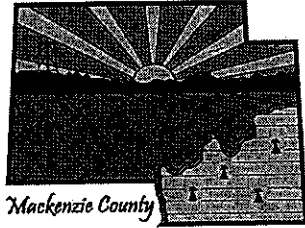


	Discretionary Uses.			
	MMSA recommends that "Storage Yard" be placed in <i>Permitted Uses</i> and "Basement Suite" in <i>Discretionary Uses</i> .			
34	<b>9.3 Forestry "F" District</b>  Note: The proposed Land Use District currently places Natural Resources Extraction Industry in both Permitted and Discretionary Uses.  MMSA recommends that "Natural Resources Extraction Industry" be placed in <i>Discretionary Uses</i> .			Yes
35	<b>9.8 Hamlet General "HG"</b> MMSA recommends "Church" be added to <i>Permitted Uses</i>  Spelling error: under Discretionary Uses, change from:  a) <u>AUTOMOTIVE EQUIPMENT AND VEHILCE SERVICES</u> to: <u>AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES</u>	Spelling error corrected.		Yes
36	<b>9.15 Highway Development "HD"</b> MMSA recommends that "Tradesmen's Business" be placed in <i>Discretionary Uses</i> .			Yes
37	Maps/ (Schedule) <ul style="list-style-type: none"> <li>Section 7.22 references Schedule A. The flood plain area is not identified on the schedule. Color on this map would be beneficial.</li> <li>Maps A-D are not referenced within</li> </ul>			Yes

	the LUB and need to be.		
38	<ul style="list-style-type: none"> <li>The requirements for manufactured homes being aesthetically and structurally sound were discussed at the Fort Vermillion public meeting.</li> </ul> <p>There are provisions for manufactured home standards within Section 7.28. The County was provided with Mobile/Modular home definitions, regulations report as well as a sample LUB amendment, adopted by Council.</p>	<p>The Planning Department feels that the draft Land Use Bylaw definitions with regard to Mobile/Manufactured Homes are clear and not in need of amendment. In addition, the Manufactured Home Subdivisions and /or Manufactured Home Community zoning districts are clear as to which units will be allowed.</p> <p>The condition of these homes are addressed in Section 7.7 Building – Moved-In</p>	Draft Bylaw sufficient
39	<p>Zama City suggests the hamlet's zoning for residential uses fit within the HCR2 district (larger lots).</p> <ul style="list-style-type: none"> <li>It is recommended the Zama City Land Use District map be revised permitting the HCR2 District along Tower Road to Pine Ave; and to retain the HG District along Beach Road and Tower Road, south of Beach Road to permit commercial uses which appear to exist. Alternately, the HG District could be permitted along the main streets of Tower Road and Beach Road with HCR2 District uses permitted in the remainder of the current HG District.</li> </ul>	<p>The HCR2 zoning district is used in various areas of the County and the proposed amendments would not fit the unique characteristics of each Hamlet. A separate Zama specific zoning district (ex: HCRZ) would be better suited and would address the needs.</p> <p>The Planning Department recommends that the rezoning of various areas of Zama be addressed after the adoption of the Zama ASP.</p> <p>In addition, a suggestion was made that the zoning districts for Zama be left as is for now and be re-evaluated after the Zama ASP is complete.</p>	<p>Yes, Review as part of Zama ASP and amendments to Land Use Bylaw made thereafter, as needed.</p>
40	<p>Zama City residents suggested restricting uses in the vicinity of the school.</p> <ul style="list-style-type: none"> <li>Mackenzie Municipal Services Agency (MMSA) agrees that uses</li> </ul>	<p>Suggested to be included in the Zama ASP.</p>	<p>Yes, As part of the Zama ASP</p>

	<p>adjacent to the school should not include hazardous uses such as uses that could contribute to health/injury risks, such as gas related industries, power plants.</p>		
41	<p>The proposed Land Use Bylaw is silent on the aesthetics of power poles and lines; especially in urban areas.</p> <p>Could regulate any new development require power lines be buried for aesthetic reasons.</p>	<p>This is addressed in the Urban Development Standards Policy No. DEV001. The Land Use Bylaw includes setback provisions from overhead and underground servicing.</p>	No
42	<p>The public commented that Country residential should not be permitted on good agricultural land.</p> <p>The MMSA recommends Country residential development requests be reviewed on a site specific basis, requiring the developer to provide soil analysis of lands and whether the development makes sense based on existing and future planned uses for the area.</p>	<p>County Municipal Development Plan (MDP) includes policy areas for specific developments including Country Residential.</p>	No changes needed. Addressed in MDP.
43	<p>The public asked about caretakers residences in Industrial areas.</p> <p>MMSA recommends a maximum of one (1) caretaker residence per lot. There are aesthetic issues, as well as maintaining industrial uses for industrial purposes.</p>	<p>Needed in Zama. Add as discretionary use in HI1 &amp; HI2 for Zama only.</p>	Yes, Zama only





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Request to Waive Fire Incident Invoice 10972</b>

### **BACKGROUND / PROPOSAL:**

Council established Bylaw 684/08 for provision of fire services. According to the established bylaw, a fee for fire services is charged to all fire calls.

### **OPTIONS & BENEFITS:**

Please see the attached request to waive invoice 10972. This invoice is in the amount of \$3,271.20.

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

For discussion

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



March 31/11

To - John Klassen (McKenzie County)

In Reply to your letter March 11/2011.

at the time of our structure fire, we were very glad that the fire department responded in our time of need. We at that time weren't aware that there were charges involved, thinking very wrongly that it was a government funded program paid for with our tax dollars. Now that we realize its our responsibility, we have to ask for leniency. We have contacted our insurance Co. which is Mennonite Mutual and they have offered to pay up to but not over 1000.00 Dollars. Being low on the Insurance end of it which in total is about 50,000 to Maximum 60,000 dollars and the replacement costs and labour we need all the dollars we can get. We are pensioners up in age and have always struggled for our living.

Please we now ask for leniency in our struggle to rebuild our home.

Thank you in advance and please advise as to your decision.

Phone No: 780-927-3549

Sincerely - Helena Schmitt  
Wilhelm Schmitt



**Mackenzie County**  
 P.O. Box 640 Fort Vermilion, AB  
 T0H 1N0  
 Phone (780) 927-3718  
 Fax (780) 927-4266

INVOICE #: IVC0000000010972

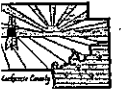
# INVOICE

**Customer**

SCHMIDT WILHELM & HELENA  
 BOX 1793  
 LA CRETE AB T0H 2H0

Date: 3/11/2011  
 Customer#: 234346  
 Due Date: 4/10/2011

^PLEASE RETURN THIS PORTION WITH YOUR PAYMENT^



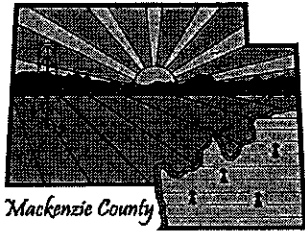
**Mackenzie County**  
 P.O. Box 640 Fort Vermilion, AB  
 T0H 1N0  
 Phone (780) 927-3718  
 Fax (780) 927-4266

Quantity	Description	Unit Price	Total
1.00	FIRE RESPONSE JANUARY 30/11 SW 26- 107-14-W 5	\$3,271.20	\$3,271.20

COPY

PUMPER UNIT 9129 - 4.8 HRS @ \$200.00 HR = \$960.00	Subtotal	\$3,271.20
PUMPER UNIT 9122 - 3.85 HRS @ \$200.00 HR = \$770.00	Tax	\$0.00
TANKER UNIT 9107 4.21 HRS @ \$200.00 HR = \$842.00	<b>Total</b>	<b>\$3,271.20</b>
CONTRACTED SERV ( COST = 15% ) \$608.00= \$699.20		





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 28, 2011</b>
<b>Presented By:</b>	<b>Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

### BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• RCMP Report – March 2011	215
• La Crete Recreation Society Meeting Minutes – March 10, 2011	221
• GeoTourism Canada – York Boat Voyage	225
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### RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



# Royal Canadian Mounted Police

Fort Vermilion Detachment  
Mackenzie Regional Enhanced Position

## Month End Report for La Crete March 2011

The RCMP Mackenzie County Enhance Position Member worked a total of 336 Hours this month dedicated to the La Crete area. Patrols included Moving Traffic Enforcement, visibility in the community during peak hours, and attending public complaints.

52 total calls for service were received and investigated in the La Crete area.

20 Provincial Violation Tickets were issued this month for offences under the Traffic Safety Act, Use of Highway and Rules of the Road Regulations, Vehicle Equipment Regulations and etc.

8 Motor Vehicle Collisions were investigated.

With the Spring Thaw Members were busy with drinking related offences. March had 3 impaired driving charges laid in La Crete area as well 3 roadside suspensions issued as well.

### Enhanced Position Member

1 - Abandoned vehicle  
8 - MVC  
3 - 911 Hang Up  
21- Provincial Violations  
1 - Lost D.L.'s  
8 - speeding  
2 - Impaired Operation  
5 - other moving  
8 - Collisions  
1 - Mischief  
1 - Impaired operation - Unfounded  
1 - Motor vehicle insurance violation  
2 - Crime Prevention  
1 - Assault w/ a weapon  
1 - Animal call  
4 - Seatbelt  
1 - non moving  
1 - Theft Under  
3 - Roadside suspensions

- 1 - Assist Fire department
- 1 - Sudden death
- 1 - False alarm

Other Fort Vermilion Members

- 1 - impaired operation
- 1 - Driving w/out due care
- 3 - Other non moving violations
- 8 - Other moving violations
- 2 - False alarms
- 3 - False 911
- 1 - Sudden Death
- 1 - Break and Enter
- 1 - Speeding
- 1 - Assault
- 1 - Fraud
- 1 - Disturb the peace

Submitted by: Cst. R.T. OLIVE

**Fort Vermilion & Fox Lake Rural Detachments (Combined)**  
**Statistical Comparison of March and Year to Date**  
**Year 2010 - 2011**

Wednesday, April 06, 2011

CATEGORY	2010		2011		% Change	
	Mar-10	YTD	Mar-11	YTD	March	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	3	3	0	0	-100.0%	-100.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	2	16	0	3	-100.0%	-81.3%
Other Sexual Offences	0	12	0	2	0.0%	-83.3%
Assault	24	62	20	48	-16.7%	-22.6%
Kidnapping/Hostage/Abduction	0	1	3	3	300.0%	200.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	2	6	3	14	50.0%	133.3%
Uttering Threats	2	14	1	7	-50.0%	-50.0%
Other Persons	0	0	0	0	0.0%	0.0%
<b>TOTAL PERSONS</b>	<b>33</b>	<b>114</b>	<b>27</b>	<b>77</b>	<b>-18.2%</b>	<b>-32.5%</b>
Break & Enter	3	7	5	12	66.7%	71.4%
Theft of Motor Vehicle	4	8	2	7	-50.0%	-12.5%
Theft Over	0	0	0	0	0.0%	0.0%
Theft Under	5	7	0	7	-100.0%	0.0%
Possn Stn Goods	0	1	0	0	0.0%	-100.0%
Fraud	2	7	1	2	-50.0%	-71.4%
Arson	0	2	0	2	0.0%	0.0%
Mischief To Property	17	45	11	48	-35.3%	6.7%
<b>TOTAL PROPERTY</b>	<b>31</b>	<b>77</b>	<b>19</b>	<b>78</b>	<b>-38.7%</b>	<b>1.3%</b>
Offensive Weapons	2	5	1	1	-50.0%	-80.0%
Public Order	0	0	0	0	0.0%	0.0%
<b>OTHER CRIMINAL CODE</b>	<b>51</b>	<b>110</b>	<b>11</b>	<b>55</b>	<b>-78.4%</b>	<b>-50.0%</b>
<b>TOTAL OTHER CRIMINAL CODE</b>	<b>53</b>	<b>115</b>	<b>12</b>	<b>56</b>	<b>-77.4%</b>	<b>-51.3%</b>
<b>TOTAL CRIMINAL CODE</b>	<b>117</b>	<b>306</b>	<b>58</b>	<b>211</b>	<b>-50.4%</b>	<b>-31.0%</b>
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	0	1	2	5	200.0%	400.0%
Drug Enforcement - Trafficking	1	3	0	0	-100.0%	-100.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
<b>Total Drugs</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>5</b>	<b>100.0%</b>	<b>25.0%</b>
Federal - General	1	12	0	7	-100.0%	-41.7%
<b>TOTAL FEDERAL</b>	<b>2</b>	<b>16</b>	<b>2</b>	<b>12</b>	<b>0.0%</b>	<b>-25.0%</b>
Liquor Act	1	4	0	0	-100.0%	-100.0%
Other Provincial Stats	22	56	8	28	-63.6%	-50.0%
<b>Total Provincial Stats</b>	<b>23</b>	<b>60</b>	<b>8</b>	<b>28</b>	<b>-65.2%</b>	<b>-53.3%</b>
Municipal By-laws Traffic	0	0	0	1	0.0%	100.0%
Municipal By-laws	2	4	0	1	-100.0%	-75.0%
<b>Total Municipal</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>-100.0%</b>	<b>-50.0%</b>
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	1	3	1	2	0.0%	-33.3%
Property Damage MVAS (Reportable)	11	36	14	36	27.3%	0.0%
Property Damage MVAS (Non Reportable)	0	4	0	4	0.0%	0.0%
<b>TOTAL MVAS</b>	<b>12</b>	<b>43</b>	<b>15</b>	<b>42</b>	<b>25.0%</b>	<b>-2.3%</b>
Provincial Traffic	45	147	66	162	46.7%	10.2%
Other Traffic	2	7	6	11	200.0%	57.1%
Criminal Code Traffic	11	20	6	13	-45.5%	-35.0%
<b>Common Police Activities</b>						
False Alarms	4	13	3	7	-25.0%	-46.2%
False/Abandoned 911 Call	0	2	13	34	1300.0%	1600.0%

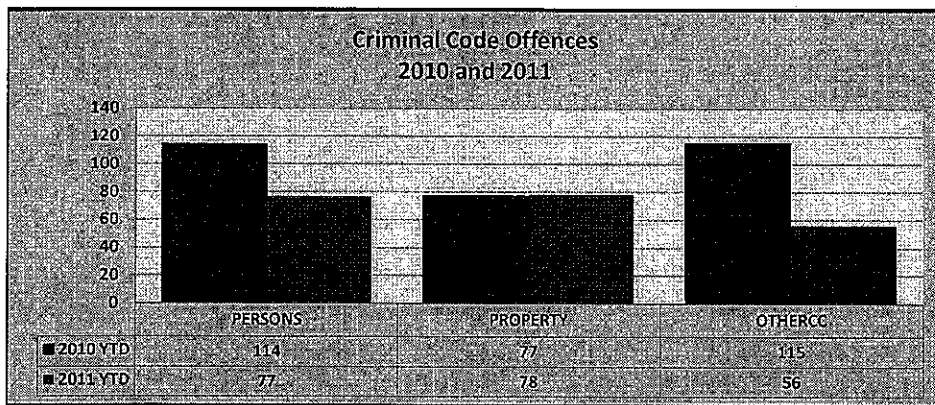
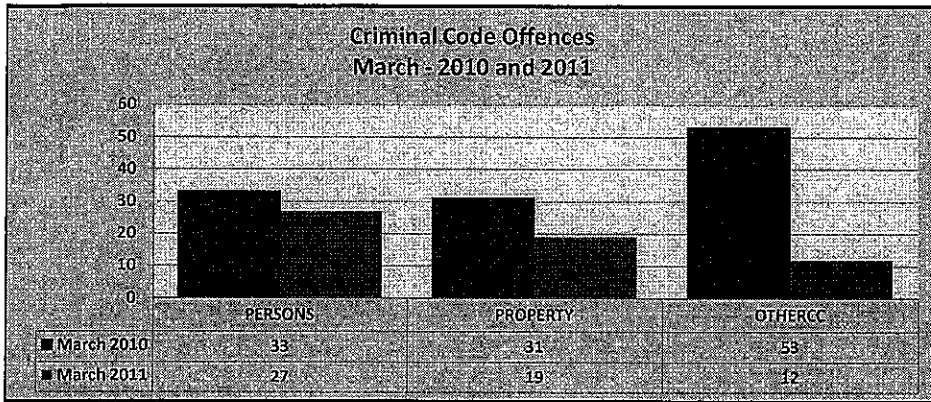
**Fort Vermilion & Fox Lake Rural Detachments (Combined)**  
**Statistical Comparison of March and Year to Date**  
**Year 2010 - 2011**

CATEGORY TOTALS	Mar-10	Mar-11	% Change
CRIMINAL CODE PERSONS	33	27	-18.2%
CRIMINAL CODE PROPERTY	31	19	-38.7%
CRIMINAL CODE OTHER	53	12	-77.4%
<b>TOTAL CRIMINAL CODE</b>	<b>117</b>	<b>58</b>	<b>-50.4%</b>

CATEGORY TOTALS	2010 - YTD	2011 - YTD	% Change
CRIMINAL CODE PERSONS	114	77	-32.5%
CRIMINAL CODE PROPERTY	77	78	1.3%
CRIMINAL CODE OTHER	115	56	-51.3%
<b>TOTAL CRIMINAL CODE</b>	<b>306</b>	<b>211</b>	<b>-31.0%</b>

CLEARANCE RATES	Mar-10	Mar-11
CRIMINAL CODE PERSONS	112%	111%
CRIMINAL CODE PROPERTY	71%	74%
CRIMINAL CODE OTHER	104%	92%
<b>TOTAL CRIMINAL CODE</b>	<b>97%</b>	<b>95%</b>

CLEARANCE RATES	2010 - YTD	2011 - YTD
CRIMINAL CODE PERSONS	96%	95%
CRIMINAL CODE PROPERTY	75%	83%
CRIMINAL CODE OTHER	97%	93%
<b>TOTAL CRIMINAL CODE</b>	<b>92%</b>	<b>90%</b>







**LA CRETE RECREATION SOCIETY  
REGULAR MEETING  
MARCH 10, 2011**

**Northern Lights Recreation Centre  
La Crete, Alberta**

Present: Beng Friesen, President  
Ron Dyck, Vice-President  
Darlene Bergen, Secretary-Treasurer  
George Derksen, Director  
Abe Fehr, Director  
Terry Tosh, Director  
Wendy Morris, Director  
Simon Wiebe, Director  
Peter F. Braun, MD Rep  
Philip Doerksen, Arena Manager  
Ed Wiebe, Recreation Director

Absent: George Fehr, Director

Call to Order: Chair Friesen called the meeting to order at 6:06 p.m.

Approval of Agenda

1. Beng Friesen moved to accept the Agenda as presented

CARRIED

Approval of Previous Meeting's Minutes

1. Simon Wiebe moved to accept the February 10, 2011 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. Will look at the cost of repairing the Olympia vs. trade in value.
2. Philip may consider hiring ALSL to shovel the outdoor rink at the MD Hill Park next winter.
3. The Chamber is not going ahead with the Community sign.
4. Abe Fehr moved to accept the Business from the Minutes.

CARRIED

Review of Action Sheet

1. Reviewed items for information only.
2. Plans for the ball park were discussed.

Beng Friesen moved that a tender will be put out for the ball diamond project and the ball diamond committee award the project within budget. CARRIED

Financial Report

1. The budget for 2011 needs to be reallocated into accounts based on what we received from the County.
2. Add MD Hill Park Rink category to Financials.
3. Wendy Morris moved to accept the Financial Report.

Manager's Report – Philip Doerksen

1. Reviewed Manager's Report for information purposes.
2. March will be a busy month; April 2 is the last day of ice.
3. Philip will attend the Recreation Facility Personnel Conference from April 17-20.
4. Beng Friesen moved to accept the Manager's report for information.

CARRIED

Recreation Director's Report – Ed Wiebe

1. Reviewed Recreation Director's Report for information purposes.
2. Have 11 teams interested in playing in Challenge Cup so far but still hoping for a 12<sup>th</sup> teams.
3. Drop in badminton is very slow. Will advertise it more.
4. Sunday, February 27 at 3:00 HL vs LC hockey game went well; looking into a number of games being held next year.
5. Still hoping to organize a ping pong tournament.
6. Darlene Bergen moved to accept the Recreation Director's report for information.

CARRIED

New Business

9.1 Grant Application

- Received the following for Capital Projects from the County:
  - Bowling Alley \$25,000
  - Arena Lights \$10,000
  - Cement \$5,000
  - Quash \$20,000
  - Blue Hills Shack \$25,000
- Added another capital project that is a Rec Board priority, Water Softener \$20,000
- Will apply for a matching grant for Bowling Alley, Arena Lights, Cement, Quash and Water Softener projects.
- Plan to build tennis courts in Blumenort next year.

Ron Dyck moved that we pursue with a grant application with these revised numbers.

CARRIED

9.2 Charitable Events

- Ron Dyck moved motion received for information.

9.3 AGM

- Will review all positions before AGM. AGM to be held after next board meeting.
- Table AGM discussion for next meeting.

Beng Friesen moved that we go in camera at 8:30 p.m.

Ron Dyck moved that we go out of camera at 8:36 p.m.

A concern from a community member about scheduling for public staking on Sundays was discussed. He would like to see it moved to an earlier time.

Abe Fehr moved that the meeting be adjourned at 8:44 p.m.

Next Meeting -- April 14, 2011



## Carol Gabriel

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**From:** theresa.m.maggs@gmail.com on behalf of Theresa M [marketing@geotourismcanada.com]  
**Sent:** Friday, April 15, 2011 12:33 PM  
**To:** brightwell2@gmail.com; bardewitz@xplornet.com; mkinfo@mkfairview.ab.ca; mdpeace@wispernet.ca; tuppert@countyofnorthernlights.com; fhaque@peaceriver.net; tbell@peaceriver.net; adarraah@northernsunrise.net; mbergeron@northernsunrise.net; wjohnson@grimshaw.ca; tracyh@grimshaw.ca; dlangford@grimshaw.ca; vberwyn@serbernet.com; municipalsecretary@fairview.ca; sbzowy@mdspiritriver.ab.ca; council@clearhillscounty.ab.ca; jsawatzky@highlevel.ca; Carol Gabriel; jbrodrick@manning.ca; allenbk@telusplanet.net  
**Subject:** York Boat Voyage on the Peace River!  
**Attachments:** 2011-04-15 Press Release\_YBVoyage.docx; York Boat Rough Schedule.pdf

Hello!

Something exciting is coming down the Peace River this June and your community should become involved!

GeoTourism Canada is sailing a York Boat from Dunvegan to Fort Vermilion, making stops along the way. York Boats were used from the late 18th century to the early 20th century for transporting freight across western Canada, and were vital to the fur trade. The durability, size and versatility of the boats made them ideal for navigating rivers and lakes. Our York Boat is a ten-metre (33' 3") long replica built by an Alberta boat maker. People will be able to see the big sail coming down the valley – it will make quite the picture!

The voyage will start June 1<sup>st</sup> from Fort Dunvegan and will be traveling through Peace River, up to Notikewan Park, by Carcajou, past Tomkins Landing and arriving in Fort Vermilion on June 18<sup>th</sup>. More stops will be scheduled along the way.

We are inviting municipalities to share the excitement of this voyage with us. Help us encourage residents to come to our stopping places to meet the crew and learn about the historical boat. The crew will be dressed in authentic clothing, and will be happy to share their experiences. It will be a great experience for students and people of all ages.

Perhaps your community would like to plan a BBQ or similar event to welcome the York Boat? We would be delighted to market these events with you. I have attached a rough schedule, as well as a press release that has been sent out to the media.

If you would like more information, or you would like to coordinate an event to celebrate our York Boat, please contact me via email, or by phone at 780-332-1222.

I look forward to hearing from you!

PS – please pass this message along to anyone you think may be interested.

--

Theresa Maggs  
Marketing Coordinator,  
GeoTourism Canada  
P: 780-332-1222  
[www.GeoTourismCanada.com](http://www.GeoTourismCanada.com)

What are YOU looking for?

**FOR IMMEDIATE RELEASE:**

### **Recreating a Historical Peace River Expedition**

*April 15, 2011, Grimshaw, AB* — GeoTourism Canada announces that they will be recreating a historical fur trade voyage from Fort Dunvegan to Fort Vermilion using a ten-metre (33' 3") long replica York Boat. The voyage, anticipated to start June 1 from Fort Dunvegan, is nearly 540 kilometres long, and will take approximately 16-18 days to complete.

This York Boat expedition is been planned to celebrate the publication of one of GeoTourism Canada's newest guides – *Paddling the Peace*. This guide, to be published May 15, 2011, describes boat travel on the Peace River. Targeted at tourists and outdoor adventurers, the guide interprets historic sites along the river, identifies camping facilities, and provides tips and GPS coordinates. *Paddling the Peace* will be available at [www.geotourismcanada.com](http://www.geotourismcanada.com), free of charge.

GeoTourism Canada is a not-for-profit organization publishing theme-based travel guides designed for tourists with specialized interests, including nature, history, agriculture, art. The guides created by GeoTourism Canada offer new and unique ways to explore Alberta, and each guide is carefully researched to ensure the information is the best available. GeoTourism Canada's goal is to create meaningful and unique travel experiences in rural Alberta, for tourists from afar and for those of us here at home.

Keeping with the historical interests of GeoTourism Canada, the expedition will be as historically accurate as possible. York Boats were used from the late 18th century to the early 20th century for transporting freight across western Canada. During the fur trade era most freight in western Canada was distributed by York Boat. The replica York boat is being constructed by North Woods Canoe Company Ltd of Cochrane, Alberta, based on historically accurate plans.

GeoTourism Canada is currently working to plan events along the route, and will have a schedule available at [www.geotourismcanada.com/yorkboat2011](http://www.geotourismcanada.com/yorkboat2011) soon.

For more information, please contact:

GeoTourism Canada  
Marketing Manager  
Theresa Maggs  
Grimshaw, AB  
Ph: 780-332-1222  
Fax: 780-332-1229  
[marketing@geotourismcanada.com](mailto:marketing@geotourismcanada.com)  
<http://www.geotourismcanada.com/>

or

Flow North Paddling Company  
Manager of York Boat Project  
Teresa Griffith  
High Level, AB  
780-926-2649  
[teresa@flownorth.ca](mailto:teresa@flownorth.ca)  
<http://flownorth.ca>

-end-

## Estimated Schedule of Stops for 2011 York Boat Voyage

Date	Starting from	Passing Near
Jun-01	Dunvegan Park	Rycroft Fairview, Bluesky
Jun-02	Island	Whitelaw, Brownvale
Jun-03	Elk Island Provincial Park	Brownvale, Berwyn, Grimshaw
Jun-04	Tangent Park or Strong Creek Park	Grimshaw, Peace River
Jun-05	Undetermined	Three Creeks, Dixonville
Jun-06	Peace Island	
Jun-07	Sunny Valley	Deadwood, Northstar, Manning
Jun-08	Kulyna's Flats	
Jun-09	Island	
Jun-10	Notikewan Provincial Park	
Jun-11	Notikewan Provincial Park	Keg River, Carcajou, Paddle Prairie.
Jun-12	Beaver Camp	
Jun-13	Island	
Jun-14	Old Carcajou	La Crete, High Level
Jun-15	La Crete Ferry/Tompkin's Landing	
Jun-16	Horse Point	
Jun-17	Aspen	
Jun-18	Wieler's Landing	



<b>Expected Overnight Stop</b>
Island
Elk Island Provincial Park
Tangent Park or Strong Creek Park
Undetermined
Peace Island
Sunny Valley
Kulyna's Flats
Island
Notikewan Provincial Park
Notikewan Provincial Park
Beaver Camp
Island
Old Carcajou
La Crete Ferry/Tompkin's Landing
Horse Point
Aspen
Wieler's Landing
Fort Vermilion/Other

